



Agenda

Leisure Activities Plan Steering Committee

Meeting Date: October 29, 2020
Meeting Time: 2:30pm
Location: Microsoft Teams
Prepared by: Tanya Patterson, Administrative Assistant Community Services

A. Call to Order

- **Traditional Territory Acknowledgement**
- **Committee Member Attendance**
- **Approval of Agenda**

Recommended (Moved by, Seconded by)

THAT the Agenda of October 29, 2020 be approved as circulated, including any additions to the Agenda.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Leisure Activity Plan Steering Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes (October 15, 2020)**

Recommended (Moved by, Seconded by)

THAT the Minutes of October 15, 2020 be approved as circulated, including any revisions to be made.

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Leisure Activities Plan Steering Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not

refer to personnel, litigation or potential litigation matters, or matters that are a follow-up to a Public Meeting.

NOTE: Committee meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Assistant.

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 Discussion and Appointment of Chair for the Leisure Activities Plan Steering Committee

Recommended (Moved by, Seconded by)

THAT the Leisure Activities Plan Steering Committee appoints 1 member as the Chair of the Leisure Activities Plan Steering Committee for the term of the project.

C.2 Meeting Frequency

C.4 Survey Update

C.5 Demographics

C.6 Parks and Recreation Trends

C.7 Classification for Waterfront Properties

C.8 Focus Group Guidelines

D. New and Unfinished Business

D.1 Additions to the Agenda

D.2 Items Identified for Discussion at the Next Meeting

E. Notice of Meeting Dates

November 12, 2020
Microsoft Teams Meeting

F. Adjournment

Recommended (Moved by, Seconded by)

THAT the Leisure Activities Plan Steering Committee does now adjourn at (TIME) a.m. to meet again at the call of the Chair.