






















Joint Municipal Physician Recruitment and Retention Committee - Action Item and Motion Tracking





Meeting Key	June 5, 2019	July 17, 2019	Aug. 15, 2019	Sept. 17, 2019	Oct. 17, 2019	Nov. 21, 2019	Jan. 16, 2020	Feb. 26, 2020	Mar. 2020
Action Items (total)	1-2 (2)	3-8 (6)	9-13 (5)	14-16 (3)	17-24 (8)	25-36 (12)	37-41 (5)	42-49 (8)	

Icon Descriptions	Moving slowly	Progressing on track	Awaiting discussion	Complete	New item	Progress needs review
Icons						

Action Item Number	Committee	Action Item/Motion	Assigned to	Due Date	Status/Notes
49	Joint Municipal Physician Recruitment and Retention Committee – Feb. 26, 2020 meeting	THAT the Joint Municipal Physician Recruitment and Retention Committee leverage the available staff resources, upon receipt of content, to prepare and circulate items to the media, CARRIED.	Staff/Committee	Mar 2020	 For promotional materials being sent to media outlets
48	Joint Municipal Physician Recruitment and Retention Committee – Feb. 26, 2020 meeting	THAT, the Joint Municipal Physician Recruitment and Retention Committee Chair be permitted to promote the Committee’s initiatives at the upcoming Annual International Women’s Day event hosted by Nancy Griffin, CARRIED.	June Porter	Mar 2020	 Attend the event and report back to the JMPRRC
47	Joint Municipal Physician Recruitment and Retention Committee – Feb. 26, 2020 meeting	THAT the Joint Municipal Physician Recruitment and Retention Committee circulate, on a monthly basis, a short bullet point update to the local lead physician to keep them updated on Committee activities and information shared would be readily available publicly, CARRIED.	June Porter	On Going	 Circulation to be performed monthly.
46	Joint Municipal Physician Recruitment and Retention Committee – Feb. 26, 2020 meeting	THAT the Joint Municipal Physician Recruitment and Retention Committee proceed with scheduling the deputations to neighbouring municipalities using the deputation material prepared by the Committee members, CARRIED.	Staff/Committee	Apr 2020	 Deputations have been completed for Clearview and Grey Highlands, Confirmed for Collingwood and Meaford and Being Scheduled for Wasaga Beach
45	Joint Municipal Physician Recruitment and Retention Committee – Feb. 26, 2020 meeting	THAT information regarding the Grey County Health Care Funding Task Force including membership, The Blue Mountains representation and funding structure be added to the next Joint Municipal Physician Recruitment and Retention Committee meeting agenda, CARRIED.	June Porter	Mar 2020	 Provide information to be included in the Agenda for the Mar JMPRRC Meeting

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44	Joint Municipal Physician Recruitment and Retention Committee – Feb. 26, 2020 meeting	THAT Council request that the Joint Municipal Physician Recruitment and Retention Committee provide input to Council regarding the mandate of the Committee moving forward, including the option to move to a “Community Committee” in consultation with the North East Grey Health Clinic that includes The Blue Mountains staff representative, or to continue status quo as a Committee of Council, Carried.	Joint Municipal Physician Recruitment and Retention Committee	May 2020	 Decision deferred until after the deputations have been presented to neighbouring municipalities and responses have been received
43	Joint Municipal Physician Recruitment and Retention Committee – Feb. 26, 2020 meeting	THAT more information be compiled regarding the Canadian Association of Staff Physician Recruiters (CASPR) program; AND THAT this information be brought back to the Joint Municipal Physician Recruitment and Retention Committee, CARRIED.	Joint Municipal Physician Recruitment and Retention Committee	Mar 2020	 Bring more information back to the JMPRRRC for discussion
42	Joint Municipal Physician Recruitment and Retention Committee – Feb. 26, 2020 meeting	THAT a sub-committee, comprised of June Porter and Sandy Macaulay, be created to enhance the 2020 Physician Recruitment Events spreadsheet, as provided by Health Force Ontario, to promote a comprehensive cost-benefit analysis regarding consideration for attendance by representatives of the Joint Municipal Physician Recruitment and Retention Committee, CARRIED.	June Porter and Sandy Macaulay	On Going	 Update the spreadsheet to include costing information associated with participating the the recruitment events listed
41	JMPRRRC	ACTION ITEM: Share updates on committee progress with doctors at Meaford hospital.	June Porter	Mar 2020	 June compiling information to share with physicians.
40	Joint Municipal Physician Recruitment and Retention Committee – Jan. 16, 2020 meeting	ACTION ITEM: Determine logistics for hosting a Discovery Week in the Town of the Blue Mountains. Required to confirm participation to ROMP by March 2020, and secure itinerary by April 2020.	Staff/Committee	Mar 2020	 Secure Council approval for developing Discovery Week.
38	Joint Municipal Physician Recruitment and Retention Committee – Jan. 16, 2020 meeting	THAT the Joint Municipal Physician Recruitment and Retention Committee recommend Council undertake to give a deputation to the Grey County Health Care Funding Task Force regarding initiatives put forward by the Town of The Blue Mountains Joint Municipal Physician Recruitment and Retention Committee, and to solicit participation and financial commitment, Carried	Staff	Mar 2020	 Waiting on Council for Resolution expected March 23, 2020
37	Joint Municipal Physician Recruitment and Retention Committee – Jan. 16, 2020 meeting	THAT the Joint Municipal Physician Recruitment and Retention Committee accept Key Messaging as presented; AND THAT definitions for clerkships and post-graduate years be added; AND THAT Key Messaging continue to be reviewed by Committee every quarter, Carried	Staff	April 2020	 To be recirculated with additional definitions for the April 2020 meeting of the JMPRRRC. June Porter to edit/add definitions for circulation in April.

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33	Joint Municipal Physician Recruitment and Retention Committee – Nov. 21, 2019 meeting	THAT the Joint Municipal Physician Recruitment and Retention Committee maintain records with the Clerk of the Town of The Blue Mountains, through the Committee Chair, that include events, opportunities and stakeholders relevant to the work of the Committee, in order that appropriate actions can be taken to fulfill the Committee’s mandate, Carried	Staff	Feb 2020	 Minutes passed at Jan 16, 2020 JMPRRRC meeting; sent via Committee Report to COW Jan. 28 for discussion; then to Council Feb. 10 for Resolution.
29	Joint Municipal Physician Recruitment and Retention Committee – Nov. 21, 2019 meeting	Physician and Student Communication Tracking: THAT the Joint Municipal Physician Recruitment and Retention Committee maintain records with the Clerk of the Town of The Blue Mountains, through the Committee Chair, that include contact information of and history of Town and Committee communication with local physicians, visiting medical students, and physician recruitment candidates, in order that appropriate contact can be maintained, Carried	Staff	2020	 Minutes passed at Jan 16, 2020 JMPRRRC meeting; sent via Committee Report to COW Jan. 28 for discussion; then to Council Feb. 10 for Resolution.
7	Joint Municipal Physician Recruitment and Retention Committee – July. 17, 2019 meeting	That the Joint Municipal Physician Recruitment and Retention Committee received Staff report FAF.19.248, entitled “Physician Recruitment and Retention Committee next steps” for information; AND THAT the Joint Municipal Physician Recruitment and Retention Committee <ul style="list-style-type: none"> • Connect with all necessary stakeholders who may assist in the recruitment and retention of physicians, i.e. Medical Schools and their respective Post Graduate programs, local health care providers, Rural Ontario Medical Program (ROMP), the new Ontario Health Teams (LHIN replacements), local Chambers of Commerce etc. • Actively work with the local medical community, health care providers and ROMP in developing, supporting and sustaining physician mentoring/training program • Actively implement, monitor and evaluate ongoing programs for physician recruitment and retention for medical students, locums, or resident physicians or other incentives as deemed appropriate by the participating times and/or municipalities • The Committee shall not present a deficit budget without first seeking approval of the participating municipalities by Council resolution. As the priorities and focus areas for 2019; AND THAT the Joint Municipal Physician Recruitment and Retention Committee <ul style="list-style-type: none"> • Lead the development, implementation and evaluation of a Primary Physician Recruitment and Retention strategy with the support of Council, stakeholders and the participating communities As the key deliverable to be achieved by the end of the Term of the Committee; AND THAT the Joint Municipal Physician Recruitment and Retention Committee identify goals to achieve in 8 years: <ul style="list-style-type: none"> • Connect with all necessary stakeholders who may assist in the recruitment and retention of physicians, i.e. Medical Schools and their respective Post Graduate programs, local 	Joint Municipal Physician Recruitment and Retention Committee	Ongoing	 Due for review at Mar, 2020 JMPRRRC meeting

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		<p>health care providers, Rural Ontario Medical Program (ROMP), the new Ontario Health Teams (LHIN replacements), local Chambers of Commerce etc.</p> <ul style="list-style-type: none"> • The Committee may make recommendations to the participating municipalities that the services of a Physician Recruiter be retained to aid the Committee in meeting its specified mandate • Establish set of skills and competencies required to deliver the Primary Care physician recruitment and retention strategy for when there are funds in place to support a Physician Recruiter • The Physician Recruiter shall be governed and managed by the terms and conditions of a separate agreement with the participating municipalities 			
17	Joint Municipal Physician Recruitment and Retention Committee – Oct. 17, 2019 meeting	THAT the Joint Municipal Physician Recruitment and Retention Committee recommend Council undertake to give deputations to Councils of surrounding municipalities including Meaford, Grey Highlands and Wasaga Beach, regarding the mandate and initiatives put forward by the Town of the Blue Mountains Joint Municipal Physician Recruitment and Retention Committee, Carried	Staff	Feb 2020	 Council PASSED by certified resolution Dec. 16, 2020. Deputations have been completed for Clearview and Grey Highlands, Confirmed for Collingwood and Meaford and Being Scheduled for Wasaga Beach
18	Joint Municipal Physician Recruitment and Retention Committee – Oct. 17, 2019 meeting	THAT the Joint Municipal Physician Recruitment and Retention Committee recommend Council undertake to give deputations to the Councils of Clearview Township and Town of Collingwood, regarding initiatives put forward by the Town of the Blue Mountains Joint Municipal Physician Recruitment and Retention Committee, Carried	Staff	Apr 2020	 Council PASSED by certified resolution Dec. 16, 2020. Deputations have been completed for Clearview and Grey Highlands, Confirmed for Collingwood and Meaford and Being Scheduled for Wasaga Beach
11	Joint Municipal Physician Recruitment and Retention Committee – Aug. 15, 2019 meeting	That the Joint Municipal Physician Recruitment and Retention Committee invite the Board of the North East Grey Health Clinics to join us in an upcoming meeting to discuss areas of responsibility. Carried	Staff	March 2020	On the list to revisit in Mar 2020 should anything change in JMPRRRC status.
39	Joint Municipal Physician Recruitment and Retention Committee – Jan. 16, 2020 meeting	THAT members of the JMPRRRC attend the ROMP Rural Resident Retreat February 20-21 at Blue Mountain Village, to represent the Town of the Blue Mountains and promote opportunities for a family medicine practice in the Town; AND THAT promotional material for the Town be prepared if possible, to bring to the event, Carried	Staff/Committee	Feb 2020	 Economic Development Coordinator to produce material, Councillor Matrosovs and committee membes Porter and Macaulay to attend event Feb. 20-21.
25	Joint Municipal Physician Recruitment and Retention Committee – Nov. 21, 2019 meeting	THAT the Minutes of October 17, 2019 meeting be approved as circulated, Carried	JMPRRRC to approve via minutes Jan 2020, if approved, pass to COW Jan. 28	Feb 2020	 Minutes passed at Jan 16, 2020 JMPRRRC meeting; sent via Committee Report to COW Jan. 28 for discussion; then to Council Feb. 10 for Resolution.