



Minutes

Public Art Committee Meeting

Meeting Date: April 12, 2018
Meeting Time: 9:30 p.m.
Location: Town Hall, Committee Room
Prepared by Karen Hilgendorf, Executive Assistant

A. Call to Order

Chair, Yvonne Hamilin called the meeting to order with Sarah Filion, David Morgan and Peter Tollefsen in attendance.

- **Approval of Agenda**

Moved by: David Morgan Seconded by: Peter Tollefsen

THAT the Agenda of April 12, 2018 be approved as circulated, including any items added to the Agenda, Carried.

- **Declaration of Pecuniary Interest and general nature thereof**

None declared

- **Previous Minutes**

Moved by: David Morgan Seconded by: Peter Tollefsen

THAT the Public Art Committee minutes of February 1, 2018 be adopted as circulated, including any revisions to be made. Carried.

B. New and Unfinished Business

B 1. Municipal Art Program (M.A.P.) Intake/Outtake of Art, Artists' Appreciation Reception, MAP Exhibit, MAP install

Discussion took place to establish the coverage by Committee members and volunteers during the intake of new art and the outtake of art from the current program between 11:00 a.m. and 12:00 noon. David offered to assist in sourcing the supply and delivery of easels. Sarah will assist in making up any difference in the number of easels needed. Karen will arrange lanyards for the Committee and volunteer identification. Name tags will be provided to identify the artists.

The Library has agreed to loan an outdoor sandwich board sign for the Committee's use to announce the MAP Exhibit. Sarah will arrange pickup and return. Karen will arrange a the printing of the of the MAP Exhibit sign printed on the plotter for display on an easel upon entry to Town Hall to further announce the MAP Exhibit. Karen has made arrangements with Infrastructure and Public Works for the use of cones to act as barriers as the legs of the easels present a potential tripping hazard. Karen will prepare binders containing the MAP agreements for signature by the incoming artists and for the outgoing artists to sign off on the pickup of art as per their individual MAP agreements. Discussion included reference to the light refreshments and the setup for the reception. Mayor McKean will open the Artists' Appreciation Reception with greetings on behalf of Council at 12:00 noon. Chair of the Committee, Yvonne Hamlin will also bring greetings on behalf of the Committee. It was suggested that arrangements be made for a group photo with the incoming artists. Discussion included the schedule for Committee coverage in the Atrium during the Art Exhibit on the afternoon of Thursday, May 1 and until close of business on Friday, May 2. The install of the new work will begin late Friday afternoon, with assistance from Committee members. It is estimated the install will be complete by 6:00 p.m. The Communications and Economic Development Coordinator will assist with a media release, tweeting the event and in the creation of the PowerPoint presentation for the screen in the Atrium to feature the incoming artists and their works of art.

B.2 Municipal Art Program Brochure

The Committee provided a final review of the MAP Brochure proof. The placement of the images on the back cover will be remain the same, but will be reversed.

C. Additions to the Agenda

There were no additions to the agenda

D. Adjournment

Moved by: Peter Tollefsen

Seconded by: David Morgan

THAT THIS Public Art Committee meeting does now adjourn at 10:45 a.m. to meet again on June 7, 2018 in the Committee Room, or at the call of the Chair. Carried.