Committee of the Whole Agenda Highlights
December 9, 2019 – 11:00 a.m.*

Please note:

This document captures highlights of the upcoming December 9, 2019 Committee of the Whole Meeting, and includes those items which may be of broader interest to our residents, businesses and property owners. It is meant for information purposes only and is not an official record as relates to Council proceedings. Please refer to the Agenda for a complete list of items being discussed at the Committee of the Whole (COW). If there is a discrepancy between this document and the Agenda or Minutes, the information presented in the Agenda and/or Minutes will stand as the official record.

Committee of the Whole meetings allow each Committee to review staff reports and make recommendations to Council. Until items are approved at a Council Meeting, they are not considered final.

*Time subject to change. Please confirm the time of this meeting.

Want to have your say before the final decision?

If you would like to have your voice heard on any of the issues included in the December 9, 2019 meeting, you have several alternatives which are listed here. Please note that if you have questions for Town staff about a staff report, you are always free to call them ahead of the meeting.

If you have questions about submitting comments, please contact the Town Clerk by email, townclerk@thebluemountains.ca, or by phone, 519-599-3131 ext. 232 or visit us at Town Hall.

Public Meetings

You can find information on speaking, submitting comments or asking questions on the right hand side of every Public Notice. Links to Public Meetings are provided.
Finance, Administration (HR, Communications, Economic Development, Clerks) and Fire (Enforcement Services) Committee

B.1.1 **Presentation: Dr. Sabrina Saunders, Chief Executive Officer, Blue Mountains Public Library**

Re: Gallery, Library, Archive, Museum (“GLAM”) Update

B.1.2.1 **Committee of Council Chair Update, Ken Mehi and Rob Potter, Co-Chairs, Sustainability Advisory Committee**

Re: Update on Sustainability Advisory Committee focus from past six months, and Committee focus for next six months.

B.1.2.2 **Committee of Council Chair Update, Andrea Matrosovs, Chair, Agricultural Advisory Committee**

Re: Update on Agricultural Advisory Committee focus from past six months, and Committee focus for next six months.

B.1.2.3 **Committee of Council Chair Update, Rob Sampson, Chair, Attainable Housing Corporation**

Re: Update on Corporation focus from past six months, and Corporation focus for next six months.

B.1.2.4 **Committee of Council Chair Update, Andres Paara, Chair, Community Communications Advisory Committee**

Re: Update on Community Communications Advisory Committee focus from past six months, and Committee focus for next six months.

B.1.2.5 **Committee of Council Chair Update, Peter Bordignon, Chair, Economic Development Advisory Committee**

Re: Update on Economic Development Advisory Committee focus from past six months, and Committee focus for next six months.

B.1.2.6 **Committee of Council Chair Update, Peter Bordignon, Chair, Grants and Donations Committee**

Re: Update on Grants and Donations Committee focus from past six months, and Committee focus for next six months.

B.1.2.7 **Committee of Council Chair Update, June Porter, Chair, Joint Municipal Physician Recruitment and Retention Committee**

Re: Update on Joint Municipal Physician Recruitment and Retention Committee focus from past six months, and Committee focus for next six months.
B.1.2.8 Committee of Council Chair Update, Jim Uram, Chair, Transportation Committee

Re: Update on Transportation Committee focus from past six months, and Committee focus for next six months.

B.3.1 4th Quarter of 2019 Committees of Council Update (FAF.19.133)

This report provides an update on the following Committees of Council for the 4th Quarter of 2019:

1. Agricultural Advisory Committee
2. Community Communications Advisory Committee
3. Council Compensation Review Committee
4. Economic Development Advisory Committee
5. Grants and Donations Committee
6. Joint Municipal Physician Recruitment and Retention Committee
7. Police Services Board
8. Sustainability Committee
9. The Blue Mountains Attainable Housing Corporation
10. Transportation Committee

B.3.2 Council Compensation Review Public Meeting Feedback (FAF.19.243)

On July 9, 2019 Council resolved to create the Town’s Council Compensation Committee comprised of two citizens (Robert Turner and John White) with staff resources being provided by the CAO, Director of Human Resources and Executive Assistant to Committees. The Committee was to meet in Open Session.

Mr. Turner is a practicing management consultant experienced in talent management matters including executive compensation and works within the public and private sectors.

Mr. White is an experienced business executive with a thorough understanding of the municipal sector.

The Committee’s mandate was struck to be as follows:

1. Assist, in an advisory capacity, Council and staff on matters related to Council compensation;
2. Provide advice to Council and staff in developing a compensation package for elected officials which:
   a) Reflects the nature, responsibilities and accountability associated with these positions including Council participation on committees and boards;
   b) Is reflective of the research and comparators established;
   c) Demonstrates fiscal responsibility;
   d) Attracts strong, qualified candidates to local government.
### B.3.3 Amendment to By-law No. 2018-67, as amended, Being a By-law to Appoint Municipal Law Enforcement Officers (MLEOs) (FAF.19.252)

The purpose of this report is to outline an amendment to By-law No. 2018-67, as amended, being a By-law to appoint Municipal Law Enforcement Officers (MLEOs), that would update the list of persons appointed as MLEOs to enforce specific parking related by-laws on specific lands.

### B.3.4 Pre-budget Approval for Purchase of New Phone System (FAF.19.251)

This report is a request to move up the schedule for the replacement of the Town’s corporate phone system, so that staff may issue an RFP to purchase and implement a new system in the first quarter of 2020, rather than starting this process after the 2020 budget is approved.

### B.3.5 Investing in Canada Infrastructure: Green Stream (FAF.19.259)

This report outlines options for Council’s consideration for potential projects for the Town to apply to under the Investing in Canada Infrastructure: Green Stream.

### B.3.6 229 Bruce Street Funding (FAF.19.253)

The report looks at the funding sources for the capital project done at 229 Bruce Street in conjunction with the Royal Canadian Legion Branch 281.

### B.3.7 Asset Management Resource Requirements (FAF.19.099)

At the June 3, 2019 Special Meeting of Council staff were directed to provide a report to advance the timelines regarding the preparation of a full asset management plan. This report is the requested update.

### B.3.8 2020 Holiday Schedule and Town Hall Closures (FAF.19.245)

This report advises Council of the statutory holidays and Town observed holidays for the year 2019 and recommends the dates that Town Hall will be closed to observe these holidays.

### B.3.9 Inclement Weather and Personal Emergency and Sick Leave Policies (FAF.19.197)

The purpose of this report is to provide Council with an updated Personal Emergency Leave and Sick Leave Policy and a corporate Inclement Weather Policy. The changes are coming forward at the request of staff and management.

### B.3.10 2019 Supplementary/Omitted Assessment (FAF.19.250)

This report outlines the status of the 2019 supplementary and omitted assessment roll tax revenue for the Town. Supplementary and omitted taxes are billed separately after the interim and annual property tax bills.
B.3.11 Community Safety and Well-Being Plan Update (FAF.19.261)

This report outlines staff’s recommendation to work collaboratively with Bruce and Grey Counties and the Municipalities within Bruce and Grey Counties to complete the provincially legislated Community Safety and Well-Being Plan.

B.4 “Information Reports” to be considered in Consent Agenda


This report outlines the Town’s unaudited financial activities as of October 31, 2019.

B.5 Correspondence, if any

None

Community Services and Operations Committee

B.8.1 Sidewalk Locations for Elma & Alice Street Area Reconstruction Project (CSOPS.19.088)

This report is a follow up to previous direction provided by Council relating to the Elma and Alice Street Area Reconstruction Project (See Location Plan, Attachment 1). The concerns of residents relating to sidewalk locations that were approved to be included in the final design works received Council approval to be reconsidered during the November 15, 2019 Special Meeting of Council.

B.8.2 Victoria Street North Landscaping Update (CSOPS.19.085)

Council requested details of an existing Municipal Land Use Permit issued to the resident at 80 Lakeshore Drive in Thornbury. This permit was issued to acknowledge the landscaping on the unopened portion of Victoria street that provides access to Georgian Bay.

This resident has recently made a request to Council to purchase part of the unopened road allowance.

B.8.3 Craigleith Heritage Depot Air Quality (CSOPS.19.092)

An incident report was provided to the Joint Health and Safety Committee detailing concerns about air quality at the Craigleith Heritage Depot. Community Services Staff acquired the certified and qualified services of a Building Biology Environmental Consultant and Inspector to provide analysis of the air quality within the Craigleith Heritage Depot.

Results have indicated that the air quality does not meet Canadian Health Standards and resulted in a request to discontinue access to the basement area of the Craigleith Heritage Depot.

This report outlines actions taken by Facilities Staff to date and proposed remediation.
B.8.4 Town of The Blue Mountains Support for the 150th Beaver Valley Fall Fair (CSOPS.19.091)

Town of The Blue Mountains Council recognizes the Beaver Valley Agricultural Society as the oldest organization in our community and has directed staff to work with them to celebrate their 150th Anniversary through the 2020 Beaver Valley Fall Fair.

B.9 “Information Reports” to be considered in Consent Agenda

None

B.10 Correspondence, if any

None

Planning and Development Services Committee

B.14.1 Thornbury Craft Cider & Beer Facility Expansion (PDS.19.152)

NOTE: Staff Report PDS.19.152 will be posted on Friday December 6, 2019.

This report requests direction from council with regard to financial resources for sanitary sewer connection at King Street.


The purpose of this report is to provide a recommendation to Committee regarding an application for Zoning By-law Amendment requesting an increase in maximum permitted lot coverage from 30% to 35% to facilitate the ability to add a covered porch (loggia) for some models on some lots in the Second Nature Phase 3 lands.

B.14.3 Application for Part Lot Control – Timberwolf at Alpine Springs Court (PDS.19.150)

This report considers the lifting of part lot control (Section 50(5) of the Planning Act) from the Timberwolf Condominiums project for a temporary period of time in order to allow the final registration of the lots associated with each condominium unit.

B.15 “Information Reports” to be considered in Consent Agenda

B.15.1 PDS Overview (PDS.19.148)

This report is intended to provide an overview of the Planning Development Engineering and Building Departments Process.

B.16 Correspondence, if any

None
Public Meetings:

Please Note that Public Meetings Begin at 5:00 p.m.

The public meeting is your chance to hear more about the proposal and make your views about it known. You may also speak at the meeting or submit written comments. Information from the public will help Council in their decision-making process, so make sure to have your say! Any person or agency may attend the Public Meeting and/or make verbal or written comments either in support or in opposition to the proposed amendment.

More information is available on each Notice of Public Meeting listed below.

None

New and Unfinished Business

D.1 Committees of Council Reports

D.1.1 Code of Conduct Review Sub-Committee Report, dated September 5, 2019

Recommendations from the Code of Conduct Review Sub-Committee to be considered for adoption by Council.

D.1.2 Council Compensation Review Committee Report, dated September 6, 2019

Recommendations from the Council Compensation Review Committee to be considered for adoption by Council.

D.1.3 Attainable Housing Corporation Report, dated October 3, 2019

Recommendations from the Attainable Housing Corporation to be considered for adoption by Council.

D.1.4 Sustainability Advisory Committee Report, October 9, 2019

Recommendations from the Sustainability Advisory Committee to be considered for adoption by Council.

D.1.5 Grants and Donations Committee Report, dated October 11, 2019

Recommendations from the Grants and Donations Committee to be considered for adoption by Council.

D.1.6 Joint Municipal Physician Recruitment and Retention Committee Report, dated October 17, 2019

Recommendations from the Joint Municipal Physician Recruitment and Retention Committee to be considered for adoption by Council.
D.1.7  **Agricultural Advisory Committee Report, dated October 17, 2019**

Recommendations from the Agricultural Advisory Committee to be considered for adoption by Council.

D.1.8  **Economic Development Advisory Committee Report, dated October 28, 2019**

Recommendations from the Economic Development Advisory Committee to be considered for adoption by Council.

D.1.9  **Community Communications Advisory Committee Report, dated October 28, 2019**

Recommendations from the Community Communications Advisory Committee to be considered for adoption by Council.

### Upcoming Meetings

<table>
<thead>
<tr>
<th>Date</th>
<th>Meeting Title</th>
<th>Location</th>
<th>Time</th>
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<tbody>
<tr>
<td>December 16, 2019</td>
<td>Council</td>
<td>Town Hall, Council Chambers</td>
<td>7 pm</td>
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<tr>
<td>January 13, 2020</td>
<td>Council</td>
<td>Town Hall, Council Chambers</td>
<td>7 pm</td>
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<tr>
<td>January 14, 2020</td>
<td>Committee of the Whole</td>
<td>Town Hall, Council Chambers</td>
<td>9 am</td>
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*Time subject to change, please confirm at the link above*

Agendas and minutes are available online – simply go to our [home page](#), click the “Have Your Say” button and select the Council Calendar from the list of options. Navigate the calendar and select the meeting you are interested in reviewing. Minutes of each meeting are posted AFTER they are approved at the next Council meeting.

<table>
<thead>
<tr>
<th>Chief Administrative Officer (CAO)</th>
<th>Communications &amp; Economic Development Coordinator (CEDC)</th>
<th>Town Clerk</th>
<th>Mayor</th>
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</thead>
<tbody>
<tr>
<td>Shawn Everitt 519-599-3131 x 282</td>
<td>Tim Hendry 519-599-3131 x 282</td>
<td>Corrina Giles 519-599-3131 x 232</td>
<td>Alar Soever 519-599-3131 x 400</td>
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<td>Email the CAO</td>
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<td>Email the Town Clerk</td>
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