Minutes
Grants and Donations Committee

Meeting Date: July 3, 2020
Meeting Time: 1:00 p.m.
Location: Town Hall, Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Councillor Peter Bordignon called the meeting to order at 1:01 p.m. with Committee members Caroline Harbinson and Linda Wykes present.

Town staff present were Chief Administrative Officer Shawn Everitt, Director of Finance and IT Services Ruth Prince, and Administrative Assistant Tracy Petrescu.

Regrets were sent by Committee member Councillor Rob Sampson.

- Traditional Territory Acknowledgment
- Committee Member Attendance
- Approval of Agenda

Moved by: Caroline Harbinson  Seconded by: Linda Wykes

THAT the Agenda of July 3, 2020 be approved as circulated, including any additions to the Agenda, being Item E.1.1 Beaver Valley Outreach Correspondence re: Thank You Note

Harbinson, Caroline  Yay
Sampson, Rob  absent
Wykes, Linda  Yay
Bordignon, Peter  Yay

The motion is Carried.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the Municipal Conflict of Interest Act and the Town Procedural By-law 2019-56, Grants and Donations Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None
• Previous Minutes (June 5, 2020 and June 22, 2020)

Moved by: Linda Wykes  Seconded by: Caroline Harbinson

THAT the Minutes of June 5, 2020 and the Special Committee minutes of June 22, 2020 be approved as circulated, including any revisions to be made

Harbinson, Caroline  Yay
Sampson, Rob  absent
Wykes, Linda  Yay
Bordignon, Peter  Yay

The motion is Carried.

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Grants and Donations Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow-up to a Public Meeting.

NOTE: The Blue Mountains Town Hall is currently closed to the public to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

None

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 Lobster Fest Event Logistics – Event Sub-Committee (verbal)

Committee member Linda Wykes noted the 7:00 p.m. order time is sold out and the Committee is working with Public Health and the Alcohol and Gaming Commission of Ontario (“AGCO”) regarding liquor license logistics. Linda further noted a group of volunteers is coordinating ticket sales, food, health and safety and event logistics. A site plan for the event is being developed for Public Health’s consideration. Chief Administrative Officer Shawn Everitt commented that Town staff, along with Councillor Sampson, are in discussions with AGCO representatives regarding the Special Occasions Permit, but noted the AGCO is not considering Special Occasion Permits at this time.

Linda Wykes noted later in the meeting that 35 drive through tickets have been sold, along with 50 four-person “bubble” tickets.
C.2 COVID-19 Community Donations Recipient Summary – Director of Finance and IT Services Ruth Prince (verbal)

NOTE: Committee recommendations provided to Council June 29, 2020 for consideration

Director of Finance and IT Services Ruth Prince confirmed the Committee had $11,425 in Community Donations to allocate, of which $7,000 was donated following Council’s approval. Ruth further advised $4,425 remains for the Committee to donate if they wish to allocate the remaining funds.

C.3 2020 Graduate Acknowledgement Initiative (verbal)

At the June 24, 2020 Community Recovery Task Force meeting, a potential graduate acknowledgement initiative was discussed with consideration to provide local gift certificates, or similar, to 2020 graduates in the Town of The Blue Mountains.

The Committee discussed that some form of acknowledgement is appropriate. Chief Administrative Officer Shawn Everitt will contact representatives at Bluewater District School Board to discuss the possibility of a photo opportunity location for recent graduates, with follow-up provided to the Committee.

C.4 Action Item Review

- Town Community Foundation Information, following request at February 7, 2020 meeting
- Lobster Fest Event
- 2020 Graduate Acknowledgement

D. Correspondence

D.1 Bruce Hill
Re: Grants and Donations Recommendation to Blue Mountains Curling Club

Note: this correspondence referred to the Grants and Donations Committee by Council

Moved by: Peter Bordignon Seconded by: Linda Wykes

THAT the Grants and Donations Committee receives correspondence item D.1 Bruce Hill Re: Grants and Donations Recommendation to Blue Mountains Curling Club for information purposes and refers the same to Finance Services

Harbinson, Caroline  Yay
Sampson, Rob  absent
Wykes, Linda  Yay
Bordignon, Peter  Yay
The motion is Carried.
D.2  Rosalyn Morrison, Chair, The Institute of Southern Georgian Bay  
Re: Follow-up from May 19 deputation – Request for $750 in Financial Support for  
Mapping our Road to Recovery Online Discussion Series  
Note: this correspondence referred to the Grants and Donations Committee by Council  
Moved by: Peter Bordignon  
Seconded by: Linda Wykes  
THAT the Grants and Donations Committee receives correspondence item D.2 Rosalyn  
Morrison, Chair, The Institute of Southern Georgian Bay Re: Follow-up from May 19  
deputation – Request for $750 in Financial Support for Mapping our Road to Recovery  
Online Discussion Series for information purposes and refers the same to Finance  
Services  
Harbinson, Caroline  
Sampson, Rob  
Wykes, Linda  
Bordignon, Peter  
The motion is Carried.

D.3  My Friends House  
Re: Thank You Note

D.4  Home Horizon  
Re: Thank You Note  
Moved by: Linda Wykes  
Seconded by: Peter Bordignon  
THAT the Grants and Donations Committee receives correspondence item D.3 My  
Friends House Re: Thank You Note, and correspondence item D.4 Home Horizon Re:  
Thank You Note for information purposes  
Harbinson, Caroline  
Sampson, Rob  
Wykes, Linda  
Bordignon, Peter  
The motion is Carried.
D.5  **Hospice Georgian Triangle Foundation**  
*Re: Special Request for Emergency COVID-19 Funding*

Moved by: Linda Wykes  
Seconded by: Caroline Harbinson

THAT the Grants and Donations Committee receives correspondence item D.5 Hospice Georgian Triangle Foundation Re: Special Request for Emergency COVID-19 Funding and approves $1,500 in additional financing to be approved by Council and distributed through Finance

Harbinson, Caroline  Yay  
Sampson, Rob  absent  
Wykes, Linda  Yay  
Bordignon, Peter  Yay  

The motion is Carried.

E.  **New and Unfinished Business**

E.1  **Additions to the Agenda**

E.1.1  **Beaver Valley Outreach Correspondence Re: Thank You Note**

Moved by: Peter Bordignon  
Seconded by: Linda Wykes

THAT the Grants and Donations Committee receives correspondence item E.1.1 Beaver Valley Outreach Correspondence Re: Thank You Note for information purposes

Harbinson, Caroline  Yay  
Sampson, Rob  absent  
Wykes, Linda  Yay  
Bordignon, Peter  Yay  

The motion is Carried.

E.2  **Items Identified for Discussion at the Next Meeting**

- **Community Foundation Information Report, if available**
- **Lobster Fest Event**

F.  **Notice of Meeting Dates**

August 7, 2020  
Town Hall, Council Chambers
G. Adjournment

Moved by: Caroline Harbinson  Seconded by: Peter Bordignon

THAT the Grants and Donations Committee does now adjourn at 1:5 p.m. to meet again at the call of the Chair

Harbinson, Caroline  Yay
Sampson, Rob  absent
Wykes, Linda  absent due to technical difficulties
Bordignon, Peter  Yay
The motion is Carried.