



2025 Fees and Charges

The Town of The Blue Mountains

January 23, 2025





Fees and Charges

Overview

The following Rates and Fees tables have been developed to support the recovery of costs associated with providing municipal services and programs. The Town's Fees and Charges are reviewed annually as part of the Operating Budget process to ensure they remain fair, transparent, and aligned with community priorities. For 2025, most fee increases are based on the Consumer Price Index (CPI) of 2.5%, reflecting the rising costs of delivering services.

In preparing the 2025 Fees and Charges, staff considered end-user affordability, user flexibility, the goal of maximizing facility use, comparisons with neighbouring municipalities, and the overall community benefit. This balanced approach ensures that fees align with actual costs while maintaining accessibility and supporting the Town's financial sustainability.

Note that Planning, Building and Engineering Services fees have been left out of this document as they have been under review. These fees will be presented to Council through a staff report in early 2025.

The following illustrates the proposed updates to the 2025 Fees and Charges By-law. If the 2025 Proposed Fee or Charge column has been left blank, no change is being proposed over the current fee or charge.

Finance and Administration

All fees are subject to the applicable HST.

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Tax Certificate	\$85.00	\$90.00
Property Title Search for Tax Collection	\$45.00	\$50.00
Tax Bill Reprint	\$10.00	
Funds Transfer Fee[1]	\$20.00	
Returned (NSF) Fee	\$40.00	\$50.00
Interest on Special Charges and Accounts Receivable	1.25% per month	
Photocopy & Computer Print Out (per copy page)	\$0.50	
Grey County Map Book	100% of Cost	
Town of Thornbury History Book	\$7.00	
New Owner Administrative Fee	\$30.00	
New Account Admin Fee	\$50.00	
Mortgage Company Fee/Account	\$10.00	
Charges Added to Tax Roll Admin Fee	\$50.00	
Town Flag	\$50.00	
Town Hall Cleaning for Events per event	\$195.00	\$200.00
Other Town Merchandise	100% of Cost	
Lottery License	3% of the total prize value to a maximum of \$100	
Request for Municipal Information or Letters of Non-Objection as required by A.G.C.O.	\$85.00	\$90.00
Marriage License	\$170.00	
Civil Marriage/Vow Renewal Services [2]		
Civil Marriage Service-The Blue Mountains (during business hours)	\$265.00	\$270.00
Civil Marriage Service-The Blue Mountains (outside business hours)	\$400.00	\$410.00
Rehearsal Fee	\$80.00	\$85.00
Travel Fee (outside The Blue Mountains)	\$30.00	
Line Fence Viewers		
Administrative Fee per request	\$230.00	\$240.00
Fee per Fence Viewer per hour	\$20.00	
Travel Fee	Current Town km rate	
Request for Town comments in response to Application for Work Permits under the Public Lands Act (Shoreland Works Permit)	\$400.00	\$410.00
Tile Drainage Inspection	\$115.00	\$120.00

[1] Resulting from funds being directed to the incorrect account by the customer. No charge for the first request, fee applies to the second and each subsequent request

[2] All Civil Marriage Service fees apply for vow renewals

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Freedom of Information Requests		
Photocopies and Computer Printouts	As per the Municipal Freedom of Information and Protection of Privacy Act	
CD-ROMS	As per the Municipal Freedom of Information and Protection of Privacy Act	
Manual Search of a Record	As per the Municipal Freedom of Information and Protection of Privacy Act	
Preparing a record for disclosure, including severing a part of the record	As per the Municipal Freedom of Information and Protection of Privacy Act	
Developing a computer program or other method of producing a record or personal information requested from machine redable record	As per the Municipal Freedom of Information and Protection of Privacy Act	

Other such fees as may be authorized by the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56, as amended and regulations thereto.

These fees are subject to change from time to time with and in accordance with the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56, as amended and regulations thereto.

Fire and Rescue Services

All fees are subject to the applicable HST.

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Request for Fire Report	\$55.00	\$60.00
Request for Property Information Letter	\$55.00	\$60.00
Inspection of all Premises or Buildings [1]		
First Inspection	No charge	
Second Inspection (per hour)	\$160.00	
Additional Inspection (per call back)	Double hourly fee	
Inspection/letter required by A.G.C.O.[2]	\$160.00	
Apparatus Standby (per hour)[3]	\$425.00	\$440.00
Standby for suspicious fire (per hour per firefighter)	\$85.00	\$90.00
Response to a non-emergency activation of a Fire Alarm/Early Warning System		
1st occurrence [4],[5]	No charge	
2nd occurrence [4],[5]	\$335.00	\$340.00
3rd occurrence [4]	\$850.00	\$870.00
4th occurrence and subsequent [4]	\$1,100.00	\$1,130.00
Fire Prevention Officer and Inspector (per hour)[6]	\$85.00	\$100.00
Fire Safety Plan Review (per hour)	\$85.00	\$100.00
Special Occasion Permit Inspections		
Initial Inspection	\$85.00	\$100.00
Additional Inspection (per call back)	\$170.00	\$200.00
Fireworks		
Approval	\$85.00	\$100.00
Inspection	\$135.00	\$200.00
Vehicle Extrication on Municipal Streets, non-residents		
Labour – Volunteer Firefighter per staff per hour	\$50.00	
Labour – Full-time Firefighter per staff per hour	\$85.00	\$90.00
Machine Use – Small Vehicle per machine per hour	\$210.00	\$220.00
Machine Use – Large Vehicle	Current MTO Rates	
Vehicle Extrication on Provincial Highways	Current MTO Rates	
Out of Control Brush/Grass Fire or other (started by property owner or tenant)		
Labour – Volunteer Firefighter per staff per hour	\$50.00	
Labour – Full-time Firefighter per staff per hour	\$85.00	\$90.00
Machine Use – Small Vehicle per machine per hour	\$210.00	\$220.00
Machine Use – Large Vehicle	Current MTO Rates	
Rescue, High Angle Rescue, Cold Water Rescue		
Labour – Volunteer Firefighter per staff per hour		Service currently suspended
Labour – Full-time Firefighter per staff per hour		Service currently suspended
Machine Use – Small Vehicle per machine per hour		Service currently suspended
Machine Use – Large Vehicle		Service currently suspended
Illegal Burning		
Labour – Volunteer Firefighter per staff per hour	\$50.00	

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Labour – Full-time Firefighter per staff per hour	\$85.00	\$90.00
Machine Use – Small Vehicle per machine per hour	\$210.00	\$220.00
Machine Use – Large Vehicle	Current MTO Rates	
Additional Equipment, Material, and Resources[7]	100% of Cost	

Current MTO rate per vehicle per hour, plus personnel cost, plus any additional costs for each and every call

Fire Department Response Fees – Indemnification Technology[8]

[1] Not including initial inspection resulting from a building permit application or inspections required by legislation.

[2] Inspection of public hall facilities, restaurant and licensed facilities that are requested by owner.

[3] Includes use of Fire Department Apparatus and two firefighters.

[4] Non-emergency activation of a Fire Alarm/Early Warning System within the calendar year.

[5] \$200 will be refunded if proof of repairs or a solution to the identified problem is provided to the satisfaction of the Fire Prevention Officer.

[6] For commercial, industrial, condominium, and association groups.

[7] Items identified include but are not limited to retaining a private contractor, equipment rental, additional material, etc., used at emergency incidents to extinguish, preserve, prevent, or control fire, aid in rescue or conduct investigations.

[8] Should the insurer pay the coverage to the property owner, the property owner is liable to remit these funds to the Town or its representative.

Roads

All fees are subject to the applicable HST.

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Entrance Permits		
Entrance Permit - Construction	\$280.00	\$290.00
Entrance Permit - Maintenance	\$165.00	\$170.00
Letter of Opinion Regarding Entrance Possibilities for Land Severance	\$220.00	\$230.00
New/Replacement of Water/Wastewater Lateral		
New/Replacement of Water/Wastewater Lateral Administration Fee (per lateral)	\$1,540.00	\$1,580.00
Municipal Land Use Permit		
Municipal Land Use Permit Preparation Fee (term less than one year)	\$280.00	\$290.00
Municipal Land Occupation Agreement		
Term more than one and less than 10 years [1]	\$120.00	
Term over ten years [2]	\$1,670.00	\$1,710.00
Disbursements (legal, survey, engineering, etc.) [3]	100% of actual costs incurred	
Municipal Land Occupancy Fee [4]		
Use of Travelled Portion of Road – Arterial and Collector (/m ² /day)	\$25.00	\$30.00
Use of Travelled Portion of Road – Local (/m ² /day)	\$15.00	
Use of Unopened Road Allowance or open space (/m ² /month)[5]	\$0.50	
Use of Sidewalk or trail - any material (/m ² /week)	\$7.00	
Use of boulevard (/m ² /week)	\$1.50	
Security Deposit Requirements[6]		
Works < \$2,500	\$1,030.00	\$1,060.00
Works \$2,500 - \$10,000	\$2,575.00	\$2,640.00
Works > \$10,000	\$2,575.00 plus 2.5% of works > \$10,000	
Tree Inspection	\$100.00	
Civic Addressing Sign Kit	\$280.00	\$290.00
Civic Addressing Replacement Sign	\$110.00	
Parking Permit ("No Parking" signs covers and locks)[7]	\$20.00	
Other		
Oversized Vehicles (yearly)	\$120.00	
Additional Site Visit Fee and/or Plan Review Fee[8]	\$120.00	
Works done without a valid permit –Entrance Permit	\$560.00	\$570.00
Works done without a valid permit –Municipal Land Use Permit	\$2,780.00	\$2,850.00
Admin Fee for Damaged Town property	25% of Contract (\$150.00 minimum)	
CLI-ECA Application for Storm sewers – includes adding, modifying, replacing or extending	\$1,540.00	\$1,580.00

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
CLI-ECA Application for storm water pumping stations and forcemains – includes adding, modifying, replacing or extending	\$3,085.00	\$3,160.00
CLI-ECA Application for storm sewers appurtenances (i.e. odour or corrosion control) - includes adding, modifying, replacing or extending	\$1,540.00	\$1,580.00
Fee Per Stormwater Management Pond (dry/wet ponds, engineer wetland or bioswales) – includes adding, modifying, replacing or extending	\$6,170.00	\$6,320.00

[1] Fee is for any portion of years beyond one year. Minimum Fee is \$360. Maximum fee is \$1,080. Disbursements are additional.

[2] Disbursements are additional.

[3] Fees to be pre-arranged with proponent and deposit provided to fund the disbursement prior to costs being incurred by the Town.

[4] Occupancy Fees are for the period of time occupancy occurs. The fee will be paid at the time of issuance. The applicant may request annual invoices for terms longer than two years.

[5] Minimum Fee or Annual Fee is \$200.

[6] To correct damages related to Works under a Municipal Land Use Agreement or Municipal Land Occupation Agreement based on the value of Public or Private Works not otherwise addressed under a Development Agreement. Works includes estimated cost of potential restoration. Fee is greater of percent of works or cost of potential restoration.

[7] Minimum fee is \$100

[8] Fee assessed when more than one site visit is required to review uncorrected identified deficiencies.

Solid Waste

All fees are subject to the applicable HST.

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Residential (Town of The Blue Mountains resident or property owner)		
Residential Waste (waste that cannot be recycled or diverted from landfill)	\$190.00 per tonne	
Unsorted Residential Waste (mixed with diversion items such as drywall, shingles, wood waste, brush, metal, concrete and other recyclables)	\$370.00 per tonne	\$380.00
Divertible and Sorted Residential Waste (Clean drywall, shingles, metal, clean wood waste (including painted or treated), concrete and other divertible items)	\$110.00 per tonne	
Recyclable Waste (Blue or grey box material, tires, electronic waste, municipal hazardous or special waste and textiles)	Free of charge	
Residential Yard Waste and Brush: Placed in the designated area and free of non-conforming material	Free of charge	
Commercial (Generated in Town of The Blue Mountains)		
Commercial, Construction and Demolition Waste (waste that cannot be recycled or diverted from landfill)	\$370.00 per tonne	\$380.00
Unsorted Commercial, Construction and Demolition Waste (mixed with diversion items such as drywall, shingles, metal, wood waste, brush and other recyclables)	\$740.00 per tonne	\$760.00
Sorted Commercial, Construction and Demolition Clean Drywall	\$160.00 per tonne	
Divertible and Sorted Commercial, Construction and Demolition Waste (Clean lumber, metal, clean wood waste (including painted or treated), concrete material, asphalt, shingles and un-contaminated soil)	\$110.00 per tonne	
Commercial Compostable Waste (fruit processing waste, brush and yard waste)	\$110.00 per tonne	
Chipped Brush (Commercial): Woody plant material less than 76mm (3 inches) in any direction, sorted in the designated areas	Free of charge	
Recyclable Waste (Blue or grey box material, tires, electronic waste, textiles, Polystyrene)	Free of charge	
Small Quantities of Waste Material	\$15.00 minimum fee	
Mattresses	\$25.00 per unit	\$30.00 per unit
Contaminated Soil: Owner must provide documentation of certified testing results and obtain Town approval before delivery	\$220.00 per tonne	\$230.00
Asbestos	Not Accepted	
Items with Freon: Refrigerators, Freezers, Air Conditioners and Dehumidifiers Certification Fee	\$15.00 per unit	
Solid Waste Division		
Sale of Compost	\$0.06 per kilogram	
Sale of Wood Chips	\$0.03 per kilogram	
Blue and grey Recycling Carts (Commercial/Multi Unit)	\$120.00 each	

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Organics Kitchen Catcher	\$4.50 each	
Green Bin (45 litre)	\$20.00 each	
Green Cart (Commercial/Multi Unit – 120 litre)	\$55.00 each	\$60.00
Green Cart (Commercial/Multi Unit – 240 litre)	\$90.00 each	
Garbage Bag Tags [1]	\$5.00 each	
Garbage Box Tab	\$2.00 each	
Items for Reuse Area		
Small	\$5.00 each	
Medium	\$10.00 each	
Large	\$20.00 each	
Other		
Certified Weight Ticket Print		\$5.00 each
Response to Lawyers request for information on Known Landfills		\$80.00 Per Response Letter

[1] For residential units the first bag is free, second bag requires one garbage bag tag, and the third requires two garbage bag tags. Three bags per residential units is the maximum allowed for weekly collection.

By-law and Licensing

All fees are subject to the applicable HST.

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Response to a Homeowners False Security Alarm that is attended by the OPP*		
1st occurrence	\$205.00	\$300.00
2nd occurrence (in the same calendar year)	\$310.00	\$400.00
3rd occurrence and subsequent (in the same calendar year)	\$515.00	\$600.00
<i>*The Director may reduce or waive the fee.</i>		
Short Term Accommodations (STA) Licensing**		
Application Submission	\$60.00	
Initial STA Licensing Fee - Type A (2-year term)	\$2,440.00	\$2,500.00
Initial STA Licensing Fee - Type B (2-year term)	\$2,440.00	\$2,500.00
Initial STA Licensing Fee - Type C (2-year term)	\$2,495.00	\$2,560.00
Initial STA Licensing Fee - Type D (2-year term) plus Planning Fees	\$580.00	\$590.00
Fire Safety Inspection	\$160.00	
Fire Re-inspection Fee (paid prior to 2nd inspection)	\$320.00	\$330.00
	\$480.00	\$490.00
Fire Re-inspection Fee (paid prior to 3rd and each additional inspection)		
	\$140.00	
STA Re-inspection Fee for By-law Staff (paid prior to 2nd inspection)		
STA Re-inspection Fee for By-law Staff (paid prior to 3rd and each additional inspection)	\$195.00	\$200.00
Late Renewal Fee	\$110.00	
Replacement License Placard	\$50.00	
License Eligibility Inquiry Fee	\$80.00	
Appeal to Licencing Appeal Officer	\$555.00	\$570.00
<i>**Note there is a \$85 per hour fee for review of fire safety plans as per Schedule B Item 9</i>		
Administrative Fees		
Late Payment Fee	\$30.00	
Screening No Show Fee	\$140.00	\$250.00
	\$385.00	\$500.00
Hearing No Show Fee (with notice of less than three business days)		
Land Title Search Fee	\$45.00	\$50.00
Long Grass Administration Fee (added to tax roll)		\$75.00
Property Standards Appeal Fee		\$250.00
Sign Application Fee		\$200.00
Minor Variance for sign fee		\$200.00
		\$200.00
Noise By-law Relief Request Application (per application up to 10 events)		
Screening Request Fee for Short-Term Accommodations		\$75.00
Hearing Request Fee for Short-Term Accommodations		\$100.00
MTO Search Fee (Parking)		\$10.00

Refund of Short-Term Accommodation Licensing Fees:

- a) Upon written request, the Direct shall determine the amount of fees, if any, that may be refunded in accordance with By-law 2021-70, in the case of:
 - i. Withdrawal of a STA license application;
 - ii. Abandonment of a STA license application;
 - iii. Refusal to issue a STA license and confirmed by the STA Committee; or
 - iv. Request for revocation of a STA license
- b) Fees that may be refunded shall be a percentage of the initial STA license fee payable under this By-law, calculated as follows:
 - i. 75 percent where administrative functions for determination of a complete application only have been performed
 - ii. 50 percent where administrative, zoning and property standards functions have been performed
 - iii. 5 percent shall additionally be deducted for each field inspection that has been performed after the STA license has been issued
- c) Where the Director deems it appropriate, a refund of other than specified in (b) may be granted
- d) The refund shall be returned to the person named on the fee receipt, unless such person advises the Director, in writing and prior to release of the refund, of a change in name, in which case the refund shall be returned to the person then authorized to receive it.
- e) No refund of license fees on any application or permit after two years from the date the application was submitted, deemed to be abandoned, refused to be issued or request to be withdrawn.

The fees set out shall be automatically adjusted on January 1st of each year in accordance with the percentage change in the Consumer Price Index of Statistics Canada for the previous year with each increased adjusted to the next highest whole number.

Community Services

All fees are subject to the applicable HST.

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Moreau Park		
Ball Field		\$15.00 per game or practice
Ball Field Dragging and Lining	\$40.00 per line & drag	
Additional Washroom facility	\$220.00 each	\$230.00
Additional Washroom facility Pump out	\$85.00 each	\$90.00
Grounds Rental (includes up to 150 ft of snow fence and installation, does not include additional privy rentals)	\$300.00 per day	\$310.00
Advertising Sign	\$320.00 per season	\$330.00
Tomahawk		
Soccer Pitch - Regulation Size Lining	\$70.00 per lining	
Soccer Pitch - Rental		\$15.00 per game or practice
Soccer Pitch – Regulation Size Lining Off Season	\$195.00 per lining per field	\$200.00
Soccer Pitch - U8 Small Size Lining		\$20.00 per lining
Soccer Pitch - U10/12 Medium Size Lining		\$35.00 per lining
Tee Deck Sponsor Sign	\$320.00 per season	
Additional Washroom facility	\$220.00 each	\$230.00
Additional Washroom facility Pump out	\$85.00 each	\$90.00
Golf Course Green Fee	\$20.00 per round	\$25.00 per round
Resident Golf Course Seasons Pass – over 60	\$310.00 per season	\$320.00 per season
Resident Golf Course Seasons Pass – 16-60	\$360.00 per season	\$370.00 per season
Non-Residential Golf Course Season Pass – Over 60	\$360.00 per season	\$370.00 per season
Non-Residential Golf Course Season Pass – 16-60	\$415.00 per season	\$425.00 per season
Golf Tournament Fee	\$20.00 per golfer	\$25.00 per round
Pull Cart Rental	\$5.00 per rental	
Pickleball paddle and Ball Rental		\$5.00
Club Rentals		\$10.00
Grounds Fee Operating Season (Golf Course Only)	\$1500.00 per day	\$1,750.00
Ground Fee Operating Season (Soccer Pitches Only, Does not include tournaments)		\$400.00
Grounds Fee Non-operating Season	\$250.00 per day	\$260.00
Arena		
Lobby Rental (Non Ice Season) daytime only	\$80.00 per day	
Arena (Non Ice Season)	\$555.00 per day	\$570.00
Arena Floor (Non Ice Season – 3 Hour Maximum)	\$130.00 per day	
Arena Advertise Signs Wall	\$280.00 per season	\$290.00
Arena Advertise Signs Boards	\$335.00 per season	\$340.00
Adult Skating / Public Skating (16 years and older)	\$3.00 each time	
Pickleball Courts on Arena Floor	\$15.00 per court per hour	\$20.00
Community Centre		
Hall #1 - Pickleball - per court per hour		\$20.00

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Hall #1 - Hourly with furniture (exercise classes only)	\$30.00 per hour	\$40.00
Hall #1 - Large Hall Full Day (over 4 hours)	\$320.00 per day	\$330.00
Hall #1 - Half Day with furniture (max 4 hours)	\$165.00	\$170.00
Hall #2 - 4 hours max with furniture	\$20.00 per hr, 4hrs max with furniture	\$40.00
Hall #2 - Small Hall Full Day (over 4 hours)	\$185.00 per day	\$190.00
Hall #2 – Small Hall (2 hours max and no furniture)	\$15.00 per hour	\$20.00
Kitchen – with Hall #1 or #2 rental	\$75.00 per day	\$80.00
Kitchen Only – hourly(over 8 hours)	\$25.00 per hour	
Set-up / Take Down Fee	\$160.00 per event	
Large & Small Halls + Kitchen	\$640.00	\$660.00
Entire Community Centre Non-Ice Season	\$1600.00	\$2,000.00
Grounds Rental (parking lot)	\$300.00 per day	\$310.00
"Party Package A" 1 hour ice time & 4 hrs Hall #2 (Max of 50 people – unlicensed events only)	\$160.00 per event	\$170.00
Parks		
Bayview Park Pavilion	\$85.00 per event	\$120.00
Bayview Park Grounds and Pavilion	\$220.00 per event	\$230.00
Lions Park Pavilion	\$30.00 per event	\$40.00
Lions Park Grounds and Pavilion	\$85.00 per event	\$120.00
Town Hall Park Grounds	\$85.00 per event	\$90.00
Heathcote Park Grounds	\$55.00 per event	\$60.00
Labyrinth Pavilion	\$55.00 per event	\$60.00
Delphi Point Pavilion	\$55.00 per event	\$60.00
Lora Bay Grounds - Greenspace Only	\$220.00 per event	\$230.00
Lora Bay Commercial Use	\$220.00 per day	\$230.00
Lora Bay Seasonal Commercial	\$1670.00 per season	\$1,710.00
Northwinds Beach Seasonal Commercial	\$5550.00 minimum	\$5,690.00
Smith Memorial Park Rental	\$55.00 per day	\$60.00
Additional Picnic Table Rental (off-site)[1]	\$7.00 per table	\$10.00
Additional Chair Rental (off-site)[1]	\$3.00 per chair	
Additional Garbage Bin Rental (off-site) [1]	\$3.00 per bin	
Bleacher Rental (off-site)[1]	\$95.00 per bleacher	\$100.00
Barricade Rental	\$3.00 per barricade	
Tent Rental (10x10)		\$30.00 per tent
Delivery Charge for Additional items		\$50.00 per hour
Memorial Tree Planting (50 mm calliper and plaque)	\$670.00 per tree	\$690.00
Memorial Bench (composite or galvanized & plaque)	\$900.00 per bench	\$920.00
Memorial Bench (black powder coating and plaque)	\$1000 per bench	\$1,030.00
Memorial Bench (Georgian Trail)		\$2,000.00 per bench
Memorial Dog Park Plaque	\$30.00 per plaque	
Additional Bench plaque or replacement plaques requested for benches and trees	\$100.00	
Temporary Access Permit Deposit	\$1,545.00 deposit	\$1,580.00

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Temporary Access Permit Fee	\$170.00	
Advertising Sign	\$335.00	\$340.00
All Parks (Commercial/For-Profit)	\$27.50 per hour	\$30.00
All Parks (Commercial/For-Profit) all day	\$55.00 per day	\$60.00
Pickleball Court Rental (Outdoor)	\$10.00 per hour	\$20.00
Pickleball Tournament Fee – All Day Rental (4 Courts)		\$600 per day
Tennis Court Rental Commercial (Commercial/For-Profit)	\$10.00 per hour	\$20.00
Pickleball Court Rental Commercial (Commercial/For-Profit)	\$15.00 per hour	\$25.00
	Annual Fee of minimum	
Nipissing Ridge Tennis Club Agreement[2]	\$1,000.00	
Tennis Tournament Fee – All Day Rental (2 Courts)		\$300 per day
<i>[1] Item will be delivered and picked up by Town staff</i>		
<i>[2] Based on annual membership numbers</i>		
Special Events		
Special Events "A" Regional/Multi Community Event (HST Exempt)	\$1650.00 per event	\$1,690.00
Special Events "A" Cancellation Fee (Not for Profit Exempt) [3]	\$230.00	\$240.00
Special Events "B" Community Event	\$565.00 per event	\$580.00
Special Events "B" Cancellation Fee (Not for Profit Exempt) [4]	\$120.00	
Special Events "A" or "B" Additional Application Review (Each Review) [5]	\$120.00 per review	
Police Commanding Officer (time to review logistics of event) [5]	\$65.00 per hour	\$70.00
<i>[3] Event applications can be cancelled at any point leading up to the event. However, the Special Events "a" fee will be charged a \$200 administration fee and reimbursement will be \$800. Not-for-Profit/Charitable Events will be reimbursed the full fee amount</i>		
<i>[4] Event applications can be cancelled at any point leading up to the event. However, the Special Events "a" fee will be charged a \$100 administration fee and reimbursement will be \$400. Not-for-Profit/Charitable Events will be reimbursed the full fee amount</i>		
<i>[5] If additional reviews are required for any Special Event Application, where event routes and/or traffic control requirements are altered, a fee of \$100 will be applied to EACH additional review</i>		
Community Halls		
Ravenna Hall – Weekdays	\$95.00 per day	\$100.00
Ravenna Hall – Weekends	\$145.00 per day	\$150.00
Craigleith Community Centre – Weekdays	\$95.00 per day	\$100.00
Craigleith Community Centre – Weekends	\$145.00 per day	\$150.00
Ravenna and Craigleith Hall – Full day		\$100.00
Ravenna and Craigleith Hall – Half day (4 hours max)	\$50.00	
Paid Parking		
Waterfront Parking Hourly Rate (Non-Resident only)*,**	\$10.00 per hour	
Non-Resident Parking Permit (available to Collingwood, Clearview, Grey Highlands and Meaford)	\$100.00 per year	
	\$5.00 per hour with no daily maximum	
Rural Parking Lots (Loree Parking area and Heathcote Park)	\$2.00 for first hour, \$1.00 for each subsequent hour	
Parking at 15/17 Arthur Street, Post Office Parking Lot, Hester Street Parking Lot		

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Parking Subsidy – 100% subsidy for valid Ontario Veteran’s License Plate and vehicles displaying valid accessible parking permit	100% subsidy	
Friends and Family Parking Registration (eligible for 14 24-hour periods per year)		\$5.00 per 24-hour period
<i>*Parking Charge will be at a maximum of \$40 per day. Anyone parking over 4 hours will be levied a parking fine.</i>		
<i>**Does not include the Thornbury Harbour and Town Hall</i>		
Food Truck		
Food Truck – Tomahawk Golf Course [6]	\$1000.00 minimum	
Food Truck – Lion’s Park Clarksburg [6]	\$100.00 per day	
Food Truck – Thornbury Pier [6],[7]	\$1000.00 minimum	
Food Truck – Northwinds Beach [6]	\$1000.00 minimum	
Food Truck – Tomahawk Golf Course Winter Fee [6]	\$100.00 per day	
Food Truck – Moreau Park [6]	\$100.00 per day	
Food Truck – Heathcote Park [6]	\$100.00 per day	
Non-Motorized Vehicles [6]	\$50.00 per day	
BVCC – Concession Stand	Per Agreement	
<i>[6] Subject to Planning approval</i>		
<i>[7] Plus current BIA Levy</i>		
Ice Rentals		
Prime Ice (includes Christmas, March Break, Statutory Holidays)	\$160.00 per hour	\$165.00
Prime Ice Full Season Rental	\$160.00 per hour	\$165.00
Non-Prime (weekdays 7 a.m. to 4 p.m.) [8]	\$80.00 per hour	\$85.00
Prime Ice Last Minute – Non-Booked Ice (Request 48 Hours prior to ice availability and first available ice) (Subsidy not available) [8]	\$80.00 per hour	\$85.00
Non-Prime Last Minute – Non-Booked Ice (Request 48 Hours prior to ice availability and first available ice) [8]	\$80.00 per hour	\$85.00
Public Skating Sponsorship	\$160.00 per hour	\$165.00
<i>[8] Does not qualify for a subsidy</i>		
EV Charging		
Craigleith Depot (19.2 kw)		\$5.00 per hour
Thornbury Harbour (19.2 kw)		\$5.00 per hour
Lion's Park (19.2 kw)		\$5.00 per hour
Town Hall (16.6 kw)		\$3.50 per hour
Beaver Valley Community Centre (8.3 kw)		\$2.15 per hour

Community Services Subsidies

FACILITY		USER GROUP	SUBSIDY RATE
Beaver Valley Community Centre	Youth Sport		45%
Beaver Valley Community Centre	Pickleball Groups		10%
Beaver Valley Community Centre	Private Ice Rental Groups		10%
Beaver Valley Community Centre	Municipal Program (Public Skating, Adult Skating, Parent and Tot)		100%
Beaver Valley Community Centre	Seniors Walking Program		100%
Ravenna Hall	Yoga Group		30%
Craigleith Community-Centre	Art and Music Day camp		30%
Craigleith Community Centre	Private Rental Group (AA)		100% - \$20 donation
Moreau Park Ball Fields	Youth Sport		30%
Tomahawk Soccer Fields	Youth Sport		30%
Outdoor Tennis/Pickleball Courts	Pickleball Groups		10%
Tomahawk Golf Course	Youth Sport		30%

Cemetery

All fees are subject to the applicable HST.

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Administrative & Maintenance Fee		\$50.00 per hour
Genealogical Searches	\$80.00 per hour	
Lots		
Standard [11]	\$1085.00	\$1,120.00
Cremation [11]	\$625.00	\$640.00
Columbarium Row 1 and Row 6 [12]	\$1360.00	\$1,600.00
Columbarium Row 4 and Row 5 [12]	\$1470.00	\$1,700.00
Columbarium Row 2 and Row 3 [12]	\$1585.00	\$1,800.00
Natural Burial Lot		\$1,120.00
Interment Charges		
Adult	\$1085.00	\$1,110.00
Infant	\$380.00	\$390.00
Child	\$490.00	\$500.00
Double Depth	\$465.00 in addition to above	\$480.00
Cremation – In ground	\$490.00	\$500.00
Cremation – Niche	\$335.00	\$340.00
Standard Disinterment Only	\$1095.00	\$1,120.00
Standard Disinterment and second grave opening in another location	\$2055.00	\$2,110.00
Cremation Disinterment Only	\$610.00	\$630.00
Cremation Disinterment and second cremation grave opening in another location	\$1095.00	\$1,120.00
Natural Burial Interments		Same as standard interments
Markers		
Flat marker measuring at least 1,116.1 cm ² (173 sq. in)	As per the Bereavement Authority of Ontario	
Upright marker measuring 1.07 m (3' 6") in either height or length including the base	As per the Bereavement Authority of Ontario	
Upright marker measuring more than 1.22 m (4') in either height or length including the base	As per the Bereavement Authority of Ontario	
Transfer Fee	\$105.00	\$110.00
Issue New Deed	\$40.00	\$50.00

[11] 40% care and maintenance included in the price

[12] 15% care and maintenance in the price of the niche

Harbour

All fees are subject to the applicable HST.

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Moving of boat/cradle/trailer/any equipment that are in the incorrect berth and have not been moved by the owner at their own expense (1 hour minimum)	\$160.00 per hour	\$175.00 per hour
Seasonal Mooring	\$75.00 per foot	\$77.00 per foot
Hydro Rates	\$205.00 per outlet	
Transient Rate - Monthly	\$23.89 per foot	\$26.00 per foot
Hydro Rates – Monthly Transient Rate	\$66.37 per outlet	\$72.00 per outlet
Transient Rates – Weekly	\$10.62 per foot	\$11.50 per foot
Hydro Rates – Weekly Transient Rate	\$32.74 per outlet	\$35.50 per outlet
Transient Rates – Nightly	\$2.21 per foot	\$2.50 per foot
Hydro Rates – Nightly Transient Rate	\$8.85 per outlet	\$10.00 per outlet
Transient Rates – Nightly – per foot (May and October)	\$1.11 per foot	\$1.25 per foot
Transient fee for 1 night prior to a vessel hauling out and remaining on the harbour grounds as a paying land storage customer	\$0.00	
Transient fee for 1 night following a vessel being launched that is a paying land storage customer	\$0.00	
Pump-out	\$26.55	
Yacht Club Member Pump-Out	\$15.49	\$15.93
Daily Launch Ramp	\$13.27	
Seasonal Launch Ramp	\$66.37	\$72.00
Off Season Land Storage (Season)	\$13.27 per foot per season	
Off Season Land Storage (Month)	\$2.21 per foot per month	\$2.25
Waiting List Fee – Non-Refundable	\$150.00	
Cancelling Slip -before May 31st	\$50.00	
Cancelling Slip -before June 30th	60% of mooring fee	
Cancelling Slip -after July 1st	100% of mooring fee	
Harbour Office Upper Lounge – weekdays (8:00 am to 4:00 pm)	\$25.00 per event	
Harbour Office Upper Lounge – weekends (8:00 am to 4:00 pm)	\$50.00 per event	
Additional/Replacement Shower Cards	\$10.00 per card	
Fish Cleaning Station	\$10.00 per code	
Pavilion	\$80.00 per event	\$85.00 per event
Pennants	\$25.00 per pennant	\$30.00
Harbour Commercial Operations[9]	\$15.00 per foot in addition to Seasonal Mooring Fee	
Summer Day Sailor Storage – Ground	\$210.00	\$225.00
Summer Day Sailor Storage – Rack	\$150.00	
Kayak Storage	\$110.00 per season	\$120.00 per season
Not for Profit or Charitable events, races, etc. [10]	\$19.91 per vessel per night	\$20.00

January 23, 2025

[9] Requires a Certificate of Insurance naming the Town as an additional insured

[10] Council has approved this fee for the last few seasons through staff reports i.e. Georgian Bay Regatta, etc.

Water Supply

Fixed charge per month (based on meter size). All fees are subject to the applicable HST.

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Meter Size		
Meter Size – 5/8" [1]	\$31.46	\$32.73
Meter Size – 3/4"	\$33.60	\$34.99
Meter Size – 1"	\$40.05	\$41.75
Meter Size – 1.1/2"	\$48.64	\$50.77
Meter Size – 2"	\$72.26	\$75.57
Meter Size – 3"	\$246.20	\$258.22
Meter Size – 4"	\$310.63	\$325.87
Meter Size – 6"	\$460.96	\$483.72
Tiered Incremental Rates per m3 per two month period		
Meter Size - >10 – 30 m3	\$2.00	\$2.04
Meter Size - >30 – 60 m3	\$2.17	\$2.22
Meter Size - >60 – 90 m3	\$3.37	\$3.43
Over 90 m3	\$2.55	\$2.60
Bulk water sales	\$3.13	\$3.21
Unconnected Water Rate (temporary disconnection, unconnected services)	same as "Fixed Charge Per Month"	
Unconnected Vacant Lot Water Rate	\$21.48 per month	\$22.55 per month
Flat Rate Charge (no meter installed - newly constructed building)	\$52.02 per month, 5/8" meter equivalent unit	
Minimum Water charge (water service shut off for non-payment, temporary removal of water meter)	same as "Fixed Charge Per Month"	
Water Related Charges		
Service connection application/inspection	\$50.00 per connection \$50.00 per each inspection subsequent to the first inspection	
Service installation re-inspection		
Service disconnection charge	\$50.00 per connection	
Service reconnection charge	\$50.00 per connection	
Late payment charge on unpaid billing	1.25% applied to due and unpaid charges on current billing	
Interest charge on unpaid billing	1.25% applied to due and unpaid charges on current billing	
Collection charge - deliver notice of disconnection	\$25.00 per connection per billing	\$30.00

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Administrative charge - change of ownership or occupant (includes reading meter to final charge)	\$105.00 per instance	
Utility Bill Reprint	\$5.00 per utility bill	
Transfer Fee (No Charge on Initial Request)	\$20.00 per instance after the first notice.	
Temporary removal and reinstallation of meter	\$110.00 per removal and reinstallation	
Seasonal Address Change	\$10.00 per instance	
Testing meter for accuracy	100% Cost Recovery plus 15% admin fee	
Missed Water Meter Inspection	\$100.00 per inspection	
Service disconnection inspection	\$50.00 per instance	
Hydrant maintenance fee	\$115.00 per hydrant per year	\$120.00
5/8" meter (radio activated)	100% Cost Recovery	
Landscape watering permit (new landscaping only)	\$155.00 per permit	\$125.00
Utility certificate - account status	\$65.00 per account	\$70.00
Additional Services (Additional Equipment, Material, Resources to include but not limited to retaining a private contractor, equipment rental, additional material etc.)	100% of cost	
Cross Connection Control Program		
Application Fees (one fee for all persons registered within Company)	\$110.00	
Tester Renewal fee	\$80.00 annually	
Survey Review	\$110.00 every five years	
Annual Test Result Review	\$50.00 annually per device	
Removal of Device Application (accompany survey)	\$50.00	
Test Tags	\$5.00 annually per device	
Air Gap Certification Review	\$35.00 annually	\$40.00
Water Turn On/Shut Off – working hours (8am – 4pm)	\$105.00	\$110.00
Water Turn On/Shut Off – after hours (weekends, holidays and between 4pm – 8am)	\$310.00	\$320.00
QMS Form 1 Review, including Commissioning Plan Fee	\$1400.00	\$1,440.00
Tie-in Water Service (per watermain tap)	\$155.00	\$160.00
Tie-in Main – new subdivision (per connection)	\$1075.00	\$1,100.00
Subdivision Inspections		
Inspections 1-2	\$0.00	
Inspection 3	\$750.00	\$770.00
Sampling New Subdivisions		
Rounds 1-2 (mirco)	\$0.00	
Rounds 3 or more	\$155.00 per sample	\$160.00
Opt-out of Radio Read Water Meter	\$105.00 per read	\$110.00
Hydrant Damage	\$3085.00 per hydrant	\$3,160.00
Call-outs for internal, private plumbing issues – working hours (8am – 4pm)	\$155.00 per call	\$160.00
Call-outs for internal, private plumbing issues – after hours (weekend, holidays and between 4pm – 8am)	\$310.00 per call	\$320.00
Lawn Water Permit	\$50.00	
Water Meters	\$5.00	
Back Flow Prevention	\$100.00	

[1] Multiple condominium or residential type units serviced by one meter are deemed to be serviced by one 5/8" meter per condominium unit for the purpose of this by-law

Wastewater Services

Fixed charge per month (based on meter size). All fees are subject to the applicable HST.

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Meter Size		
Meter Size – 5/8" [1]	\$27.28	\$28.65
Meter Size – 3/4"	\$29.10	\$30.55
Meter Size – 1"	\$34.54	\$36.27
Meter Size – 1.1/2"	\$41.82	\$43.91
Meter Size – 2"	\$61.78	\$64.86
Meter Size – 3"	\$208.83	\$219.27
Meter Size – 4"	\$263.29	\$276.46
Meter Size – 6"	\$390.37	\$409.89
Tiered Incremental Rates per m3 per two month period		
Meter Size - >10 – 30 m3	\$1.83	\$1.92
Meter Size - >30 – 60 m3	\$2.01	\$2.11
Meter Size - >60 – 90 m3	\$2.19	\$2.30
Over 90 m3	\$2.38	\$2.50
Unconnected Sewer Rate (temporary disconnection, unconnected service)	same as "Fixed Charge Per Month"	
Unconnected Vacant Lot Sewer Rate	\$18.15 per month	\$19.06 per month
Flat Rate Charge (no meter installed - newly constructed building)	\$31.75 per month, 5/8" meter equivalent unit	
Minimum Sewer charge (water service shut off for non-payment, temporary removal of water meter)	same as "Fixed Charge Per Month"	
Septage Waste – flat rate/m3	\$17.74/m3 – flat rate for septage, no distinction of source or concentration	\$18.18
Leachate (1,000-3,000 mg/L)	\$8.64 per m3	\$8.86
Sewer Related Charges		
Service connection application/inspection	\$50.00 per connection	
Service installation re-inspection	\$50.00 per each inspection subsequent to the first inspection	
Service disconnection inspection	\$50.00 per inspection	
Late payment charge on unpaid billing	1.25% applied to due and unpaid charges on current billing	
Interest charge on unpaid billing	1.25% applied to due and unpaid charges on current billing	
Collection charge (included in Water Collection Charge)	per connection per billing	
Administrative charge (included in Water Collection Charges)	per service	

DESCRIPTION	2024 CURRENT FEE, CHARGE OR RATE	2025 PROPOSED FEE, CHARGE OR RATE
Additional Services (Additional Equipment, Material, Resources to include but not limited to retaining a private contractor, equipment rental, additional material etc.)	100% of cost	
Sanitary Discharge Application	\$530.00 each	\$540.00
Sanitary Discharge Application, Renewal or Amendment	\$110.00 each	
Extra Strength Surcharge Application	\$530.00 each	\$540.00
Extra Strength Surcharge Application, Renewal of Amendment	\$110.00 each	
Extra Strength Surcharge Rate, per parameter – Biochemical Oxygen Demand (BOD) Total Suspended Solids (TSS), Total Phosphorous (TP), Total Kieldahl Nitrogen (TKN)	\$1.36 /kg per parameter	\$1.39
Call-outs for internal, private plumbing issues – working hours (8am – 4pm)	\$155.00 per call	\$160.00
Call-outs for internal, private plumbing issues – after hours (weekend, holidays and between 4pm – 8am)	\$310.00 per call	\$320.00
After hours Septage dumping – no site visit required (4pm – 8am)	\$50.00	
After hours Septage dumping – site visit required (4pm - 8am)	\$310.00	\$320.00
CLI-ECA Application for sanitary sewers, includes adding modifying, replacing or extending	\$1540.00	\$1,580.00
CLI-ECA Application for pumping stations and forcemains, includes adding modifying, replacing or extending.	\$3085.00	\$3,160.00
CLI-ECA Application for Sanitary Sewers Appurtenances (i.e. odour or corrosion control), includes adding modifying, replacing or extending	\$1540.00	\$1,580.00
Subdivision Inspections		
Inspections 1-2	\$0.00	
Inspection 3	\$770.00	\$790.00
Other		
Sewer Connection Permit	\$10.00	

Water Consumption Appeal Process

It is the responsibility of the property owner or the tenant of the property to maintain the property in good repair. Any faulty plumbing should be repaired in a timely manner. From time to time, however, there may be plumbing problems that are not easily detected, which may result in higher than usual water consumption. The Town will only consider an appeal if reasonable care has been taken to maintain the property. Appeals will only be considered after all other avenues have been exhausted.

The intent of the appeal process is to assist those residential water user previously on flat rate billing, that are either unaware of the fact that they had leaking plumbing, or are unaware of the impact the leaking plumbing will have on their utility bill now based in part on consumption flow. The adjustment will assist the property owner to understand the relationship between the volume of water used and the resulting cost. This appeal

process is established to authorize a one-time only reduction to metered water consumption due to a faulty plumbing problem (for example a leaky water faucet or a leaking toilet) but does not include loss of water due to frozen pipes, water cooled air conditioners and water pressure sump pumps.

A request for an adjustment to water consumption must be made in writing to the Town; within 30 days from the utility bill statement date for the period that the problem occurred. An appeal will only be considered for the period in which the problem occurred. The requester will explain the nature of the problem, the length of time that the problem was in effect, and will confirm that the problem has since been corrected; paid invoices indicating that repairs were made to correct the problem may be required upon the Town's request. Additional information or documentation may also be required at the discretion of the Town. All decisions of the Town are final.

Water charges and sewer charges are each comprised of a fixed charge and a charge based on metered water consumption. Consideration will be given to reducing the charges based on water consumption only. Any reduction will apply to the water consumption charge and, where applicable, to the sewer charge based on water consumption; the fixed charges will not be adjusted.

The billing adjustment will be the difference between the utility customer's estimated normal water consumption for the period under review and their actual water consumption for that period in cubic meters, multiplied by the total of the water consumption charge plus the sewer charge based on water consumption (where applicable) in effect for that period. The maximum billing adjustment will be 80% of the actual water consumption charge and if applicable the associated sewer consumption charge. The estimated normal water consumption for the period under review will be determined by the Town in consultation with the utility customer, but the Town's determination will be final. Adjustments will not be made where the difference is less than \$5.00. Any adjustment will be posted to the utility customer's account.

An adjustment may be made to metered water consumption or sewer charges with the approval of the Director of Corporate and Financial Services.