



# Committee Report

---

The Blue Mountains Committee of the Whole

**Meeting Date:** October 28, 2019  
**Meeting Time:** 1:15 p.m.  
**Location:** Town Hall, Council Chambers  
32 Mill Street, Thornbury, ON  
**Prepared by** Corrina Giles, Town Clerk

---

## Staff Reports, Deputations, Correspondence

---

**Finance, Administration, Enforcement and Fire Reports**  
**To be chaired by Councillor Rob Sampson**

### **B.1 Deputations, if any**

#### **B.1.1** [Deputation: Marc Girard, \(CWO retired\), Active Member of Beaver Valley Br. 281 of the Royal Canadian Legion](#)

**Re: 100<sup>th</sup> Anniversary, WW 1 Armistice, November 11, 2018, Royal Canadian Legion, and Remembrance Day Services in The Blue Mountains**

No recommendations made by Committee

### **B.3 Staff Reports**

#### **B.3.1** [Appointment of a Municipal Law Enforcement Officer \(FAF.19.215\)](#)

THAT Council receive Staff Report FAF.19.215, entitled "Appointment of a Municipal Law Enforcement Officer";

AND THAT Council enact a By-law to appoint Raymond White a Municipal Law Enforcement Officer for the purposes of enforcing by-laws of the municipality, Carried.

**B.3.2** [2020 Licensing By-law and Municipal Administrative Penalty By-law \(FAF.19.202\)](#)

THAT Council receive Staff Report FAF.19.202, entitled “2020 Licensing By-Law”;

AND THAT Council receive the Draft Municipal licensing By-law and the Draft Municipal Administrative Penalties By-law;

AND THAT Council direct staff to initiate the Public Consultation Process for the Draft Municipal licensing By-law;

AND THAT Council direct staff to initiate the Public Consultation Process for the Draft Municipal Administrative Penalties By-law;

AND THAT Council direct staff to develop a workshop that provides a fulsome overview of the Short Term Rental Program, detailed Licensing process and the Administrative Penalty implementation and enforcement processes;

AND THAT Council direct staff to include a detailed staffing matrix for the Short Term Rental Property Licensing Process including detailed time tracking flow charts to determine program costs and options for revised user fees to be considered during the 2020 Budget deliberations;

AND THAT Council direct staff to include a detailed staffing matrix for a Municipal Tribunal Process including detailed time tracking flow charts to detail potential Tribunal revenue generation and Tribunal operational costs and options to be considered during the 2020 Budget deliberations;

AND THAT Council direct that the preferred philosophy of the funding strategy of a Licensing program will be Option 1 - Full cost recovery, Carried.

**B.3.3** [Establishing a Legal Services Department \(FAF.19.204\)](#)

THAT Council receive Staff Report FAF.19.204, entitled “Establishing a Legal Services Department”;

AND THAT Council endorse the development of a Legal Services Department to be included in the Town’s Organizational Chart as shown in Attachment 1 of this report;

AND THAT Council approve the position of Director of Legal Services as outlined in the Job Description as presented in Attachment 2 of this report and authorize staff to initiate the recruitment process immediately;

AND THAT Council approve the position of Legal Services Clerk as outlined in the Job Description as presented in Attachment 3 of this report with the intent to fill the position after the Director of Legal Services is in place;

AND THAT Council direct staff to bring forward an overview of potential staffing resources and structure for consideration through the 2020 proposed Budget process to enhance overall By-law Enforcement Services for the Town, Carried.

**B.3.4** [Final Draft Procedural By-law, following Public Consultation \(FAF.19.208\)](#)

THAT Council receive Staff Report FAF.19.208, entitled “Final Draft Procedural By-law, following Public Consultation”;

AND THAT Council direct staff to include the draft Procedural By-law, as attached to this staff report, on the November 13, 2019 Council Agenda for Council consideration and enactment, Carried.

**B.4 Finance, Administration, Enforcement and Fire “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda**

**B.4.1** [Monthly Financial Report – September 2019 \(FAF.19.212\)](#)

THAT Council receive Staff Report FAF.19.212 entitled “Monthly Financial Report – September 2019” for information purposes, Carried.

**B.5 Correspondence, if any**

**B.5.1 [Tim Lanthier, Grey Sauble Conservation Authority \(GSCA\)](#)**

**Re: Proposed GSCA 2020 Draft Budget**

THAT Council receive the October 24, 2019 Grey Sauble Conservation Authority correspondence enclosing the proposed 2020 Budget for review;

AND THAT Council invites the Grey Sauble Conservation Authority to attend The Blue Mountains November 13, 2019 Council Meeting to present the draft 2020 budget to Council and to answer questions, Carried.

**Community Services and Operations Reports**

**To be chaired by Councillor Rob Potter**

**B.6 Deputations, if any**

None

**B.8 Staff Reports**

**B.8.1 [Lower Whitby Formation Parks Management Plan Peer Review Status \(CSOPS.19.084\)](#)**

THAT Council receive Staff Report CSOPS.19.084, entitled “Lower Whitby Formation Parks Management Plan Peer Review Status”;

AND THAT Council acknowledges that a peer review of the 2018 Delphi Waterfront Management Plan will be performed by the Niagara Escarpment Parks and Open Spaces System Council, Carried.

**B.8.2 [Unauthorized Works on Town Lands \(CSOPS.19.082\)](#)**

THAT Council receive Staff Report CSOPS.19.082, entitled “Unauthorized works on Town lands”;

AND THAT Council direct staff to develop a strategy to be implemented in the second quarter of 2020 including a communication plan to initiate the process to identify and inventory non-conforming and or unauthorized use of Town owned lands including those works or uses on open and unopen roads allowances;

AND THAT Council endorse staff to enhance enforcement and initiate the process of removal of unauthorized works and or use on Town land, limited to those major incidents of safety and flooding already identified by staff, including works that are in progress by landowners, Carried.

**B.8.3** [Peel Street Reconstruction Public Information Centre Report \(CSOPS.19.065\)](#)

THAT Council receive Staff Report CSOPS.19.065, entitled “Peel Street Reconstruction Public Information Centre Report”;

AND THAT Council receive the Peel Street Reconstruction Public Information Centre (PIC) Report by MTE Consultants Inc.;

AND THAT Council direct staff to bring a report to a future Committee of the Whole meeting with options on the level of service on Peel Street, Carried.

**B.9 Community Services and Operations “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda**

None

**B.10 Correspondence, if any**

**B.10.1** [Catherine A. Sholtz, Resident](#)

**Re: Staff Report - Peel Street Reconstruction Public Information Centre Report – CSOPS.19.065**

THAT Council receive for information, the October 24, 2019 correspondence from Catherine A. Sholtz regarding staff report “Peel Street Reconstruction Public Information Centre Report CSOPS.19.065”, Carried.

**Planning & Development Services Reports**

**To be chaired by Councillor Jim Uram**

**B.11 Deputations, if any**

**B.11.1** [Deputation: Betty Muise, Climate Action Now Network](#)

**Re: Tree Programming in The Blue Mountains**

No recommendations made by Committee

**B.11.2** [Deputation: Stewart Elkins, Resident](#)

**Re: Agenda Item B.13.4 Cottages at Lora Bay – Holding h Removal**

No recommendations made by Committee

**B.11.3** [Krystin Rennie, Georgian Planning Solutions](#)– **Reid’s Heritage Homes**

**Re: Agenda Item B.13.4 Cottages at Lora Bay – Holding h Removal**

No recommendations made by Committee

## **B.13 Staff Reports**

### **B.13.1 [Planning Recommendation Report – Oxley Zoning By-law Amendment \(64 Bruce St. S\) \(PDS.19.127\)](#)**

THAT Council receive Staff Report PDS.19.127, Planning Recommendation Report – Oxley Zoning By-law Amendment (64 Bruce St. S), for the lands known as Lots 3, 9 and Part of Lot 10, Plan 99;

AND THAT Council enact a Zoning By-law Amendment to change the property's zone to the BMC exception (BMC-115) zone, Carried.

### **B.13.2 [Building Code Services Transformation \(PDS.19.133\)](#)**

THAT Council receive Staff Report PDS.19.133, entitled “Building Code Services Transformation”;

AND THAT staff be directed to continue to monitor the proposed changes to the Ontario Building Code Services and report back to Council as required, Carried.

### **B.13.3 [Legacy Subdivision Assumptions \(PDS.19.07\)](#)**

THAT Council receive Staff Report PDS.19.07, entitled “Legacy Subdivision Assumptions” for information;

AND THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plan 16M-23, (Peaks Bay East)

AND THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plan 16M-36, (Georgian Woodlands Phase IV, Stage 1) and Registered Plan 16M-46, (Georgian Woodlands Phase IV, Stage 2)

AND THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plan 16M-14 & 16M-48 (Trailwoods Phase 1 & 2)

AND THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plan 16M-17 & 16M-49 (Lora Bay Phase 3 & 3B/West Ridge Drive)

AND THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within the Open Space block (Block 75) within Registered Plan 16M-53, (Trailwoods Phase 3), in-line with the process established by Town Bylaw 2018-4 for early assumption of Parkland blocks.

AND THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plan 16M-47 & 16M-52 (Windfall Phase 2A & 2B), Carried.

**B.13.4** [Cottages at Lora Bay – Holding ‘h’ Removal \(PDS.19.136\)](#)

THAT Council receive Staff Report PDS.19.136, entitled “Cottages at Lora Bay – Holding ‘h’ Removal”;

AND THAT Council enact a By-law to remove the Holding ‘h7’ symbol from those lands legally described as Part Lot 39, Concession 12, being part of Lots 1 & 3, Registered Plan 1032 (Phase 4, Draft Plan of Condominium 42-CDM-2006-11), Carried.

**B.14 Planning & Development Services Information Reports and correspondence to be considered in the adoption of the Consent Agenda:**

None

**B.15 Correspondence, if any**

None

**Public Meetings / Deputations**

---

**C.1 Statutory Public Meetings**

**C.1.1** [Public Meeting: Application for Zoning Amendment](#)

**Re: Part Lot 17, Concession 1, Lots 54 to 135 and Lots 195 to 200 of Draft Plan of Subdivision 42T-94009 (Skyline Blue Mountain Development Inc. Second Nature Phase 3)**

No recommendations made by Committee

**C.2 Deputation**

None

## New and Unfinished Business

---

### D.1 Committees of Council Reports

#### D.1.1 [Joint Municipal Physician Recruitment and Retention Committee Report dated August 15, 2019](#)

##### C.4 Physician Recruitment Signage

THAT Council acknowledges receipt of the August 15, 2019 Joint Municipal Physician Recruitment and Retention Committee recommendation noted below:

THAT Council request the Community Communications Advisory Committee to include Doctor Recruitment in its messaging in the Master Communication Plan

AND THAT in response, Council of the Town of The Blue Mountains resolves as follows:

THAT Council acknowledges receipt of the August 15, 2019 Joint Municipal Physician Recruitment and Retention Committee recommendation and requests the Community Communications Advisory Committee to include Doctor Recruitment in its messaging, Carried.

##### C.6 Attendance at Grey Bruce Health Task Force

THAT Council acknowledges receipt of the August 15, 2019 Joint Municipal Physician Recruitment and Retention Committee recommendation noted below:

THAT Council appoint June Porter to represent the Joint Municipal Physician Recruitment and Retention Committee on the Grey Bruce Health Care Task Force and that Sandra Macaulay will serve as the alternate in her absence

AND THAT in response, Council of the Town of The Blue Mountains resolves as follows:

THAT Council appoint June Porter to represent the Joint Municipal Physician Recruitment and Retention Committee on the Grey Bruce Health Care Task Force and that Sandra Macaulay will serve as the alternate in Ms. Porter's absence;

AND THAT Ms. Porter is requested to report back to Council, through the Joint Municipal Physician Recruitment and Retention Committee, regarding her attendances at the Grey Bruce Health Care Task Force meetings, Carried.



**D.1.2** [Transportation Committee Report dated September 10, 2019](#)

**C.1 Follow-up Regarding Centre-Line Configuration Bruce Street & Arthur Street (Highway 26) Intersection**

THAT Council acknowledges receipt of the September 10, 2019 Transportation Committee recommendation noted below:

THAT Council direct staff to consult with the Ministry of Transportation regarding the possibility of reinstating the historic centre line at Bruce Street and Highway 26 intersection to allow for right-hand passing heading Westbound on Highway 26.

AND THAT in response, Council of the Town of The Blue Mountains resolves as follows:

THAT Council direct staff to consult with the Ministry of Transportation regarding the possibility of reinstating the historic centre line at Bruce Street and Highway 26 intersection to allow for right-hand passing heading Westbound on Highway 26;

AND THAT Council direct staff to include this matter on a list of items to be included in a delegation to the Minister of Transportation at the next Rural Ontario Municipal Association (“ROMA”) Conference, Carried.

**D.1.3** [Sustainability Advisory Committee Report dated September 11, 2019](#)

**C.1 Review of Blue Communities Project Guide**

THAT Council acknowledges receipt of the September 11, 2019 Sustainability Advisory Committee Meeting recommendation noted below:

THAT Council endorse the Town of The Blue Mountains as a recognized “Blue Community” by:

- I. Recognizing water and sanitation as human rights;
- II. Banning or phasing out the sale of bottled water in municipal facilities and at municipal events;
- III. Promoting publicly financed, owned, and operated water and wastewater services

AND THAT in response, Council of the Town of The Blue Mountains resolves as follows:

THAT Council endorse the Town of The Blue Mountains as a recognized “Blue Community” by:

- I. Recognizing water and sanitation as human rights;
- II. Banning or phasing out the sale of bottled water in municipal facilities and at municipal events;

- III. Promoting publicly financed, owned, and operated water and wastewater services, Carried.

**D.1.4 [Agricultural Advisory Committee Report dated September 19, 2019](#)**

**B.3.1 2020-2022 Budget, FAF.19.156**

THAT Council acknowledges receipt of the September 19, 2019 Agricultural Advisory Committee recommendation noted below:

THAT Council direct staff to explore the feasibility of implementing a bicycle licensing system

AND THAT in response, Council of the Town of The Blue Mountains resolves as follows:

THAT Council direct staff to include the feasibility of implementing a bicycle licensing system on a list of items to be included in a delegation to the Minister of Transportation at the next Rural Ontario Municipal Association (“ROMA”) Conference, Carried.

**C.2 Followup regarding Wild Chervil and Questions from Member of the Public regarding Truvisit Spraying**

THAT Council acknowledges receipt of the September 19, 2019 Agricultural Advisory Committee recommendation noted below:

THAT Council consider additional resources to implement the “Chervil” program portion of the Long Grass/Weed section of the pending Town-Wide Property Standards Bylaw with a focus on education and co-operative compliance

AND THAT in response, Council of the Town of The Blue Mountains resolves as follows:

THAT Council consider additional resources in the 2020 Budget process to implement the “Chervil” program portion of the Long Grass/Weed section of the pending Town-Wide Property Standards Bylaw with a focus on education and co-operative compliance, Carried.