



Agenda

The Blue Mountains Attainable Housing Corporation

Meeting Date: Thursday, May 7, 2020
Meeting Time: 9:00 a.m.
Location: Town Hall, Council Chambers
Prepared by Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Traditional Territory Acknowledgement

Corporation Member Attendance

Approval of Agenda

Recommended (Moved by, Seconded by)

THAT the Agenda of May 7, 2020 be adopted as circulated, including any additions.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Attainable Housing Corporation Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

Previous Minutes

Recommended (Moved by, Seconded by)

THAT the Special Board meeting minutes of April 16, 2020 and April 23, 2020 be adopted as circulated, including any revisions to be made.

B. Staff Reports, Deputations, and Presentations

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Attainable Housing Corporation matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow up to a Public Meeting.

NOTE: The Blue Mountains Town Hall is currently closed to the public to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 Update on Community Consultation Progress – Gateway Site – Executive Director Sharon McCormick (verbal)

C.2 Eligibility Policy Review and Approval- Sharon McCormick

NOTE: This document will be available by Tuesday, May 5

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation approves The Blue Mountains Attainable Housing Eligibility Policy as presented.

C.3 Blue Mountains Attainable Housing Corporation Purchasing Policy Review and Approval – Sharon McCormick

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation approves The Blue Mountains Attainable Housing Purchasing Policy as presented.

C.4 Vacant Board Position Desired Skills and Experience – Sharon McCormick (verbal)

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation advertise the Board vacancies and follow up with the Board with recommendations for appointments.

C.5 Invoice Approval

Recommended (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation approve payment of Hunt Productions Invoice No. 1242 totalling \$1,525.50.

C.6 Attainable Housing Corporation Action Item Tracking

-Update Corporation's By-laws, Policies and Practices to reflect the Town's Procedural - By-law

-Memorandum of Understanding between the Town and Attainable Housing Corporation

-Community Improvement Plan

-Public Consultation regarding Concept Renderings for Gateway Site

-Request for Proposal for Development Management Services

-Functional Servicing Report, Geotechnical, Archeological Assessment at Gateway Project

-Request for Proposal for Attainable Housing

D. Correspondence, if any

None

E. New and Unfinished Business

E.1 Additions to the Agenda

E.2 Items Identified for Discussion at the Next Meeting

F. Notice of Meeting Dates

May 21, 2020 – Special Board Meeting
Town Hall, Council Chambers

June 4, 2020
Town Hall, Council Chambers

G. Adjournment

Recommended (Moved by, Seconded by)

The meeting of the Attainable Housing Corporation adjourned at (time) p.m. to meet again at the call of the Chair.