



Job Description

Parks Labourer

Department: Community Services
Reports To: Parks & Trails Lead Hand
Date Approved: May 2021
Job Grade: Grade 4

Position Summary

- The Parks Labourer is responsible for day-to-day outdoor maintenance and ensuring that the parks, trails, and grounds amenities of the Town are well kept, including Town Hall and its grounds, as well as other areas around the community that are under the umbrella of Council and the Town of The Blue Mountains. The Parks Labourer reports to the Manager of Parks & Trails.

Key Duties and Responsibilities

- Operate a variety of heavy and light powered equipment such as tractor with attachments, riding lawn mowers, chain saws and hand tools necessary in performing general landscaping and maintenance of all municipal park sites, cemeteries, municipal walkway system and various municipal institutional sites. Specific tasks include cutting grass, raking grass, chainsaw operation, repairing lands, planting, watering, and providing care for nursery stock opening and securing buildings and general manual labour.
- Operate equipment necessary in performing winter maintenance of municipal properties, cemeteries, municipal walkway system and various municipal sites. Specific tasks include operating snow removal equipment, shoveling, sanding and general manual labour.
- Maintenance of and responsibility for equipment and assets of the Division. This includes required documentation of logs and Division records and policy inspections of trails, municipal properties, and playground equipment.
- Assist with training and leadership of seasonal summer students.
- Promotes a high standard of customer service to the public as well as to all internal customers.
- Comply with all health and safety practices as it relates to the work, standard operating

guidelines and the Occupational Health and Safety Act.

- Performs other duties as required.

Job Details

Hours of Work: 40 hours per week, shift work, rotation with weekend work and on-call requirement.

Direct Reports: 0

Overtime: Applicable

Driver's License Required: Yes Class: G

Education and Experience:

- Minimum 2 years of experience in a parks/team environment.
- Horticultural, arborist, sports field, irrigation, landscaping & municipal experience are all assets.
- Experience operating and maintaining equipment.
- Be physically fit and able to lift up to 50 lbs.
- Minimum high school diploma.
- Diploma in Horticulture or related fields is considered an asset.
- Ability to work shifts, including nights, weekends, and statutory holidays as per schedule and in inclement weather.
- Valid Ontario driver's license.
- Knowledgeable of the operation and maintenance of powered equipment such as lawnmowers, chainsaws, and small hand tools.
- Knowledge of and the ability to apply and interpret relevant regulations, acts, policies, and procedures (i.e., Occupational Health and Safety Act and Regulations, etc.).
- CPR and First Aid Training is an asset.
- Able to work with minimal supervision, follow and carry out instructions.
- Proven communication skills to respond to general information requests from internal and external clients.
- Interpersonal skills to deal with staff and to provide clear information.