



# Agenda

## Code of Conduct Review Sub-Committee

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**Meeting Date:** November 19, 2019  
**Meeting Time:** 3:00 p.m.  
**Location:** Council Chambers  
**Prepared by:** Sarah Merrifield, Executive Assistant Committees of Council

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### A. Call to Order

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- **Approval of Agenda**

**Recommended** (Moved by, Seconded by)

THAT the Agenda of November 19, 2019 be approved as circulated, including any additions to the Agenda.

**Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Code of Conduct Review Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes (September 5, 2019)**

**Recommended** (Moved by, Seconded by)

THAT the Minutes of September 5, 2019 be approved as circulated, including any revisions to be made.

### B. Staff Reports and Deputations

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#### B.1 Deputations, if any

None

#### B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 fifteen minutes is allotted at the Meeting to receive public comments regarding Code of Conduct Sub-Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

**B.3 Staff Reports, if any**

None

**C. Matters for Discussion**

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**C.1 Code of Conduct Suggested Changes from Legal and Integrity Commissioner Review**

**C.2 Updated Template - POL.COR.07.07 Code of Conduct for Members of Council and Local Boards**

**Recommended** (Moved by, Seconded by)

THAT the Code of Conduct Sub-Committee endorse the updated template for POL.COR.07.07 Code of Conduct for Members of Council and Local Boards, as presented, and request that a revised POL.COR.07.07 which includes the edits proposed by legal counsel and the Town's Integrity Commissioner, be presented to Council for consideration.

**D. Correspondence**

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None

**E. New and Unfinished Business**

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**E.1 Additions to the Agenda**

**E.2 Items Identified for Discussion at the Next Meeting**

**F. Notice of Meeting Dates**

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No additional meetings have been scheduled at this time.

**G. Adjournment**

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**Recommended** (Moved by, Seconded by)

THAT the Code of Conduct Review Sub-Committee does now adjourn at (TIME) p.m. to meet again at the call of the Chair.