



Agenda

The Blue Mountains Attainable Housing Corporation

Meeting Date: Thursday, June 4, 2020 REVISED
Meeting Time: 1:00 p.m.
Location: Town Hall, Council Chambers
Prepared by Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Traditional Territory Acknowledgement

Corporation Member Attendance

Approval of Agenda

Recommended (Moved by, Seconded by)

THAT the Agenda of June 4, 2020 be adopted as circulated, including any additions.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Attainable Housing Corporation Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

Previous Minutes

Recommended (Moved by, Seconded by)

THAT the Board meeting minutes of May 7, 2020 be adopted as circulated, including any revisions to be made.

B. Staff Reports, Deputations, and Presentations

B.1 Deputations, if any

**B.1.1 John Walsh, IT Infrastructure and Security Coordinator, Town of The Blue Mountains
Re: Information Technology Acceptable Use Policy, POL.COR.12.13**

B.1.2 Thomas Vincent, President, Global Hospitality Inc and Balmoral Village
Re: Employee Housing Village Proposal for TBM Attainable Housing Committee

B.1.3 Sharon McCormick, Executive Director, The Blue Mountains Attainable Housing Corporation
Re: Result Summary of Community Consultation

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation receives Item B.1.3 Sharon McCormick, Executive Director, The Blue Mountains Attainable Housing Corporation Re: Result Summary of Community Consultation;

AND THAT The Blue Mountains Attainable Housing Corporation approves maximum limits for massing, height, and site layout of the Gateway Site development and requests the Town of The Blue Mountains' Chief Administrative Officer to proceed with municipally-initiated planning amendments upon Council's approval.

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Attainable Housing Corporation matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow up to a Public Meeting.

NOTE: The Blue Mountains Town Hall is currently closed to the public to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 The Blue Mountains Attainable Housing Corporation Operational Cash Flow

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation receives Item C.1 The Blue Mountains Attainable Housing Corporation Operational Cash Flow and requests Council to approve advance funding in an amount of \$100,000 to the Corporation until such time as Grey County transfers attainable housing funds, which will be provided upon the completion of the Town of The Blue Mountains Community Improvement Plan.

C.2 HST Treatment on Purchase/Operation of Land and Construction of Attainable Housing Project (Gateway Site) – Jay Anstey, Baker Tilly Windsor LLP

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation receives Item C.2 HST Treatment on Purchase/Operation of Land and Construction of Attainable Housing Project (Gateway Site) dated May 12, 2020 and directs the Executive Director to work with the Town of The Blue Mountains to develop an long term lease agreement with consideration for the advice provided.

C.3 Request for Proposal to Engage Legal Services – Sharon McCormick (verbal)

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation receives Item C.3 Request to Engage Legal Services and approves the Executive Director to undertake a Request for Proposal to Engage Legal Services to provide advice, preparation and execution of legal agreements required to deliver attainable housing and provide a recommendation to the Board for awarding the contract.

C.4 Eligibility Policy Approval – Sharon McCormick

THAT The Blue Mountains Attainable Housing Corporation approves the Eligibility Policy as presented.

C.5 CMHC Seed Funding Update – Sharon McCormick (verbal)

C.6 Invoice Approval

Note: invoices in accordance with contract and service agreements

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation approve MHBC Invoice No. 2023745 totaling \$17,896.94, UpanUp Invoice No. 4075 totaling \$5,085, The Print Shop Invoice No. 73238 totaling \$116.39, StrategyCorp Invoice No. 12005 totaling \$35,099.47, and Baker Tilly Invoice No. 199083 totaling \$4,712.10.

C.7 Special Members Meeting, June 4, 2020 - Waive Notice Requirements

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation Board of Directors approves waiving the 30-day Notice requirement to the Board of Directors for the purposes of holding a Special Members Meeting on May 21, 2020 to amend the Corporation’s banking resolution and pass a contract execution resolution, acknowledging that fifteen days’ notice was provided.

D. Correspondence

D.1 Diana Dolmer, Climate Action Now Network Re: Attainable Housing

For information

D.2 Paul Astbury

Re: Attainable Housing Project Feedback

For information

D.3 Tom Kritsch

Re: Open Letter to the Town of The Blue Mountains Attainable Housing

For information

D.4 Roland Gosselin

Re: Comments regarding Development of Former Foodland Site

For information

E. New and Unfinished Business

D.1 Additions to the Agenda

D.2 Items Identified for Discussion at the Next Meeting

F. Closed Session

Recommended (Moved by, Seconded by)

THAT with regard to subsection 239 of the *Municipal Act, 2001*, the Blue Mountains Attainable Housing Corporation does now move into closed session in order to address the following matters:

- i. personal matters about an identifiable individual, including municipal or local board employees and with regard to review of the letters of interest for appointment to the Attainable Housing Corporation Board of Directors
- ii. a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization and with regard to The Blue Mountains Attainable Housing Corporation "Request for Proposal" document for the Gateway Site.

The Blue Mountains Attainable Housing Corporation moved into closed session at (time) p.m.
The Blue Mountains Attainable Housing Corporation moved into public session at (time) p.m.

G. Notice of Meeting Dates

June 4, 2020 – Special Members Meeting (4:00 p.m.)
Town Hall, Council Chambers

July 2, 2020
Town Hall, Council Chambers

H. Adjournment

Recommended (Moved by, Seconded by)

The meeting of the Attainable Housing Corporation adjourned at (time) p.m. to meet again at the call of the Chair.