



Staff Report

Administration

Report To: Committee of The Whole
Meeting Date: December 10, 2018
Report Number: FAF.18.160
Subject: Appointment of an Alternate Member of Council to Grey County Council for the 2018 to 2022 Term of Council
Prepared by: Corrina Giles, Town Clerk

A. Recommendations

THAT Council receive Staff Report FAF.18.160, entitled "Appointment of an Alternate Member of Council to Grey County Council for the 2018 to 2022 Term of Council";

AND THAT Councillor Rob Potter be appointed as The Blue Mountains Alternate Member of Council to Grey County Council for the 2018 to 2022 Term of Council.

B. Overview

This report is provided to Council in accordance with the provisions of the "Policy to Appoint an Alternate Member of Council to Grey County Council, Policy POL.COR.18.03.

C. Background

At the June 18, 2018 Council meeting, Council enacted Corporate Policy POL.COR.18.03 "Policy to Appoint an Alternate Member of Council to Grey County Council". Policy POL.COR.18.03 is attached as Attachment #1 to this report.

In accordance with Corporate Policy POL.COR.18.03, following the Inaugural Meeting of Council, the Town Clerk contacted the newly appointed Councillors in the order of highest votes received in the recent Municipal Election, until a Councillor agreed to the Alternate Member appointment. Attachment #2 to this report is the 2018 Municipal Election Results Report.

D. Analysis

Following each Municipal Election, Council of The Corporation of the Town of The Blue Mountains wishes to appoint an Alternate Member of Council to attend Grey County Council meetings, when the Mayor or Deputy Mayor are unable to attend, for any reason.

E. The Blue Mountains Strategic Plan

Goal #2 Engage Our Communities and Partnerships
Objective #3 Strengthen Partnerships

Goal #4: Promote a Culture of Organizational and Operational Excellence
Objective #5 Constantly Identify Opportunities to Improve Efficiencies and Effectiveness

F. Environmental Impacts

None

G. Financial Impact

In accordance with Grey County Corporate Policy G-GEN-011, Alternate Members who attend a County Council / Committee of the Whole meeting will be compensated for their time. Mileage and a per diem, based on the County's current per diem rates, will be paid to the Alternate Member by the County. There are no direct financial implications to the Town of The Blue Mountains. Grey County Corporate Policy G-GEN-011 is attached as Attachment #3.

H. In consultation with

Shawn Everitt, Interim CAO

I. Public Engagement

The topic of this Staff Report has not been subject to a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. Comments regarding this report should be submitted to Town Clerk, Corrina Giles at townclerk@thebluemountains.ca.

J. Attached

1. POL.COR.18.03 Appointment of an Alternate Member of Council to County Council
2. 2018 Municipal Election Results Report
3. Grey County Corporate Policy G-GEN-011, Council Alternate Member Policy

Respectfully Submitted,

Corrina Giles
Town Clerk

Shawn Everitt
Interim Chief Administrative Officer

For more information, please contact:
Corrina Giles, Town Clerk
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519-599-3131 extension 232



Policy

POL.COR.18.03

Appointment of an Alternate Member of Council to Grey County Council

Policy Type:	Corporate Policy (Approved by Council)
Date Approved:	June 18, 2018
Department:	Administration
Staff Report:	FAF.18.70
By-Law No.:	not required

Policy Statement

Following each Municipal Election, Council of The Corporation of the Town of The Blue Mountains wishes to appoint an Alternate Member of Council to attend Grey County Council meetings, when the Mayor or Deputy Mayor are unable to attend, for any reason.

Purpose

The purpose of this policy is to provide a clear process for the appointment of an Alternate Member to Grey County Council following a Municipal Election.

Application

This policy applies to all Members of Council.

This policy is intended to:

- i. ensure compliance with Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017 and the Municipal Act;
- ii. establish a clear process for the appointment of an Alternate Member to Grey County Council if the Mayor or Deputy Mayor are unable to attend a Grey County Council meeting, for any reason
- iii. provide direction in the event that no Member of Council wishes to accept the appointment of Alternate Member to Grey County Council

Definitions

“Alternate Member” means the Member of Council of The Corporation of the Town of The Blue Mountains who will serve on the upper tier Council in the event that the Mayor or Deputy Mayor are unable to attend a meeting of Grey County for any reason.

“County Council” means the Council of The Corporation of the County of Grey.

“Inaugural Meeting” means the first regularly scheduled meeting in the Town of The Blue Mountains term of Council.

“Lower Tier” means the Council of The Corporation of the Town of The Blue Mountains.

“Municipal Election” means the voting process undertaken by municipalities every four (4) years to elect a Mayor, a Deputy Mayor, Councillors, and School Board Trustees.

“Town Clerk” means the Clerk of the Town of The Blue Mountains, or their designate.

“Upper Tier” means the Council of The Corporation of the County of Grey.

Procedures

1. Following the Inaugural Meeting of Council, the Town Clerk of the Town of The Blue Mountains will contact the newly appointed Councillors in the order of highest votes received in the most recent Municipal Election, until a Councillor agrees to the Alternate Member appointment.
2. The Councillor who receives the most votes in the most recent Municipal Election has the first right of refusal to be appointed as the Alternate Council Member for the term of Council, to attend Grey County Council Meetings in the place of the Mayor or Deputy Mayor, when absent.
3. If the seat of the council member appointed as the Alternate Member becomes vacant, Council of the Town of The Blue Mountains may appoint another of its Councillors as the Alternate Member for the remainder of the Council term, following the same process identified above.
4. If no Councillor wishes to be appointed as the Alternate Member, no Alternate Member appointment will be made for the term of Council.
5. The Town Clerk will prepare an open report and recommendation to appoint the Alternate Member.

Exclusions

The appointed Alternate Member cannot act as the alternate for the Warden of the County.

The appointed Alternate Member cannot cover vacancies of a local council where a seat has been declared vacant in accordance with Section 259.

The appointed Alternate Member shall only attend upper tier Council Meetings when the Mayor or Deputy Mayor cannot attend for any reason.

References and Related Policies

1. Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017
2. Municipal Act

Consequences of Non-Compliance

The Town Clerk is authorized and directed to take the necessary action to give effect to this policy.

Review Cycle

This Policy shall be reviewed by the Town Clerk once per Council term, and will be updated in accordance with legislative requirements.

Results Report

Town of The Blue Mountains

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Number of ballots cast:	4785
Number of blank ballots:	1

Mayor

Candidate	Votes
ARDIEL, Gail	1505
SOEVER, Alar	2029
WILDING-DAVIES, David	1215
Number Of Undervotes:	36
Number Of Overvotes:	0
Total Number Of Votes:	4749
Total Number Of Blanks:	36

Deputy Mayor

Candidate	Votes
BARTNICKI, Odette	2167
MARTIN, Michael	1801
MITCHELL, Paul	667
Number Of Undervotes:	150
Number Of Overvotes:	0
Total Number Of Votes:	4635
Total Number Of Blanks:	150

Results Report

Town of The Blue Mountains

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Councillor

Candidate		Votes
BORDIGNON, Peter		2469
HOPE, Paula		2048
MATROSOVS, Andrea		2063
MAXWELL, Alex		1280
PETTIT, Terrence		1506
PORTER, June		1731
POTTER, Rob		2689
SAMPSON, Rob		2398
URAM, Jim		2162
WHITE, John		1627
	Number Of Undervotes:	3952
	Number Of Overvotes:	0
	Total Number Of Votes:	19973
	Total Number Of Blanks:	88

Conseiller, Conseil Scolaire Viamonde

Candidate		Votes
BELCOURT, Guy		0
CARUSO, Saveria		2
LAPOINTE, Eric		7
	Number Of Undervotes:	4
	Number Of Overvotes:	0
	Total Number Of Votes:	9
	Total Number Of Blanks:	4

Council Alternate Member Attendance Policy

Approved by: County Council
Last Revision Date: January 25, 2018
Scheduled for Review by: 2023

Date Approved: January 25, 2018
Replaces: N/A

Policy Number: G-GEN-011
Sub Section: General

Section: Governance

References and Related Documents

Municipal Act, 2001-Section 268

Policy Statement

Bill 68 permits a lower tier municipality to appoint one alternate member per term to sit at the upper tier council in the absence of one of their members.

Purpose

This purpose of this policy is to provide consistent application of an alternate member policy for members from a lower tier municipality appointed for the term of council to attend an upper tier council/committee of the whole meeting in place of a regular upper tier member.

Scope

Notice

It is recommended that at least ten (10) days' notice be provided to the Grey County Clerk's department if the alternate member is attending in order to schedule time to review the agenda package and provide any additional information to the member as required. It is understood that in some cases, such as illness, the notice period can be waived. In these cases, notice should come to the Clerk's department as soon as practicable.

Compensation

Alternate members who attend a council/committee of the whole meeting will be compensated for their time. Mileage and a per diem, based on the County's current per diem rates, will be paid to the alternate member.

Voting

An alternate member attending a council/committee of the whole meeting will have the same number of weighted votes that the member they are representing would normally have.

Orientation

An orientation to Grey County and its operations will be provided to alternate members. If several lower tier municipalities appoint an alternate member within a similar time frame (i.e. after the beginning of a new term of council) there will be an orientation meeting scheduled for these members to familiarize themselves with Grey County. Additional orientation meetings will be scheduled as necessary throughout the term of council.

Meeting Preparation

In order to provide the alternate member with as much information as possible prior to a meeting in order for them to feel prepared and participate in the discussions, staff will schedule a meeting with an alternate member within one week of the meeting in order to review the agenda, reports and answer any questions or provide clarification on issues.

Other Items

Alternate members will need to be sworn in. This can occur at their first meeting or if there are several appointed within a similar time frame, it can be completed during orientation.

If the alternate member is required to have a copy of closed meeting minutes or reports for the purpose of participating in discussions, these will be provided to the member on paper, to be returned at the end of the meeting. Access to the Council portal will not be provided for alternate members unless they are appointed to cover a long-term absence (illness, maternity etc.).

The alternate member will continue to use their lower tier email address and necessary agenda items will be sent to that address for review.

Grey County will not provide alternate members with an iPad or cell phone.

Seats declared vacant by a lower tier council will be dealt with as outlined in the Municipal Act.