Minutes
Transportation Committee

Meeting Date: January 21, 2020
Meeting Time: 1:00 p.m.
Location: Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Councillor Jim Uram called the meeting to order at 1:05 p.m. with Committee members John Ardiel and John White present.

Town staff present were Director of Planning and Development Services Nathan Westendorp and Director of Operations Shawn Carey.

- Traditional Territory Acknowledgement
- Committee Member Attendance

Executive Assistant Committees of Council Sarah Merrifield advised all members confirmed their attendance.

- Approval of Agenda

Moved by: John Ardiel  Seconded by: John White

THAT the Agenda of January 21, 2020 be approved as circulated, including any additions to the Agenda, Carried.

Declaration of Pecuniary Interest and general nature thereof
NOTE: In accordance with the Municipal Conflict of Interest Act and the Town Procedural By-law 2019-56, Transportation Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

- Previous Minutes (December 17, 2019)

Moved by: John White  Seconded by: John Ardiel

THAT the Minutes of December 17, 2019 be approved as circulated, including any revisions to be made, Carried.
B. **Staff Reports and Deputations**

B.1 **Deputations, if any**

None

B.2 **Public Comment Period (each speaker is allotted three minutes)**

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Transportation Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

None

B.3 **Staff Reports, if any**

None

C. **Matters for Discussion**

C.1 **Update regarding Request for Proposal for Consulting Services related to Transportation Master Plan Development – Director of Operations Shawn Carey (verbal)**

Director of Operations Shawn Carey noted a draft Request for Proposal will be circulated to Committee members for review by January 31, 2020. Following that, the matter will be included on the February Transportation Committee agenda for discussion and approval.

C.2 **Clendenan Corridor Review and Heritage Bridge Assessment Process**

Director of Operations Shawn Carey explained if the Town proceeds with works at Clendenan Bridge, a Cultural Assessment Report is required, which would likely include a Heritage Impact Assessment, per the requirements of the Ministry of Tourism, Culture, and Sport. Shawn noted this type of report is often done in conjunction with an Environmental Assessment process, which normally takes eighteen months to complete. John White commented that the assessment report for the bridge includes $164,000 of remedial works for the bridge. Shawn confirmed information will be forthcoming to the Committee regarding the requirement and purpose of 2 year bridge assessments. The Committee requested staff provide a flowchart outlining a typical Environmental Assessment process.
C.3 Council request regarding 10th Line from Matilda Street/Grey Road 13 to Highway 26 and Bruce and Marsh Streets

Note: the following direction was provided at the December 16, 2019 Council meeting:

THAT, as recommended at the October 17, 2019 Agricultural Advisory Committee meeting, Council of The Corporation of the Town of The Blue Mountains directs staff to forward the within recommendation of the Agricultural Advisory Committee to the Economic Development Advisory Committee and to the Transportation Committee for consideration, and directs staff to initiate discussions with Grey County regarding a potential swap of the 10th Line from Matilda Street / Grey Road 13 to Highway 26, and Bruce and Marsh Streets from Clark Street to Highway 26, CARRIED.

Councillor Uram referenced a discussion paper he is developing regarding apple transport routes in the community, which is tied directly to the consideration for potential land swap of the 10th Line from Matilda Street/Grey Road 13 to Highway 26 and Bruce and Marsh Streets from Clark Street to Highway 26. Director of Planning and Development Services Nathan Westendorp advised the Committee that staff have identified similar concepts with Grey County and will provide a status update to the Committee once available. Nathan further noted the first step is to gauge interest via exploratory discussions. John Ardiel commended staff for coordination at the County level and noted his view that residents are looking for an expedient, simple solution to alleviate main route bottlenecking. John White strongly suggested the need for more information, including preliminary costing and project scope for the Town and County’s consideration.

Shawn Carey noted the Committee could include the need for Clendenan Corridor assessment as part of the Request for Information to retain a consultant for the Master Transportation Plan.

Moved by: John Ardiel Seconded by: John White

THAT the Transportation Committee appoint a subcommittee consisting of John White and John Ardiel, to meet with Town staff to outline the Clendenan Corridor addition to the Transportation Master Plan Request for Proposal and provide to the Committee for consideration at the next regularly scheduled meeting, at the call of the Chair

Ardiel, John  Yay
White, John  Yay
Uram, Jim  Yay

The motion is Carried.
C.4 Traffic Light Coordination – Bruce Street/Highway 26 and Pedestrian Crosswalk

Shawn Carey noted the pedestrian crosswalk on Bridge Street/Highway 26 is owned by the Town while the Bruce Street/Highway 26 intersection light is not. Shawn further confirmed the pedestrian crosswalk sequencing is linked with the intersection, and previously, different sequencing options have been reviewed. The Committee noted the need to review the sequencing of the intersection lights and the pedestrian crosswalk to minimize impact for vehicular traffic. Shawn confirmed he will provide the Committee further detail regarding the previously reviewed sequencing options, as well as any guidelines available for the length of the pedestrian crosswalk sequence.

C.5 Elma/Alice Streets Reconstruction Update (verbal)

Shawn advised the Committee that the Elma/Alice Streets Reconstruction project is approximately 90% through to detailed design. Shawn advised there have been some delays due to utility relocates but Shawn noted he expects an Environmental Compliance Application will be submitted to the Ministry of Environment, Conservation and Parks in the next month.

Shawn further noted he will be providing the Committee an update regarding the Victoria and Louisa Streets project, as there are decisions that need to be made to progress the project further.

C.6 Crosswalk Options at Elma/Victoria Streets and Highway 26

Shawn confirmed the Ministry of Transportation and County of Grey need to review any active transportation or crosswalk options along Highway 26 and further noted recommendations can be brought forth through the Active Transportation Plan portion of the Master Transportation Plan.

C.7 Council direction regarding Right-hand passing at Arthur Street/Bruce Street Intersection

Note: The following direction was provided at the November 13, 2019 Council meeting.

THAT Council acknowledges receipt of the September 10, 2019 Transportation Committee recommendation noted below:

THAT Council direct staff to consult with the Ministry of Transportation regarding the possibility of reinstating the historic centre line at Bruce Street and Highway 26 intersection to allow for right-hand passing heading Westbound on Highway 26.

AND THAT in response, Council of the Town of The Blue Mountains resolves as follows:

THAT Council direct staff to consult with the Ministry of Transportation regarding the possibility of reinstating the historic centre line at Bruce Street and Highway 26 intersection to allow for right-hand passing heading Westbound on Highway 26;
AND THAT Council direct staff to include this matter on a list of items to be included in a delegation to the Minister of Transportation at the next Rural Ontario Municipal Association (“ROMA”) Conference, CARRIED.

Shawn confirmed the Transportation Master Plan is the appropriate method for reviewing the centre line configuration and engage in meaningful discussion with the Ministry of Transportation. Shawn confirmed the Town has detailed design information which will be provided to the Committee.

C.8 Transportation Committee Action Item Tracking

- Grey Road 19/Grey Road 21/Simcoe Road 34 Report – John White
- Grey County Cycling and Trails Master Plan Presentation
- Transportation Master Plan Request for Proposal
- Traffic Light Coordination – Bruce Street/Highway 26 and Pedestrian Crosswalk

D. Correspondence

D.1 Sandra Banks and James Matthews, Residents
Re: Parking Plan for Visitors Near Parks

Note: this correspondence was referred by Council at the December 2, 2019 meeting.

Moved by: John Ardiel Seconded by: John White

THAT the Transportation Committee receive Correspondence Item D.1 Sandra Banks and James Matthews, Residents Re: Parking Plan for Visitors Near Parks for information and refers the same to the Economic Development Advisory Committee for consideration, Carried.

Parking plans at parks may be considered as part of the overall Transportation Master Plan.

D.2 Alex Maxwell, Resident
Re: Traffic through Residential, Institutional and Retail Commercial Zones

Note: this correspondence was referred by Council at the December 2, 2019 meeting.

For Committee information.

D.3 Alex Maxwell, Resident
Re: Roads, Winter Maintenance, and Carbon Sequestration

For Committee information.

John White commented he contacted Director of Community Services Ryan Gibbons regarding the Town’s tree nursery and understands that some of the trees are used for transportation purposes.
E. New and Unfinished Business

E.1 Additions to the Agenda

E.2 Items Identified for Discussion at the Next Meeting

- Education and Review of Artificial Intelligence Traffic Counting – John White
- Licensing of Bicycles and E-Bikes – John Ardiel
- Parking Studies for Downtown Core – John White
- Criteria for Existing Centre-Line Configuration – Bruce Street/Highway 26
- Apple Packing Facility Information – John Ardiel
- Transportation Master Plan Request for Proposal
- Transportation Master Plan Coordinator Position Update
- Traffic Light Sequencing at Pedestrian Crosswalk and Bruce Street/Highway 26 Intersection – Sequencing History and Alternatives
- Tree Nursery for Live Snow Fencing and Tree Planting

F. Notice of Meeting Dates

February 18, 2020
Town Hall, Council Chambers

The Committee members noted conflicts with the February and March 2020 Transportation Committee meeting dates. Alternate meeting dates will be considered.

G. Adjournment

Moved by: John White Seconded by: John Ardiel
THAT the Transportation Committee does now adjourn at 2:55 p.m. to meet again at the call of the Chair, Carried.