



# Committee Report

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The Blue Mountains, Committee of the Whole Meeting

**Meeting Date:** November 5, 2018  
**Meeting Time:** 2:00 p.m.  
**Location:** Town Hall, Council Chambers  
32 Mill Street, Thornbury, ON  
**Prepared by** Corrina Giles, Town Clerk

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## Staff Reports, Deputations, Correspondence

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**Finance, Administration, Enforcement and Fire Reports**  
**To be chaired by Councillor R.J. Gamble**

### **B.1 Deputations, if any**

#### [B.1.1 Deputation Stu, Frith, Blue Mountain Short Term Accommodations \(BMSTA\)](#)

**Re: Total STA Occupant Load Policy and Responsible Person Position – Policy and Enforcement Protocols/Demerit Point Policy**

No Recommendations made by Committee

#### [B.1.2 Deputation David Finbow, The Blue Mountains Short Term Accommodation Owners Association](#)

**Re: Short Term Accommodation (STA) Licensing By-law Review**

No Recommendations made by Committee

#### [B.1.3 Deputation Sheldon Rosen, President, Lodges at Blue Mountain](#)

**Re: STA Zoning By-law CRU Definition**

No Recommendations made by Committee

### **B.3 Staff Reports**

#### **B.3.1 [STA By-law Revision \(FAF.18.151\)](#)**

THAT Council receive Staff Report FAF.18.151, entitled “STA By-law Revision”;

AND THAT Council receive the draft Short Term Accommodation licensing By-law as attached to Staff Report FAF.18.151;

AND THAT Council direct staff to initiate the Public Consultation Process including the required Public Meeting for consideration of the draft Short Term Accommodation and draft Property Standards By-law for consideration, Carried.

#### **B.3.2 [CAO Performance Appraisal Process Policy \(FAF.18.145\)](#)**

THAT Council receive Staff Report FAF.18.145, entitled “CAO Performance Appraisal Process Policy”; and

AND THAT Council approve the new Corporate Policy POL.COR.18.XX “CAO Performance Appraisal Process Policy POL.COR.18.XX”;

AND THAT Council rescinds POL.COR.10.17 “CAO Performance Monitoring Policy”

The Committee of the Whole then considered the following amendment to the main motion to include the following paragraph to the main motion:

AND THAT Council direct staff to provide options with respect to the collection and use of the CAO Performance Appraisal Process for consideration by Council at the November 19, 2018 Council Meeting, Carried.

The Committee then voted on the main motion, as amended, and as noted below:

THAT Council receive Staff Report FAF.18.145, entitled “CAO Performance Appraisal Process Policy”; and

AND THAT Council approve the new Corporate Policy POL.COR.18.XX “CAO Performance Appraisal Process Policy POL.COR.18.XX”;

AND THAT Council rescinds POL.COR.10.17 “CAO Performance Monitoring Policy”

AND THAT Council direct staff to provide options with respect to the collection and use of the CAO Performance Appraisal Process for consideration by Council at the November 19, 2018 Council Meeting, Carried.

**B.3.3** [Followup to Public Meeting to Receive comments on Procedural By-law 2018-20 regarding the Use of Cell Phones/Recording Devices at Council Meetings \(FAF.18.136\)](#)

THAT Council receive Staff Report FAF.18.136, entitled “Follow-up to Public Meeting to Receive comments on Procedural By-law 2018-20 regarding the Use of Cell Phones/Recording Devices at Council Meetings”;

AND THAT Council direct that By-law 2018-20, being a By-law for governing the calling, place and proceedings of meetings of the Municipal Council for the Town of The Blue Mountains (“Procedural By-law”) be revised to include the following paragraph in Section 4.0 Meetings of Council:

4.9 Members of Council shall turn off all cell phones and pagers during Committee of the Whole and Council meetings.

4.10 During meetings that are closed to the public, no member of Council or staff (with the exception of the Clerk, or designate) shall be permitted to have in their possession, any cell phone or electronic device that has the ability to record, Carried.

**B.4 Finance, Administration, Enforcement and Fire “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda**

**B.4.1** [Monthly Financial Report – September 2018 \(FAF.18.141\)](#)

THAT Council receive Staff Report FAF.18.141 entitled “Monthly Financial Report – September 2018” for information purposes, Carried.

**B.4.2** [3<sup>rd</sup> Quarter 2018 Interim CAO Update \(FAF.18.149\)](#)<sup>9</sup>

THAT Council receive Staff Report FAF.18.149 entitled “3<sup>rd</sup> Quarter 2018 Interim CAO update” for information, Carried.

**B.4.3** [Follow-up to The Blue Mountains’ 2018 Municipal and School Board Election \(FAF.18.148\)](#)

THAT Council receive Staff Report FAF.18.148, entitled “Follow-up to The Blue Mountains’ 2018 Municipal and School Board Election” for information purposes, Carried.

**B.5 Correspondence, if any**

**B.5.1 [David Finbow, Land Development, Municipal & Building Code Consulting](#)**

**Re: STA By-law Revision**

THAT Council receive the November 1, 2018 correspondence of David Finbow, Land Development, Municipal & Building Code Consulting as it relates to Staff Report FAF.18.151 STA By-law Revision, Carried.

**Community Services and Infrastructure & Public Works Reports  
To be chaired by Councillor John McGee**

**B.6 Deputations, if any**

**B.6.1 [Deputation: Vivienne R. Alper, Thornbury Community Garden](#)**

**Re: Water Charge for Thornbury Community Garden**

THAT Council acknowledge receipt of the deputation of Vivienne Alper on behalf of the Thornbury Community Garden;

AND THAT Council fund the water charges for the Thornbury Community Garden for the 2018 year from the Council Donation Budget, Carried.

**B.8 Staff Reports**

None

**B.9 Community Services and Infrastructure & Public Works Reports “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda:**

**B.9.1 [Transit Pilot Project Three Month Service Update \(CSPW.18.080\)](#)**

THAT Council receive Staff Report CSPW.18.080, entitled “Transit Pilot Project Three Month Service Update” for information purposes, Carried.

**B.9.2 [Z Vineyard / Winery Development – Consideration of Traffic Review \(CSPW.18.081\)](#)**

THAT Council receive Staff Report CSPW.18.081, entitled “Z Vineyard / Winery Development - Consideration of Traffic Review” for their information, Carried.

**B.10 Correspondence, if any**

None

**Planning & Development Services Reports**  
**To be chaired by Councillor Joe Halos**

**B.11 Deputations, if any**

None

**B.13 Staff Reports**

**B.13.1 [Assumption of Windfall Phase 1, PDS.18.124](#)**

THAT Council receive Staff Report PDS.18.124, entitled “Assumption of Windfall Phase 1” for information:

AND THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plan 16M-42, Carried.

**B.13.2 [By-law to establish lands as part of a public highway – George McRae Road \(PDS.18.127\)](#)**

THAT Council receive Staff Report PDS.18.127, entitled “By-law to establish lands as part of a public highway – George McRae Road”;

AND THAT Council enact a by-law to establish the lands described as Block 45, Plan 16M-24 as part of the public highway known as George McRae Road, Carried.

**B.13.3 [By-law to establish lands as part of a public highway – Crosswinds Boulevard \(PDS.18.128\)](#)**

THAT Council receive Staff Report PDS.18.128, entitled “By-law to establish lands as part of a public highway – Crosswinds Boulevard”;

AND THAT Council enact a by-law to establish the lands described as Block 67, Plan 16M-42 as part of the public highway known as Crosswinds Boulevard, Carried.

**B.13.4 [Windfall Phase 3- Holding 'h' Removal, PDS.18.130](#)**

(a) THAT Council receive Staff Report PDS.18.130, entitled “Windfall Phase 3 – Holding ‘h’ Removal”; and

THAT Council enact a By-law to remove the Holding ‘h’ symbol from those lands described as Block 40, Registered Plan 16M-42, Town of The Blue Mountains, and further that this By-law shall come into force and effect upon the date of execution of the subdivision agreement and the registration of the Phase 3 Plan of Subdivision, Carried.

(b) THAT Council direct staff to schedule a Special Meeting of Council on Wednesday, November 7, 2018 to consider the November 5, 2018 Committee of the Whole recommendation regarding Staff Report PDS.18.130, entitled “Windfall Phase 3 – Holding ‘h’ Removal”, Carried.

**B.14 Planning & Development Services Information Reports and correspondence to be considered in the adoption of the Consent Agenda:**

**B.14.1 [Planning Applications – Month of September 2018 \(PDS.18.122\)](#)**

THAT Council receive Staff Report PDS.18.122, entitled “Planning Applications – Month of September, 2018” for information purposes, Carried.

**B.14.2 [Year-to-Date 2018 Building Services Statistics \(PDS.18.106\)](#)**

THAT Committee of the Whole receive Staff Report PDS.18.106, entitled “Year-to-Date 2018 Building Services Statistics” for information purposes, Carried.

**B.14.3 [Scenic Caves Parking Lot – Project Update: Application for Official Plan Amendment, Zoning By-law Amendment and Site Plan Approval, Part Lot 16, Concession 3. Town of The Blue Mountains, PDS.18.126](#)**

THAT Council receive Staff Report PDS.18.126, entitled “Scenic Caves Parking Lot – Project Update: Application for Official Plan Amendment, Zoning By-law Amendment and Site Plan Approval. Part Lot 16, Concession 3. Town of The Blue Mountains”; for information purposes, Carried.

**B.15 Correspondence, if any**

**B.15.1 [Colin Travis, Travis & Associates](#)**

**Re: Windfall Ph 3, Application for H Removal Request**

THAT Council acknowledges receipt of the November 2, 2018 correspondence of Colin Travis of Travis & Associates as it relates to Staff Report PDS.18.130 “Windfall Phase 3 – Holding ‘h’ Removal”, Carried.