



Staff Report

Finance and IT Services

Report To: Committee of the Whole
Meeting Date: October 28, 2019
Report Number: FAF.19.212
Subject: Monthly Financial Report – September 2019
Prepared by: Katherine Dabrowa, Budget Analyst

A. Recommendations

THAT Council receive Staff Report FAF.19.212 entitled “Monthly Financial Report – September 2019” for information purposes.

B. Overview

This report outlines the Town’s unaudited financial activities as of September 30, 2019.

C. Background

On a monthly basis Finance staff provide Council with an update on the financial activities of the Town. This report is broken down into 3 sections; Taxation, which looks at all tax funded departments, Water and Wastewater, and User Fees, which includes the Building Department and Harbour. Also attached are charts that highlight major areas of the Town; such as Development Charges collected, Salaries and Benefits, and other important financial indicators.

Charts are also included to outline Bid Awards and Contract Extensions in excess of \$25,000, as awarded by Staff as per the Town’s Purchasing Policy. These charts will reflect the contracts awarded and extended within that particular month.

D. Analysis

Tax Supported Services

After nine months of operations, the taxation funded departments are slightly under budget in expenses at 69% and slightly over budget in External Revenue at 84%.

Purchased Services are slightly under budget at 55%, while Operating Expenses (108%), Communications (84%), Equipment Related (86%), and Financial Expenses (99%) are over budget for this time of year.

Purchased Services are slightly below budget at 55% due to the majority of the Project Capacity budget not being spent as of the end of September, as staff continue to work on significant projects, such as the Transportation and Transit Master Plan Environmental Assessment, Economic Development Strategy, Communications Strategy, Strategic Plan, and Master Drainage Plan.

Operating Expenses are over budget at 108% as the purchase of gravel has been made for the full year (\$397,465), and the full budget for dust suppression (\$86,700) has been spent. The full amount of salt (\$89,950) and sand (\$78,540) in anticipation of the 2019/2020 winter season has also been committed; however, some of these expenses will not be incurred until 2020. Once staff complete the year end process, some of the committed expenses will be rolled over into 2020 for winter control, and the Operating Expense line may decrease to closer to budget, although this is dependant on the winter control season and how much costs are incurred during 2019.

Communications is also over budget for this time of year at 84%, as the Communication Answering Service has been committed for the full year, and a significant amount of postage was purchased as the final tax bills were sent out. Staff are working though the purchasing process to receive information about a Corporate Phone system which could result in some efficiencies and a more reliable connection for the public.

Equipment Related Expenses are at 86% of budget as the majority of Service Agreements were due at the beginning of the year. Generator Maintenance, as well as Fire's Self-contained breathing apparatus (SCBA) maintenance has been committed for the full year. Additionally, the Landfill is over-budget in equipment rentals as they continue to require equipment for the pre-treatment of leachate.

As has been the case for most of 2019, Financial Expenses are over budget at 99%, which is due to Sobey's Road Improvement payments, which is an unbudgeted amount. This payment is funded from the Roads and Related Development Charges and has no impact on the bottom line. All other Financial Expenses are within budget for this time of year.

Overall, the taxation funded Departments are trending as expected after nine months of Operations.

Water and Wastewater Operations

After nine months of operations, the Water and Wastewater Divisions are sitting just below budget with Expenses at 67% and External Revenue at 74%.

Purchased Services is below budget at 30%, while Premises and Site (82%) is above budget for this time of year.

Purchased Services is below budget at 30% as the majority of this budget is made up of the Water Distribution Master Plan, which is an ongoing project and the budget has been rolled over from 2018.

Premise and Site, alternatively, is over-budget at 82% due to Wastewater committing a full year of expenses for their Bio-solids removal, grass cutting and grounds maintenance, as well as mould remediation at the Craighleith Wastewater Treatment Plant being performed earlier this year.

External Revenue appears under budget for this time of year, at 74%; however, only eight months of utility bills have been sent out and collected, as they are billed bi-monthly. September and October water and wastewater bills will be sent out in early November. Based on the first eight months of operations however, Staff are expecting both the Water and Wastewater Departments to end the year slightly over-budget on External Revenue, due to the dry summer.

Overall, the Water and Wastewater Divisions are both operating as expected as of the end of September.

User Fee Supported Operations (Building and Harbour)

As of the end of September, the Building and Harbour Divisions are under budget in Expenses at 66% overall, and over budget in External Revenue at 88%.

Salaries and Benefits (68%) is under budget for this time of year, as well as related budget lines such as Administrative Expenses (51%) and Training and Travel (54%). This is expected, as the Harbour Manager position has been vacant for all of 2019, as that position was backfilling the Acting Director of Community Services role. Staff are expecting Salaries and Benefits to end the year under budget.

Premise and Site also appears to be significantly under-budget for this time of year at only 21%, as the Harbour Rent payment to the Ministry of Fisheries and Oceans has not been paid yet, which makes up the majority of this budget.

Alternatively, Purchased Services is over budget for this time of year at 96%, as the Harbour has recently completed some dock repairs.

Financial Expenses are also over budget at 82%, as the second loan payment for the Thornbury Harbour has been paid for the year, consisting of \$10,758 in interest to date and \$40,800 in principal.

External Revenue for the Harbour is at 87%, which is expected as the Harbour has collected all of its mooring fees for the year, and will still collect winter storage fees. The Building Division is at 89%, which is also as expected due to the significant amount of development throughout the Town.

Overall, staff are predicting that the Harbour will end the year with a small surplus, and the Building Division will end the year with a more significant one.

E. The Blue Mountains' Strategic Plan

Goal #4: Promote a Culture of Organizational and Operational Excellence
Objective #4: To Be a Financially Responsible Organization

F. Environmental Impacts

None.

G. Financial Impact

As per above.

H. In consultation with

Vicky Bouwman, Financial Analyst
Kris Couture, Tax Collector
Sam Dinsmore, Deputy Treasurer/Manager of Accounting and Budgets
Wanda Robertson, Account Analyst
Serena Wilgress, Manager of Purchasing and Risk Management

I. Public Engagement

The topic of this Staff Report has not been subject to a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. Comments regarding this report should be submitted to Katherine Dabrowa, Budget Analyst at finance@thebluemountains.ca.

J. Attached

1. September 2019 Flash Report
2. September 2019 Budget Variance Report Tax Levy Summary
3. September 2019 Budget Variance Report Water and Wastewater Services Summary
4. September 2019 Budget Variance Report User Fee Summary
5. September 2019 Cheque Register

Respectfully Submitted,

Katherine Dabrowa
Budget Analyst

Ruth Prince
Director of Finance and IT Services

For more information, please contact:
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2019 Development Charges Collected

Month	2019 Monthly Actuals	2018 Monthly Actuals
January	\$ 98,734	\$ 638,363
February	\$ 109,277	\$ 47,326
March	\$ 70,027	\$ 154,834
April	\$ 221,350	\$ 141,630
May	\$ 948,533	\$ 355,172
June	\$ 593,349	\$ 204,802
July	\$ 163,784	\$ 788,325
August	\$ 151,836	\$ 133,405
September	\$ 3,486,011	\$ 125,667
October		\$ 2,982,177
November		\$ 20,620
December		\$ (264,444)
Total	\$ 5,842,901	\$ 5,327,877

Reserve Fund	Reserve Fund Balance
General Government	\$ (18,759)
Fire	\$ 621,922
Police	\$ 18,179
Parking & By-Law	\$ 122,436
Public Works	\$ 786,702
Roads and Related	\$ 6,220,796
Parks and Recreation	\$ 1,618,968
Library	\$ 1,383,370
Solid Waste	\$ 25,811
Water	\$ 5,000,682
Wastewater	\$ 3,322,284
Total	\$ 19,102,391

Estimated from the DC Background Study	\$ 7,868,165
2019 Year to Date Actual	\$ 5,842,901
2018 Year to Date Actual	\$ 2,589,524
Percent of Budget	74.3%

In September there was a significant increase in the development charges collected due to a subdivision agreement payment. The collections for the previous month were at 30% of the budget and with the September collections it has been increased to 74.3%. The Town is getting closer to achieve the development charge revenue budget goal for the year.

2019 Legal Fees

Month	2019 Monthly Actual	2019 Monthly Budget	Variance \$	Variance %	2019 YTD Actual	2019 YTD Budget	Variance \$	Variance %
January	\$ 1,750	\$ 2,397	\$ (647)	73.0%	\$ 1,750	\$ 2,397	\$ (647)	73.0%
February	\$ 4,905	\$ 8,932	\$ (4,027)	54.9%	\$ 6,655	\$ 11,329	\$ (4,674)	58.7%
March	\$ 51,288	\$ 20,220	\$ 31,068	253.7%	\$ 57,942	\$ 31,549	\$ 26,393	183.7%
April	\$ 47,258	\$ 8,141	\$ 39,118	580.5%	\$ 105,201	\$ 39,690	\$ 65,511	265.1%
May	\$ 49,711	\$ 32,366	\$ 17,345	153.6%	\$ 154,912	\$ 72,055	\$ 82,856	215.0%
June	\$ 28,793	\$ 24,305	\$ 4,489	118.5%	\$ 183,705	\$ 96,360	\$ 87,345	190.6%
July	\$ 29,938	\$ 7,309	\$ 22,629	409.6%	\$ 213,643	\$ 103,669	\$ 109,974	206.1%
August	\$ 21,850	\$ 29,805	\$ (7,954)	73.3%	\$ 235,493	\$ 133,474	\$ 102,020	176.4%
September	\$ 62,996	\$ 6,691	\$ 56,304	941.5%	\$ 298,489	\$ 140,165	\$ 158,324	213.0%
October		\$ 29,546				\$ 169,711		
November		\$ 45,181				\$ 214,892		
December		\$ 106,708				\$ 321,600		
Total	\$ 298,489	\$ 321,601			\$ 298,489	\$ 321,600		

Department	2019 Actual	% of Total
Council	\$ 4,211	1.4%
Integrity Commissioner	\$ 7,510	2.5%
Human Resources	\$ 5,458	1.8%
Corporate	\$ 66,457	22.3%
By-law Services	\$ 5,860	2.0%
Short Term Accommodation	\$ 8,563	2.9%
Roads and Drainage	\$ 4,441	1.5%
Community Services	\$ 8,332	2.8%
Development Charges Appeal	\$ 2,285	0.8%
Appeals to LPAT	\$ 112,250	37.6%
Planning and Development	\$ 39,599	13.3%
Building Services	\$ 11,285	3.8%
Wastewater	\$ 22,239	7.5%
Total	\$ 298,490	100.0%

	2019	2018
Annual Budget	\$ 321,601	\$ 360,862
Year to Date Actual	\$ 298,489	\$ 144,788
Year to Date Budget	\$ 140,165	n/a
Year to Date Budget to Actual	\$ 158,324	n/a
Percent of Budget	92.8%	40.1%

2019 Building Permits Collected

Month	2019 Monthly Actual	2019 Monthly Budget	Variance \$	Variance %	2019 YTD Actual	2019 YTD Budget	Variance \$	Variance %
January	\$ 59,604	\$ 43,515	\$ 16,089	137.0%	\$ 59,604	\$ 43,515	\$ 16,089	137.0%
February	\$ 69,671	\$ 21,309	\$ 48,362	327.0%	\$ 129,275	\$ 64,823	\$ 64,452	199.4%
March	\$ 19,937	\$ 71,066	\$ (51,129)	28.1%	\$ 149,212	\$ 135,889	\$ 13,323	109.8%
April	\$ 122,286	\$ 93,001	\$ 29,285	131.5%	\$ 271,498	\$ 228,890	\$ 42,608	118.6%
May	\$ 254,689	\$ 157,139	\$ 97,550	162.1%	\$ 526,187	\$ 386,028	\$ 140,159	136.3%
June	\$ 118,793	\$ 146,564	\$ (27,771)	81.1%	\$ 644,980	\$ 532,592	\$ 112,388	121.1%
July	\$ 149,989	\$ 156,914	\$ (6,925)	95.6%	\$ 794,969	\$ 689,506	\$ 105,463	115.3%
August	\$ 120,891	\$ 74,319	\$ 46,572	162.7%	\$ 915,860	\$ 763,825	\$ 152,035	119.9%
September	\$ 101,627	\$ 89,742	\$ 11,885	113.2%	\$ 1,017,487	\$ 853,567	\$ 163,920	119.2%
October		\$ 137,181				\$ 990,747		
November		\$ 109,283				\$ 1,100,030		
December		\$ 38,470				\$ 1,138,500		
Totals	\$ 1,017,487	\$ 1,138,500			\$ 1,017,487	\$ 1,138,500		

	2019	2018
Annual Budget	\$ 1,138,500	\$ 1,152,805
Year to Date Actual	\$ 1,017,487	\$ 889,474
Year to Date Budget	\$ 853,567	n/a
Year to Date Budget to Actual	\$ 163,920	n/a
Percent of Budget	89.4%	77.2%

The Town continues to see significant building permit revenue, which is expected to continue over the next few years. Any surplus revenue within the Building Department is transferred into a Rate Stabilization Reserve Fund to pay for expenses in future years when revenue may not cover expenses in the Building Department. The Building Services Department, and building permit revenue, have no impact on taxation.

2019 Town Salaries and Benefits

Month	2019 Monthly Actual	2019 Monthly Budget	Variance \$	Variance %	2019 YTD Actual	2019 YTD Budget	Variance \$	Variance %
January	\$ 1,061,154	\$ 1,030,068	\$ 31,086	103.0%	\$ 1,061,154	\$ 1,030,068	\$ 31,086	103.0%
February	\$ 967,191	\$ 990,931	\$ (23,740)	97.6%	\$ 2,028,345	\$ 2,020,999	\$ 7,346	100.4%
March	\$ 1,007,827	\$ 1,072,578	\$ (64,751)	94.0%	\$ 3,036,172	\$ 3,093,577	\$ (57,405)	98.1%
April	\$ 1,058,348	\$ 1,060,596	\$ (2,247)	99.8%	\$ 4,094,520	\$ 4,154,173	\$ (59,652)	98.6%
May	\$ 1,234,555	\$ 1,211,124	\$ 23,431	101.9%	\$ 5,329,075	\$ 5,365,297	\$ (36,222)	99.3%
June	\$ 994,296	\$ 1,139,666	\$ (145,370)	87.2%	\$ 6,323,371	\$ 6,504,962	\$ (181,591)	97.2%
July	\$ 1,022,942	\$ 1,147,059	\$ (124,117)	89.2%	\$ 7,346,313	\$ 7,652,022	\$ (305,708)	96.0%
August	\$ 1,317,359	\$ 1,242,945	\$ 74,414	106.0%	\$ 8,663,672	\$ 8,894,966	\$ (231,294)	97.4%
September	\$ 1,065,251	\$ 1,083,663	\$ (18,413)	98.3%	\$ 9,728,923	\$ 9,978,630	\$ (249,707)	97.5%
October		\$ 1,252,448				\$ 11,231,078		
November		\$ 1,040,085				\$ 12,271,163		
December		\$ 1,264,991				\$ 13,536,154		
Totals	\$ 9,728,923	\$ 13,536,154			\$ 9,728,923	\$ 13,536,154		

	2019	2018
Annual Budget	\$ 13,536,154	\$ 12,060,650
Year to Date Actual	\$ 9,728,923	\$ 8,916,211
Year to Date Budget	\$ 9,978,630	n/a
Year to Date Budget to Actual	\$ (249,707)	n/a
Percent of Budget	71.9%	73.9%

The Salaries and Benefits noted above represent all wages and health benefits for Town employees, including Taxation funded Departments, as well as Water, Wastewater, and the User Fee funded Departments (Harbour and Building).

The Salaries and Benefits also includes volunteer firefighters, overtime, as well as any allowances, such as travel and car allowances.

Salaries and Benefits are accrued each month to accurately represent the expenses during each month.

2019 Hydro Costs and Consumption

Month	2019 Monthly Consumption	2019 Monthly Actual	2019 Monthly Budget	Variance \$	Variance %	2019 YTD Actual	2019 YTD Budget	Variance \$	Variance %
January	575,551	\$ 90,687	\$ 113,536	\$ (22,849)	79.9%	\$ 90,687	\$ 113,536	\$ (22,849)	79.9%
February	588,956	\$ 100,917	\$ 104,873	\$ (3,956)	96.2%	\$ 191,604	\$ 218,409	\$ (26,805)	87.7%
March	571,158	\$ 98,032	\$ 98,297	\$ (265)	99.7%	\$ 289,636	\$ 316,707	\$ (27,071)	91.5%
April	478,213	\$ 76,644	\$ 86,420	\$ (9,776)	88.7%	\$ 366,280	\$ 403,126	\$ (36,846)	90.9%
May	487,830	\$ 88,063	\$ 86,671	\$ 1,392	101.6%	\$ 454,343	\$ 489,798	\$ (35,455)	92.8%
June	456,911	\$ 86,074	\$ 88,775	\$ (2,701)	97.0%	\$ 540,417	\$ 578,572	\$ (38,155)	93.4%
July	438,565	\$ 91,624	\$ 82,325	\$ 9,299	111.3%	\$ 632,041	\$ 660,897	\$ (28,856)	95.6%
August	462,903	\$ 78,258	\$ 81,952	\$ (3,694)	95.5%	\$ 710,299	\$ 742,849	\$ (32,550)	95.6%
September	200,655	\$ 34,562	\$ 87,121	\$ (52,559)	39.7%	\$ 744,861	\$ 829,970	\$ (85,109)	89.7%
October			\$ 77,580				\$ 907,550		
November			\$ 86,305				\$ 993,855		
December			\$ 98,455				\$ 1,092,310		
Totals	4,260,742	\$ 744,861	\$ 1,092,310			\$ 744,861	\$ 1,092,310		

	2019	2018
Annual Budget	\$ 1,092,310	\$ 1,002,908
Year to Date Actual	\$ 744,861	\$ 761,075
Year to Date Budget	\$ 829,970	n/a
Year to Date Budget to Actual	\$ (85,109)	n/a
Percent of Budget	68.2%	75.8%

The above chart includes the hydro costs for all Town facilities, including streetlights. Staff continue to be conscious about energy consumption; however, certain Town facilities require large uses of hydro to operate, including the water and wastewater plants. The \$1,092,310 hydro budget for 2019 includes \$451,200 for the Wastewater Plants and its pumping and lift stations, as well as \$300,000 for the Water Plant, reservoirs, and water distribution.

Hydro Efficiency Projects

LED Streetlight Retrofit

In 2015 staff presented report CSPW.15.061 which gave approval to move forward with the LED retrofit of all streetlights, except for the decorative lights. This report established a budget of \$623,751 for the project and outlined a six-year payback if the Town a) received a Hydro One *Save on Energy Incentive* grant (\$71,553) and b) used Gas Tax Funding (\$170,000). Both of these items were approved and received, bringing the total cost to be funded by future savings down to \$382,198. The Budget is outlined in the chart below.

Total Cost	\$ 577,544
Funding Sources:	
Save on Energy Grant	\$ (71,553)
Gas Tax Funding	\$ (170,000)
Hydro Savings to Date	\$ (170,485)
Remaining Unfinanced	\$ 165,506

Staff also included the statistics of the before and after upgrade, as shown below.

Current Status	Before Upgrade	After Upgrade	Variance
Annual Electricity Consumption (kWh)	484,301	204,908	279,393
Total Annual Hydro Costs	\$ 128,417	\$ 65,490	\$ 62,927
Average Annual cost per fixture	\$ 162	\$ 81	\$ 79

With the project now complete the final cost came in at \$577,544 with \$335,991 to be paid back in Hydro cost savings. The original report had a 6-year payback period (2022) as the majority of the work was complete in 2015 and 2016.

Year	Annual Consumption (kWh)	Annual Hydro Costs
2015	352,080	\$ 129,620
2016	207,405	\$ 84,725
2017	143,465	\$ 66,715
2018	123,860	\$ 75,290

To date this project has been charged \$11,323 in interest over the four-year period. At the end of 2018 the unfinanced balance was at \$165,506. Looking at 2017 and 2018, the savings should be able to fully pay the unfinanced balance back by 2021, a year earlier than initially predicted. Once the balance is fully funded, the Streetlight operating budget will be able to be reduced by anywhere from \$45,000 to \$55,000.

2019 Grants

Grant	Funding Received	Total 2019 Grant
Municipal Affairs and Housing Grant	\$ 642,347	\$ 642,347
Ontario Community Infrastructure Fund	\$ 461,626	\$ 923,251
Ontario Municipal Partnership Fund	\$ 965,109	\$ 1,289,000
Stewardship	\$ 121,964	\$ 149,615
Gas Tax	\$ 312,090	\$ 418,646
Clean Water and Wastewater Fund	\$ 45,416	\$ 31,343
Green House Gases Challenge Fund	\$ 52,000	\$ 52,000
Ontario Cannabis Legalization Implementation Funding	\$ 27,226	\$ 27,226
L.E. Shore Memorial Library	\$ 10,230	\$ 77,181
Thornbury Business Improvement Area	\$ 2,100	\$ 2,100
O.P.P. Ride Program	\$ 8,729	\$ 8,729
Ontario Aggregate Resource	\$ 42,209	\$ 42,209
Ontario Student Grant	\$ 1,960	\$ 5,035
Total	\$ 2,693,006	\$ 3,668,682

The Town received a one-time Provincial Grant from the Municipal Affairs and Housing. This grant is unconditional, and it intended to help modernize service delivery and reduce future costs through investments in projects such as service delivery reviews, development of shared services agreements, and capital investments.

The Ontario Community Infrastructure Fund (OCIF) Grant is being used for the Elma Street and Alice Street West Reconstruction Project, which is expected to be completed in 2020.

The Ontario Municipal Partnership Fund (OMPF) is the Province's main transfer payment to municipalities and is automatically calculated by the Province. The Town's annual budget reflects the funding amount that the Town will receive through the OMPF each year.

The Stewardship Grant funds 50% of the net costs of the Blue Box Program by making payments to municipalities on a quarterly basis. The Town will receive \$149,615 in funding in 2019. This funding is determined by the Resource Productivity and Recovery Authority.

The Town receives Federal Gas Tax annually that can be used against the cost of operating or capital programs that meet the criteria as set out by the Association of Municipalities of Ontario (AMO).

The Clean Water and Wastewater Fund (CWWF) grant is being used to fund multiple projects, with the CWWF grant covering 50% of the projects with Federal funding and 25% of the projects with provincial funding, and the Town required to fund 25% of the project costs. Claims to date in 2019 total \$31,343. The Town has received \$45,417 to date in 2019, which includes \$17,364 from a 2018 claim.

The Green House Gases (GHG) Challenge Fund was cancelled by the Provincial government in July 2018. The GHG Challenge Fund Grant was intended to fund the installation of a Landfill Leachate Forcemain. The Town has received the wind-down funding for this grant, which will allow the Town to complete the design phase of the project, which was 70% completed at the time of the cancellation.

The L.E. Shore Memorial Library expects to receive approximately \$77,181 in funding this year. This amount includes \$10,101 in Young Canada Works Funding for the third quarter of 2018 and \$30,000 for

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2019, \$21,000 Public Library Operating Grant, \$15,000 for Summer Students, and \$1,080 for Connectivity.

The Thornbury Business Improvement Area grant is for the Canadian Heritage Celebration and Commemoration program.

The Summer Student Grant is provided as part of the wages paid to summer students. This remaining amount of the grant is expected to be received in late fall.

The Ontario Aggregate Resources grant is part of annual fees and royalties charged by the Ministry of Natural Resources and Forestry on aggregate sites, with a percentage being forwarded to the municipality while the site is located.

2019 Long-Term Debt Payments

Debt	Principal	Interest	Annual Payments	Principal Balance
Town Hall	\$ 108,022	\$ 16,792	\$ 255,734	\$ 1,881,895
OPP Station	\$ 9,522	\$ 7,759	\$ 37,374	\$ 502,465
Water Reservoir	\$ 80,000	\$ 27,815	\$ 132,130	\$ 960,000
Harbour Docks/Dredging	\$ 40,800	\$ 10,757	\$ 59,465	\$ 550,791
Sobeys Road Improvements	\$ 378,487	\$ 0	\$ 0	\$ 527,180
Total	\$ 616,831	\$ 63,122	\$ 484,703	\$ 4,422,331

The Town Hall Facility loan was taken out in 2012 for \$3,300,000 at a 2% interest rate. The final payment will be made in June 2027.

The OPP Station loan was taken out in 2013 for \$614,000 at a 3.58% interest rate. The final payment will be made in 2037.

The Thornbury Water Reservoir loan was taken out in 2006 for \$2,000,000 at an interest rate of 5.045%. Final payment will be made in 2031.

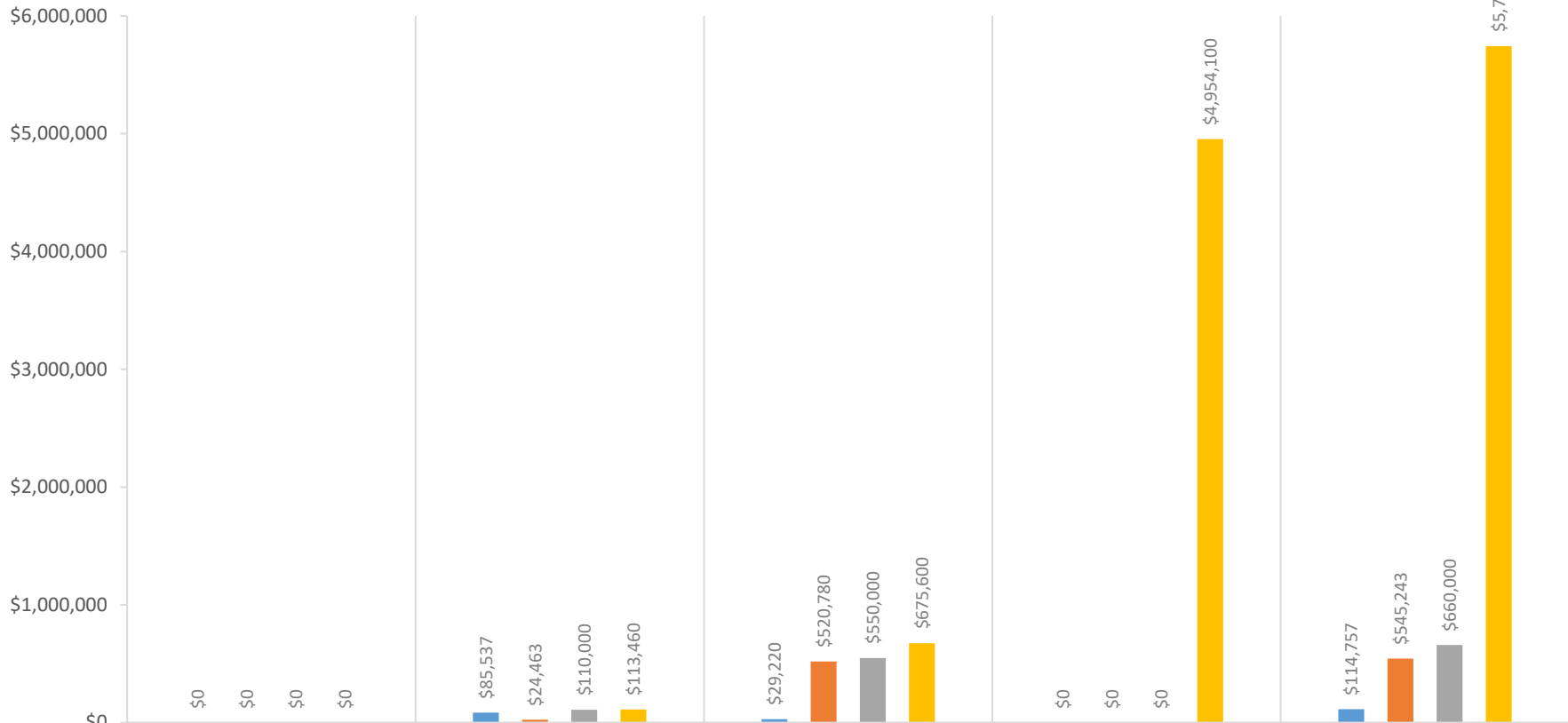
The Harbour Docks and Dredging loan was taken out in 2018 for \$612,000 at an interest rate of 3.21%. Final payment will be made in 2033.

The Sobeys Road Improvements repayments are an unbudgeted amount and are funded with Roads and Related Development Charges as per the Roads Agreement with Sobeys.

2019 Major Capital Projects

ELMA AND ALICE STREET RECONSTRUCTION

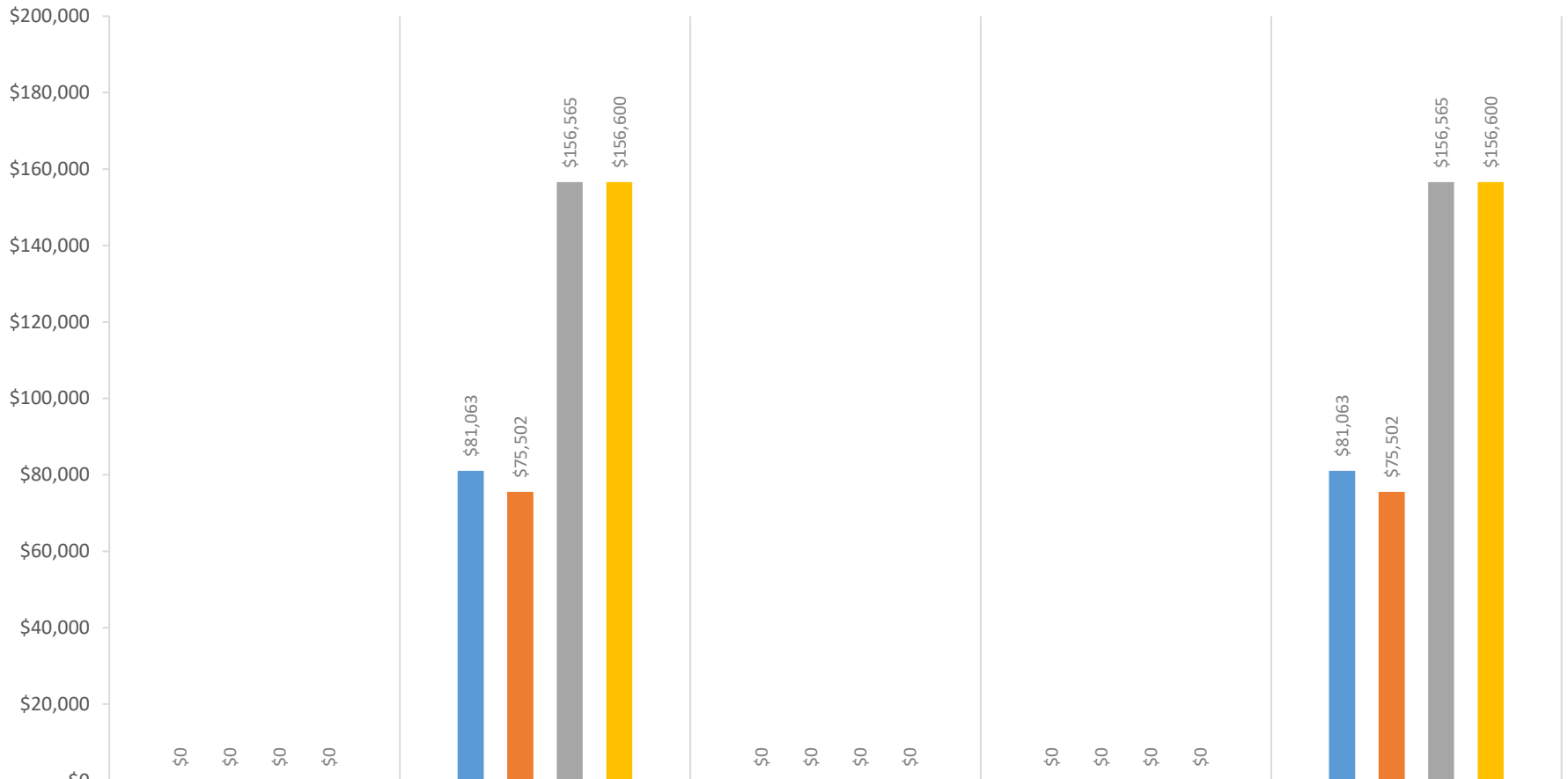
■ Spent ■ Committed ■ Original PO ■ Budget



■ Spent	\$0	\$85,537	\$29,220	\$0	\$114,757
■ Committed	\$0	\$24,463	\$520,780	\$0	\$545,243
■ Original PO	\$0	\$110,000	\$550,000	\$0	\$660,000
■ Budget	\$0	\$113,460	\$675,600	\$4,954,100	\$5,743,160

PEEL STREET RECONSTRUCTION

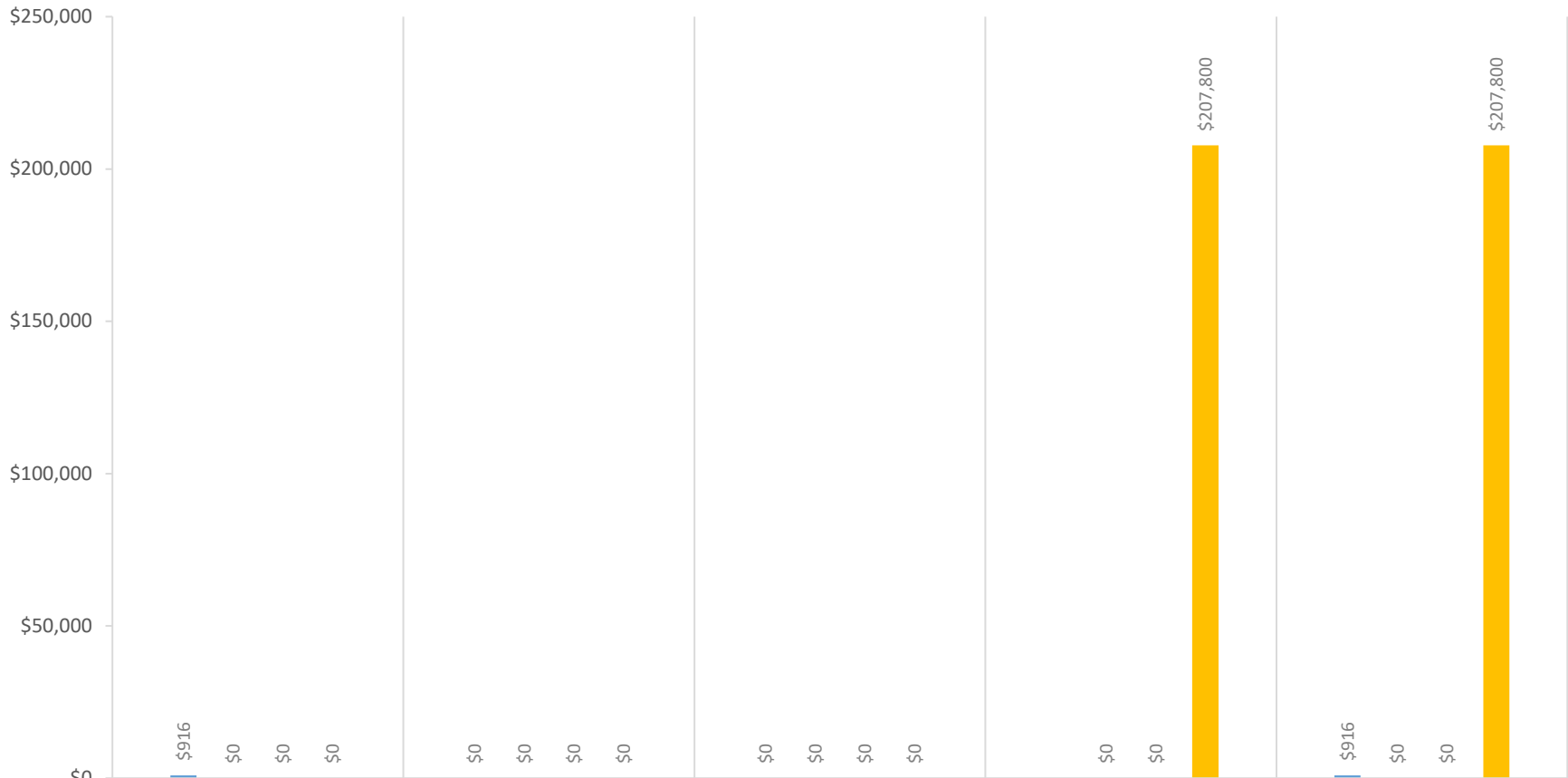
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	Non-PO Purchases	Preliminary Engineering	Final Design and Contract Administration	Construction	Total Project
■ Spent	\$0	\$81,063	\$0	\$0	\$81,063
■ Committed	\$0	\$75,502	\$0	\$0	\$75,502
■ Original PO	\$0	\$156,565	\$0	\$0	\$156,565
■ Budget	\$0	\$156,600	\$0	\$0	\$156,600

MOREAU PARK PAVILLION

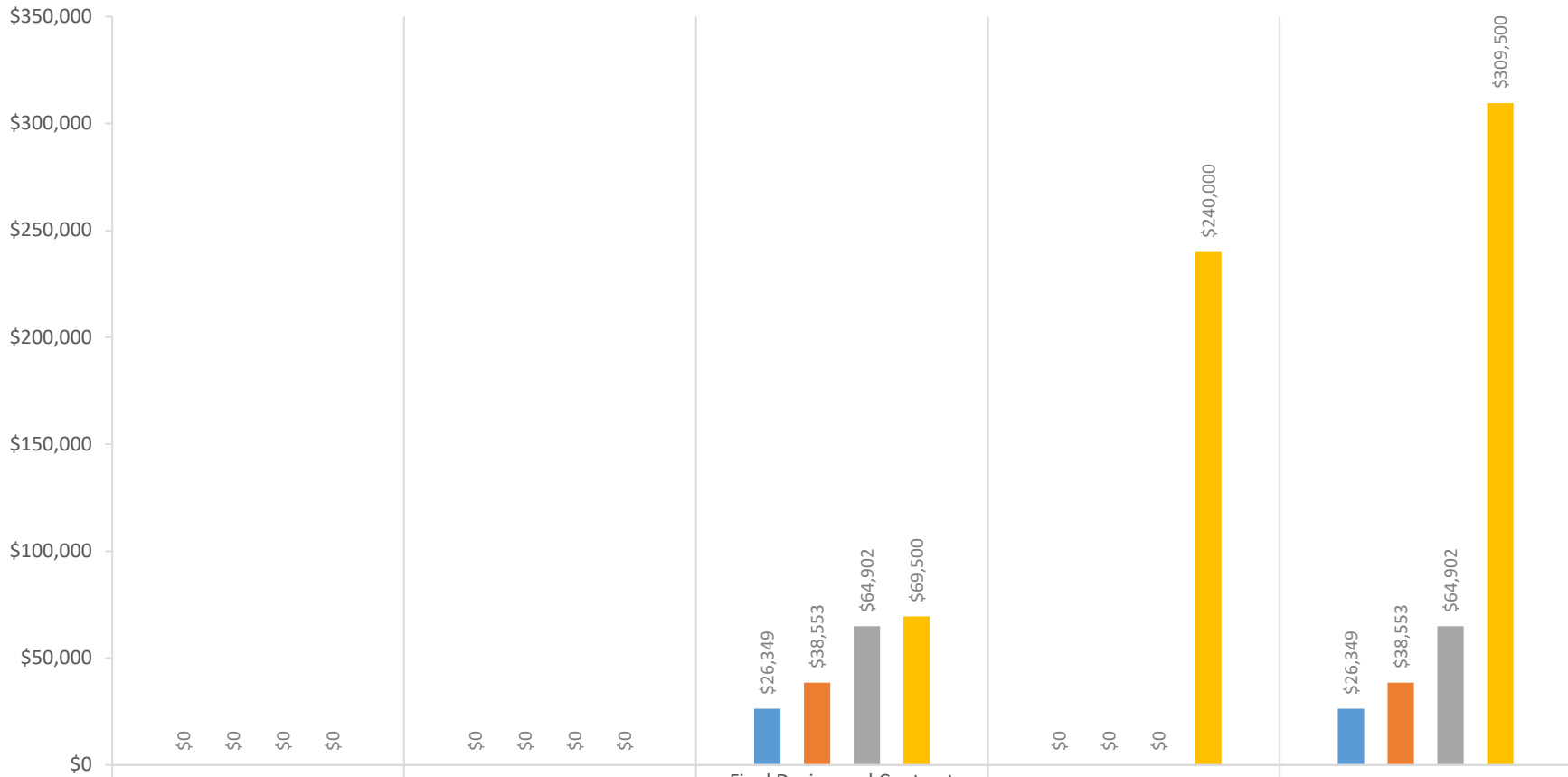
■ Spent ■ Committed ■ Original PO ■ Budget



	Non-PO Purchases	Preliminary Engineering	Final Design and Contract Administration	Construction	Total Project
■ Spent	\$916	\$0	\$0	\$0	\$916
■ Committed	\$0	\$0	\$0	\$0	\$0
■ Original PO	\$0	\$0	\$0	\$0	\$0
■ Budget	\$0	\$0	\$0	\$207,800	\$207,800

HARBOUR FUEL STORAGE

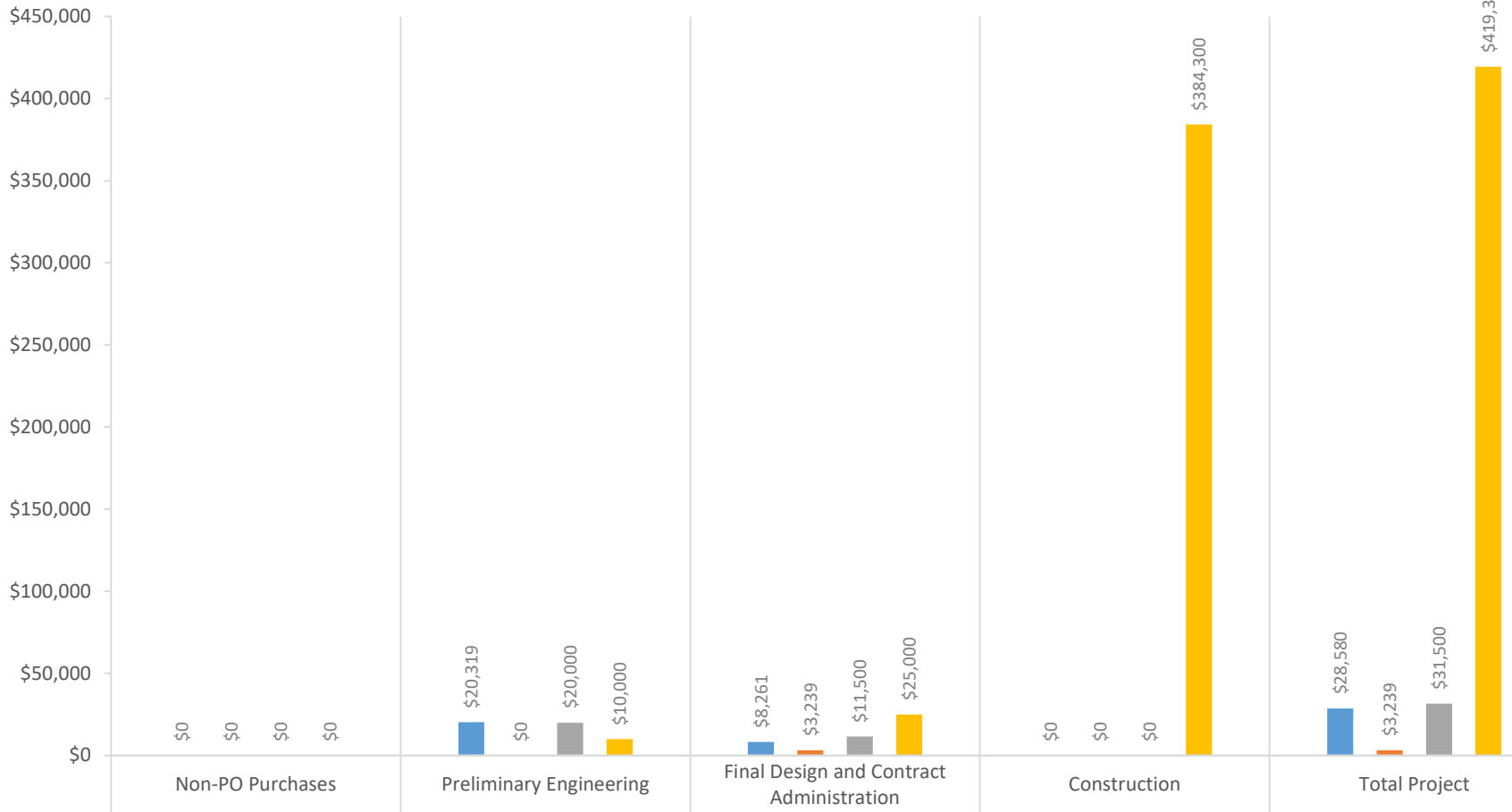
■ Spent ■ Committed ■ Original PO ■ Budget



■ Spent	\$0	\$0	\$26,349	\$0	\$26,349
■ Committed	\$0	\$0	\$38,553	\$0	\$38,553
■ Original PO	\$0	\$0	\$64,902	\$0	\$64,902
■ Budget	\$0	\$0	\$69,500	\$240,000	\$309,500

NORTHWINDS PEDESTRIAN CROSSING

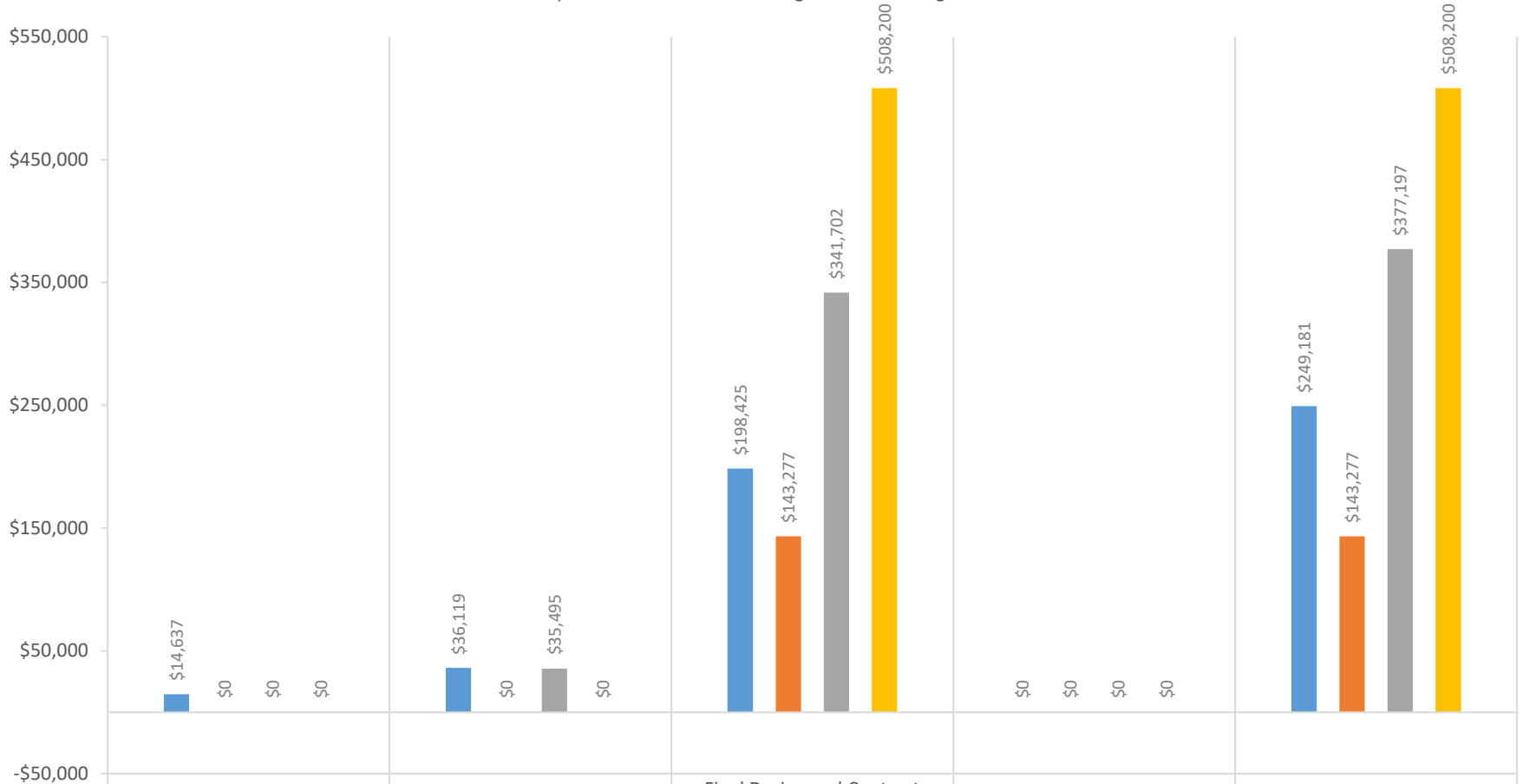
■ Spent ■ Committed ■ Original PO ■ Budget



■ Spent	\$0	\$20,319	\$8,261	\$0	\$28,580
■ Committed	\$0	\$0	\$3,239	\$0	\$3,239
■ Original PO	\$0	\$20,000	\$11,500	\$0	\$31,500
■ Budget	\$0	\$10,000	\$25,000	\$384,300	\$419,300

LEACHATE MANAGEMENT

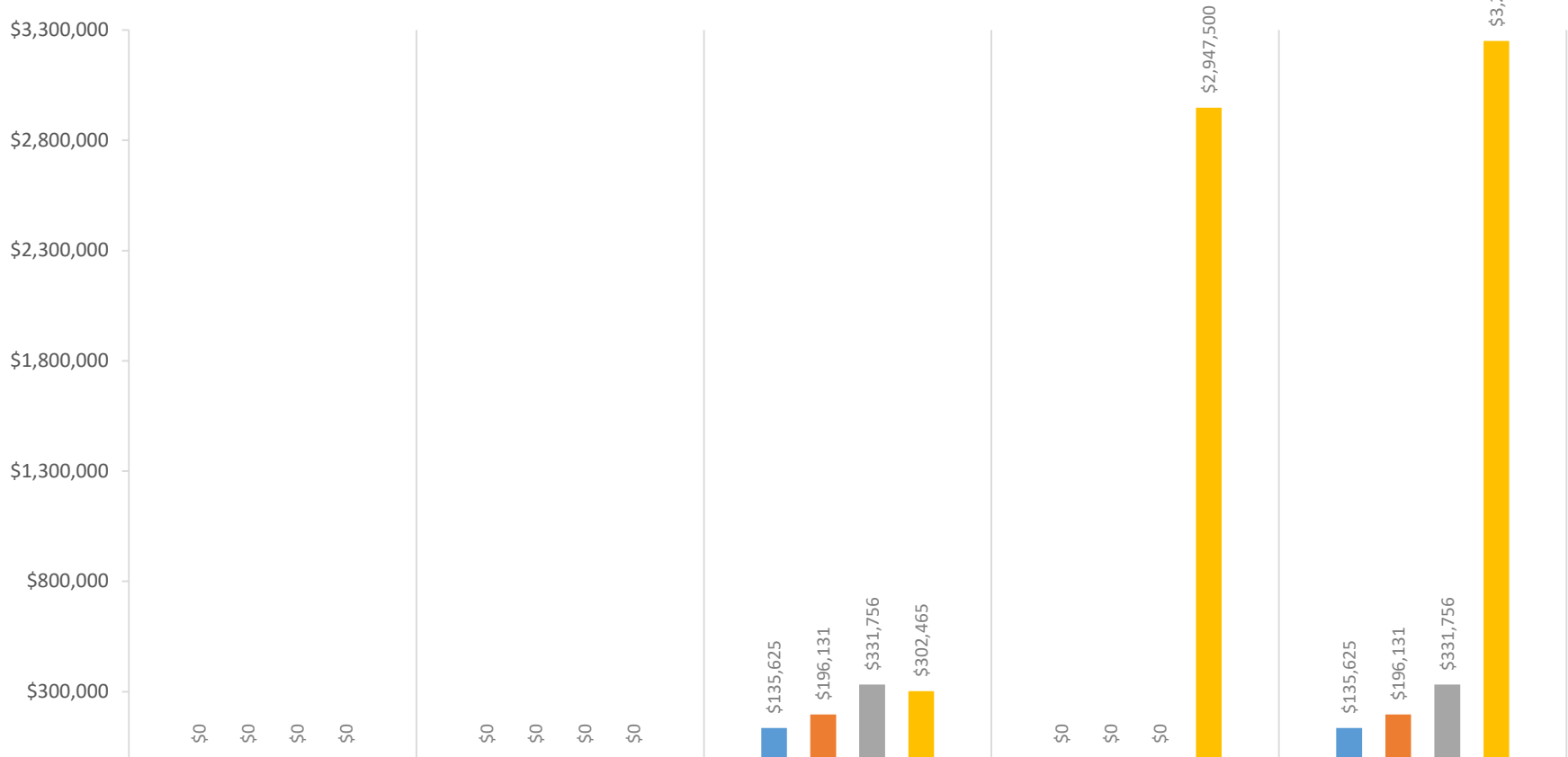
■ Spent ■ Committed ■ Original PO ■ Budget



■ Spent	\$14,637	\$36,119	\$198,425	\$0	\$249,181
■ Committed	\$0	\$0	\$143,277	\$0	\$143,277
■ Original PO	\$0	\$35,495	\$341,702	\$0	\$377,197
■ Budget	\$0	\$0	\$508,200	\$0	\$508,200

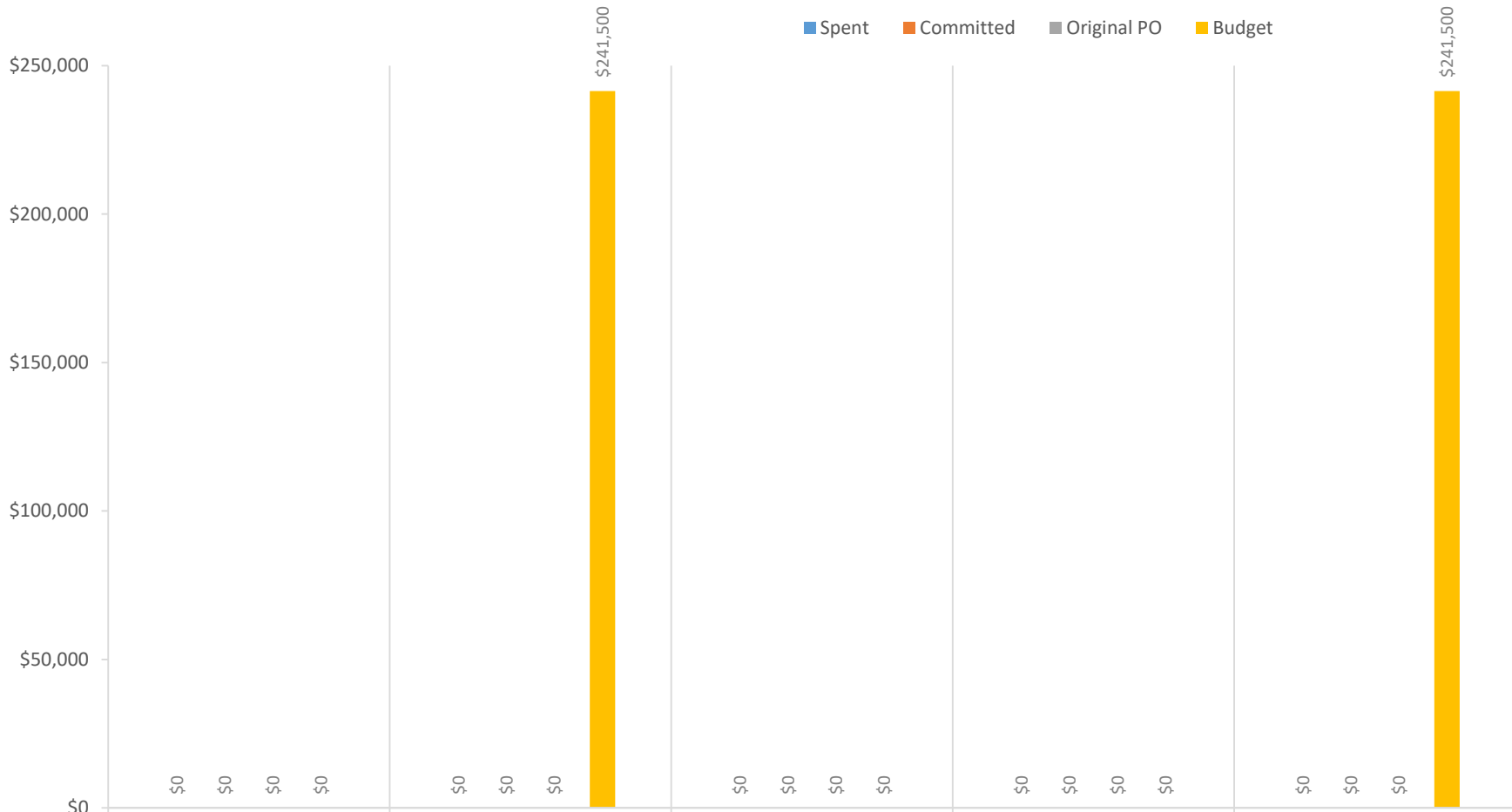
THORNBURY WWTP HEADWORKS

■ Spent ■ Committed ■ Original PO ■ Budget

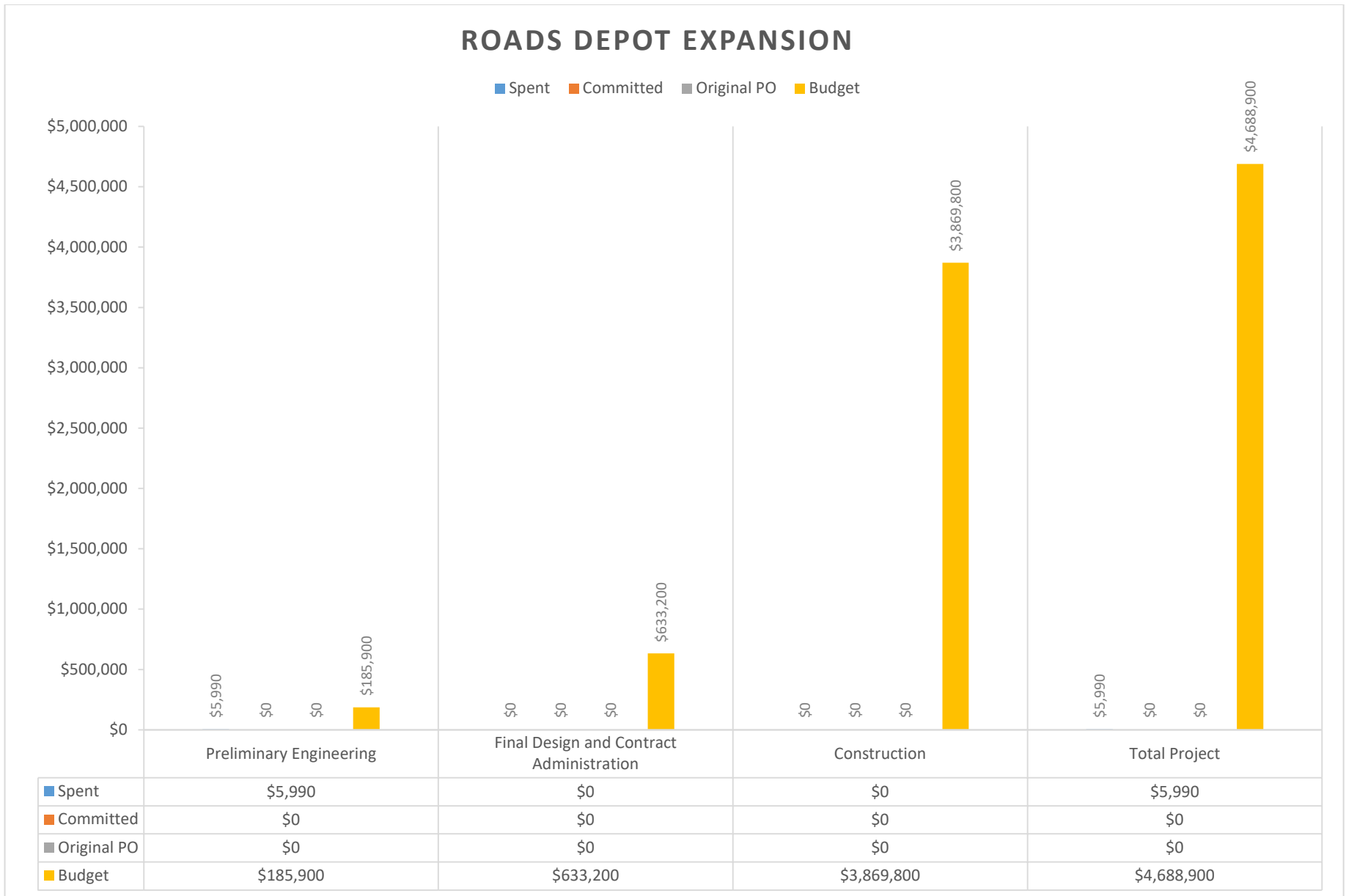


	Non-PO Purchases	Preliminary Engineering	Final Design and Contract Administration	Construction	Total Project
■ Spent	\$0	\$0	\$135,625	\$0	\$135,625
■ Committed	\$0	\$0	\$196,131	\$0	\$196,131
■ Original PO	\$0	\$0	\$331,756	\$0	\$331,756
■ Budget	\$0	\$0	\$302,465	\$2,947,500	\$3,249,965

EASTSIDE WATER STORAGE EA



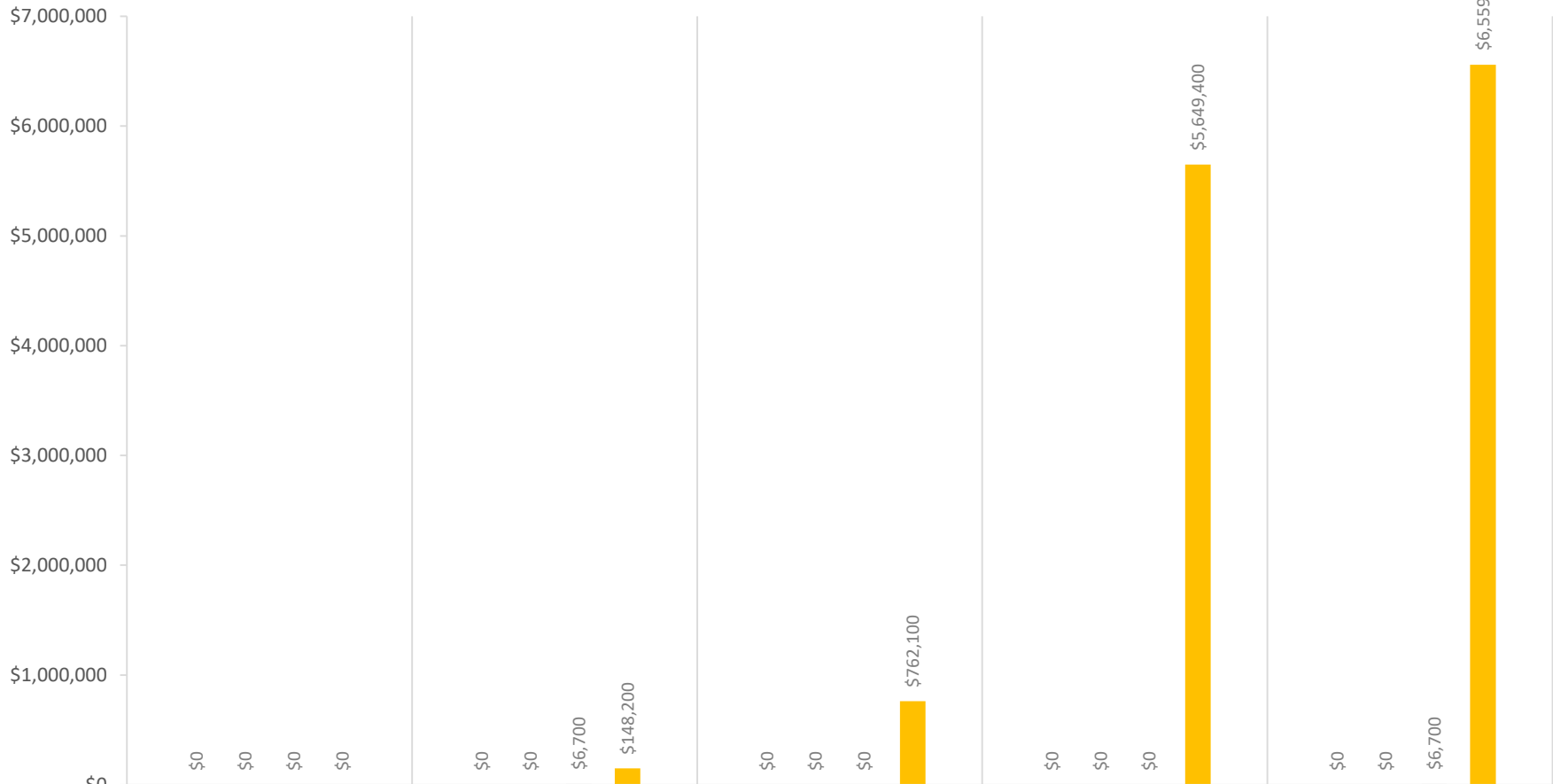
■ Spent	\$0	\$0	\$0	\$0	\$0
■ Committed	\$0	\$0	\$0	\$0	\$0
■ Original PO	\$0	\$0	\$0	\$0	\$0
■ Budget	\$0	\$241,500	\$0	\$0	\$241,500



*Preliminary Engineering being done by internal staff and therefore there is no PO for this work.

VICTORIA AND LOUISA STREET RECONSTRUCTION

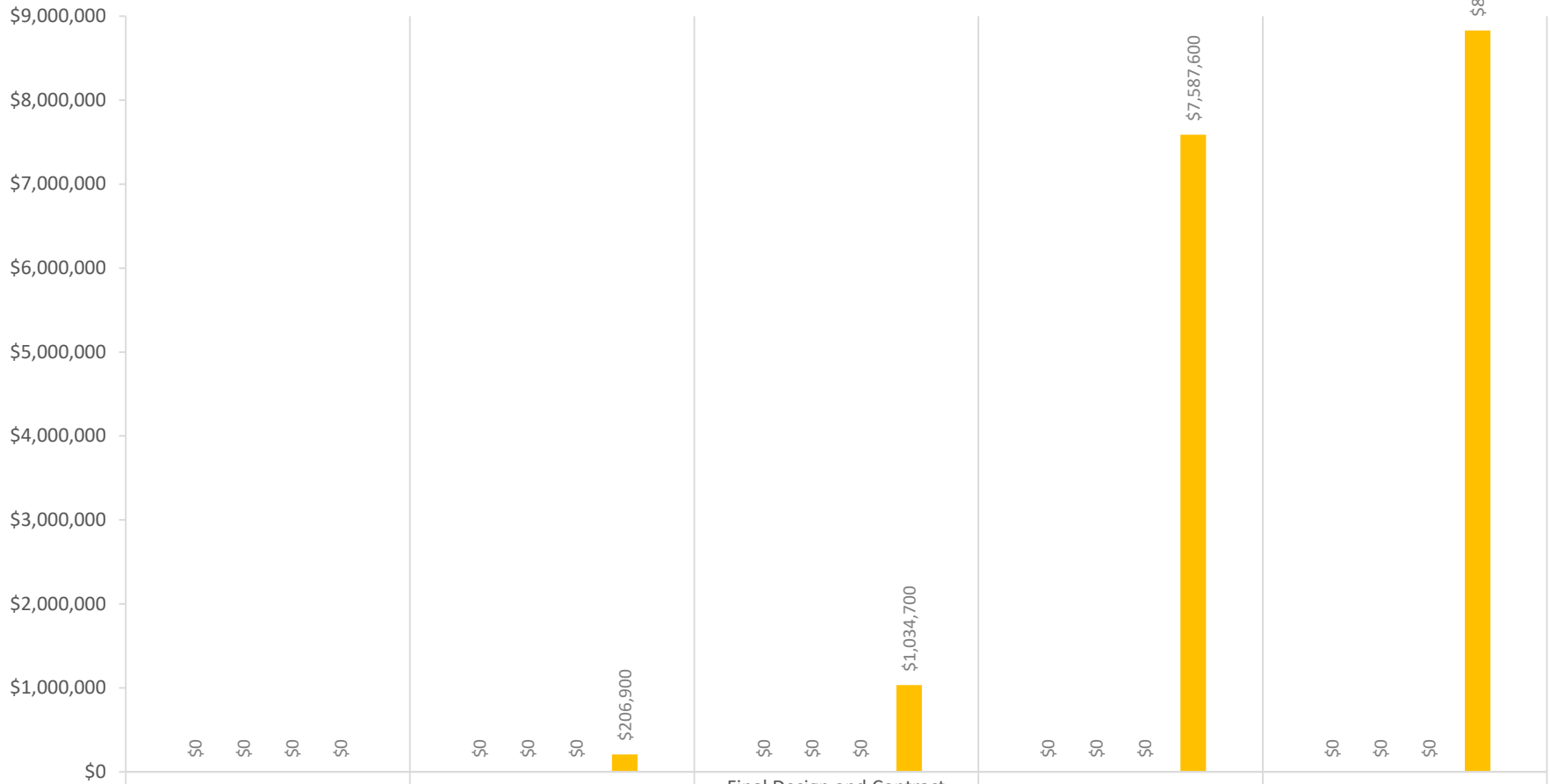
Spent Committed Original PO Budget



	Non-PO Purchases	Preliminary Engineering	Final Design and Contract Administration	Construction	Total Project
Spent	\$0	\$0	\$0	\$0	\$0
Committed	\$0	\$0	\$0	\$0	\$0
Original PO	\$0	\$6,700	\$0	\$0	\$6,700
Budget	\$0	\$148,200	\$762,100	\$5,649,400	\$6,559,700

WESTSIDE WATER STORAGE

■ Spent ■ Committed ■ Original PO ■ Budget



■ Spent	\$0	\$0	\$0	\$0	\$0
■ Committed	\$0	\$0	\$0	\$0	\$0
■ Original PO	\$0	\$0	\$0	\$0	\$0
■ Budget	\$0	\$206,900	\$1,034,700	\$7,587,600	\$8,829,200

2019 Asset Management

The chart below shows the progress of what is being tracked in the asset management software, called Cityworks. The blank boxes indicate work that is not yet completed.

In September, staff started to collect and enter water service leaks cost into Cityworks.

Town Facilities

Asset Entity	Work Being Tracked	Conditions Being Tracked	Inspections Being Tracked
Facility Components	Tracking repair and maintenance cost, including internal labour.	Facility Condition Assessments completed in 2019.	Monthly Joint Health and Safety Inspections CAO Health and Safety Inspections Monthly Manager Workplace Inspection Monthly Town Hall Facility Maintenance Inspection Monthly Beaver Valley Community Centre Facility Maintenance Inspection Craigleith Community Centre Facility Maintenance Inspection Craigleith Depot Facility Maintenance Inspection OPP Detachment Facility Maintenance Inspection Ravenna Hall Facility Maintenance Inspection
Equipment	Tracking labour and parts cost for internal and external maintenance and repairs. Tracking downtime of the equipment and if the downtime was planned or unplanned.		
Fleet	Tracking labour and parts cost for internal and external maintenance and repairs. Tracking downtime of the vehicle and if the downtime was planned or unplanned. Recording engine hours and kilometers.		

Water Services

Asset Entity	Work Being Tracked	Conditions Being Tracked	Inspections Being Tracked
Water Valve-Line			
Hydrants			
Water Chamber	Tracking monthly staff and equipment cost for inspections.		
Water Sample Stations	Tracking monthly staff and equipment cost for maintenance inspections.		
Water Pipe	Tracking internal and external costs relating to watermain breaks.		
Water Service Line	Tracking internal and external costs relating to water service leaks.		

Wastewater Services

Asset Entity	Work Being Tracked	Conditions Being Tracked	Inspections Being Tracked
Wastewater Structures			
Wastewater Lateral Pipe		Conducting Closed Circuit Television (CCTV) inspections to establish condition of the pipes. (Year 2 of 7)	
Wastewater Main Pipe	Tracking internal and external costs relating to wastewater main breaks.	Conducting Closed Circuit Television (CCTV) inspections to establish condition of the pipes. (Year 2 of 7)	
Drainage (Storm)			
Stormwater Pipes		Conducting Closed Circuit Television (CCTV) inspections to establish condition of the pipes. (Year 2 of 7)	

Community Services

Asset Entity	Work Being Tracked	Conditions Being Tracked	Inspections Being Tracked
Pedestrian Bridge		Ontario Structure Inspection Manual (OSIM) reports entered into Cityworks, recommended works to be tracked.	
Heritage Cemeteries	Tracking grass cutting staff labour and equipment cost.		Monthly Cemetery Inspection Checklist
Trails	Tracking internal and external cost for maintenance for the trails.		
Parks	Tracking grass cutting labour and equipment cost.		Snow Removal Log

Roads and Drainage

Asset Entity	Work Being Tracked	Conditions Being Tracked	Inspections Being Tracked
Roads	Tracking the internal and external costs related to: <ul style="list-style-type: none"> ▪ Maintenance Gravel ▪ Street Sweeping ▪ Line Painting ▪ Dust Control ▪ Surface Treatment Program ▪ Roadside Grass Cutting ▪ Catch Basin Cleaning 	Roads Needs Study (2009, 2013, and 2017).	
Traffic Signals			
Streetlights			
Bridges		Ontario Structure Inspection Manual (OSIM) reports are imported in Cityworks, which creates the condition rating of all bridges and larger culverts.	
Sidewalks	Recording grinding and clearing vegetation encroachment cost including staff labour and equipment.	Sidewalk Condition Assessment	

The asset management software has been configured to track internal and external repair and maintenance costs for different asset classes to get an accurate cost for each asset. The condition ratings and inspections are also being entered into the software to assist with the replacement schedule. The above chart is showing the progress of the asset management software project.

The Town is participating in the Municipal Finance Officers Association (MFOA) AMP it UP 2.0 program. In collaboration with the Ministry of Infrastructure, MFOA is engaging expert consultants to assess municipalities Asset Management Plan and develop a Municipal Action Plan. MFOA has assigned KPMG to work with the Town. Staff have completed the Self-Assessment Tool (SAT) survey and met with the consultant. The consultants are in the process of completing the SAT survey and identifying gaps in the current Asset Management Plan to create the Municipal Action Plan.

2019 Council Live-Streaming

Month	Users	% of New	% of Recurring	Sessions	Average Session Duration	2018 Sessions	2018 Average Session Duration
January	251	27%	73%	585	1 hour, 08 minutes	232	43 minutes
February	317	22%	78%	891	1 hour, 36 minutes	368	40 minutes
March	227	40%	60%	399	49 minutes	378	30 minutes
April	152	22%	78%	356	52 minutes	579	52 minutes
May	221	31%	69%	483	1 hour, 12 minutes	436	52 minutes
June	277	32%	68%	579	58 minutes	391	55 minutes
July	200	31%	69%	417	1 hour, 25 minutes	157	42 minutes
August	170	40%	60%	281	50 minutes	124	1 hour, 11 minutes
September	187	31%	69%	407	1 hour, 08 minutes	344	58 minutes
October						480	40 minutes
November						265	58 minutes
December						545	1 hour, 03 minutes

2019 Committees of Council Costs

Committee	September	Total YTD Cost
General Committee Administration	\$ 653	\$ 8,831
Abandoned Orchard Advisory Committee	\$ 0	\$ 0
Agricultural Advisory Committee	\$ 814	\$ 3,384
Attainable Housing Corporation	\$ 2,098	\$ 19,519
Code of Conduct Review Committee	\$ 285	\$ 3,621
Committee of Adjustment	\$ 2,201	\$ 26,320
Communications Advisory Committee	\$ 1,122	\$ 9,098
Council Compensation Review Committee	\$ 1,685	\$ 9,193
Economic Development Advisory Committee	\$ 671	\$ 10,247
Fence Viewer Committee	\$ 0	\$ 0
Police Services Board	\$ 699	\$ 1,917
Property Standards Committee	\$ 0	\$ 0
Sustainability Committee	\$ 1,340	\$ 5,878
Thornbury BIA	\$ 0	\$ 0
Transportation Committee	\$ 1,875	\$ 5,084
Grants and Donations Committee	\$ 90	\$ 257
Joint Municipal Physician Retention and Recruitment Committee	\$ 976	\$ 3,354
Total	\$ 14,509	\$ 106,703

The above chart tracks the cost of staff time to administer and attend the various Committees of Council. This chart does not include a cost for Council Member's time, nor does it include any expenses that are not Salaries and Benefits. Staff will be reviewing the Committees of Council during the 2020 Budget process and will begin tracking other costs (I.e. Police Reference Checks for Committee Members) in 2020.

The above chart does not have any budget impact, as the salaries and benefits of the individual staff members attending, preparing information for, or administering these Committee Meetings are included in the applicable Division's budget.

2019 Council Conference Attendance and Remuneration

Council Member	Meals	Lodgings	Conference /Workshop	Mileage /Travel	Cell Phones	HST	Total YTD Expenses
Mayor Soever	\$ 247	\$ 271	\$ 543	\$ 1,339	\$ 342	\$ 298	\$ 3,039
Deputy Mayor Bartnicki	\$ 109	\$ 459	\$ 560	\$ 890	\$ 415	\$ 267	\$ 2,700
Councilor Bordignon	\$ 0	\$ 0	\$ 0	\$ 0	\$ 297	\$ 33	\$ 330
Councilor Matrosovs	\$ 59	\$ 0	\$ 1,972	\$ 0	\$ 312	\$ 252	\$ 2,596
Councilor Potter	\$ 0	\$ 0	\$ 0	\$ 0	\$ 392	\$ 43	\$ 435
Councilor Sampson	\$ 154	\$ 421	\$ 1,430	\$ 0	\$ 303	\$ 251	\$ 2,560
Councilor Uram	\$ 0	\$ 0	\$ 0	\$ 0	\$ 276	\$ 31	\$ 307
Total	\$ 569	\$ 1,151	\$ 4,505	\$ 2,228	\$ 2,337	\$ 1,175	\$ 11,965

The above chart represents fees that have been reimbursed or paid on behalf of Members of Council for various purposes, including the attendance of various meetings and conferences.

The fees/reimbursements attended by members of Council illustrated above include only those that have been reimbursed by the Town to date. A full statement of Council Remuneration and Expenses will be presented each year on or before March 31st which provides an itemized statement on remuneration and expenses paid in the previous year, as per the Municipal Act.

2019 Tax Levy

2019 Tax Billing	
Town	\$ 15,982,367
Grey County	\$ 15,019,825
Education	\$ 8,816,314
Local Improvements	\$ 568,366
BIA	\$ 108,000
Total Levied to Date (Interim)	\$ 40,494,872

2019 Supplementary Tax	
Town	\$ 1,166,330
Grey County	\$ 1,105,454
Education	\$ 517,179
Total to Date	\$ 2,788,963

Supplementary Tax includes any additional tax for assessment added to the assessment roll by the Municipal Property Assessment Corporation (MPAC). This includes new construction or renovations in the current year and up to two prior years. Supplementary Tax is billed after the annual bill in August.

2019 Tax Reductions	
Town	\$ 53,697
Grey County	\$ 50,606
Education	\$ 67,450
Total Reduction to Date	\$ 171,753

Tax reductions include decreases in tax for assessment value decreases or assessment class changes resulting from any of the following:

- Assessment Review Board appeal decisions;
- Requests for Reconsideration Minutes of Settlement with MPAC;
- Section 357 Reductions (i.e.: class changes, demolitions);
- Provincial Tax Incentive programs (Farmland, Managed Forest, Conservation Lands); or,
- Vacancy Rebates for Commercial or Industrial vacant properties.

2019 Taxable Assessment	
Residential	\$ 3,869,604,437
Farm Land	\$ 144,085,812
Managed Forest	\$ 17,231,266
Commercial & Industrial	\$ 189,211,851
Pipeline	\$ 6,451,946
Payment-in-Lieu	\$ 29,148,856
Total Taxable Assessment	\$ 4,255,734,168

Bid Awards and Contract Extensions

September 2019 Contract Extensions over \$25,000

Contract for:	Vendor/Proponent	Amount	Budget
2018-52-T-IPW Loading & Hauling Snow from Various Sites in The Blue Mountains	Zwart's Topsoil & Landscape Supplies Ltd.	\$ 69,615.00	\$ 302,500.00 ¹

September 2019 Bid Awards over \$25,000

Contract for:	Vendor/Proponent	Amount	Budget
none			

¹ This \$302,500 includes the full Contract Services Budget for winter control.

Cheque Register by Type of Expenses - September 2019

Expense Type	Amount
Advertising	\$ 3,301.37
Cleaning and Janitorial Supplies	\$ 7,346.78
Conservation Authority	\$ 9,348.70
Consulting	\$ 18,527.20
Contract Services	\$ 74,510.55
Contract Services – Capital	\$ 559,912.05
Contract Services – Waste Collection	\$ 99,986.02
Contract Services – Winter Control	\$ 0.00
Council and Boards	\$ 0.00
Donations, Grants and Sponsorships	\$ 0.00
Employee Related	\$ 807,044.08
Engineering	\$ 114,596.87
Equipment	\$ 16,985.03
Equipment – Capital	\$ 0.00
Equipment Repairs and Maintenance	\$ 40,668.88
Facility Maintenance	\$ 14,061.57
Financial Obligations	\$ 1,896,958.73
Grey County	\$ 3,907,785.57
Individuals	\$ 10,306.00
Insurance	\$ 0.00
IT Software and Hardware	\$ 55,060.71
Library Cheques	\$ 10,808.96
Materials and Supplies	\$ 15,859.40
Memberships and Licenses	\$ 1,840.09
Office Supplies	\$ 10,532.93
Other Municipalities	\$ 42,468.81
Payments to Law Firms	\$ 111,804.26
P-Cards	\$ 62,017.93
School Boards	\$ 2,180,572.69
Special Events	\$ 35.00
Utilities	\$ 106,097.66
Vehicle Expenses	\$ 37,254.43
Total	\$ 10,215,692.27

The cheque register represents all cheques prepared by the Town in September 2019 but does not mean it was for a 2019 expense or even an expense to the Town. For example, in Contract Services, the good or service may have been received in 2018 and the cheque not prepared until 2019. This would represent a 2018 expense included on the Town's 2018 Financial Statements.

Included in Employee Related are payments made to the Receiver General (CRA). This includes Income Tax deducted from employees, which is not a Town expense. Under Financial Obligations are deposits or securities received by the Town in previous years that are being returned. These are not Town expenses and will not be shown in any year on the Town's Financial Statements as expenses or revenue.

Tax Levy Summary

2019 Budget Variance Report
For the months ending September 30, 2019

Fund	September	September Budget	Variance \$	Variance %	YTD Actuals	YTD Budget	Variance \$	Variance %	Total Budget
Expenses									
Salaries, Wages, & Benefits	\$828,040	\$848,027	(\$19,987)	97.6%	\$7,583,184	\$7,817,393	(\$234,209)	97.0%	\$10,566,399
Administrative Expenses	\$7,196	\$17,364	(\$10,168)	41.4%	\$93,663	\$88,787	\$4,876	105.5%	\$138,750
Operating Expenses	(\$11,661)	\$18,483	(\$30,144)	-63.1%	\$648,417	\$690,020	(\$41,603)	94.0%	\$782,420
Communications	\$11,635	\$7,688	\$3,947	151.3%	\$155,778	\$148,356	\$7,422	105.0%	\$195,630
Personnel, Training & Travel	\$8,579	\$33,908	(\$25,329)	25.3%	\$181,640	\$258,080	(\$76,440)	70.4%	\$327,210
Utilities	\$17,533	\$58,517	(\$40,984)	30.0%	\$225,006	\$316,097	(\$91,091)	71.2%	\$423,415
Equipment Related	\$31,784	\$43,566	(\$11,782)	73.0%	\$464,582	\$427,767	\$36,815	108.6%	\$589,935
Vehicle Related	\$19,699	\$26,635	(\$6,936)	74.0%	\$281,521	\$260,805	\$20,716	107.9%	\$392,935
Purchased Services	\$402,474	\$632,032	(\$229,558)	63.7%	\$3,549,958	\$5,151,657	(\$1,601,700)	68.9%	\$7,394,541
Financial Expenses	\$26,340	\$60,960	(\$34,620)	43.2%	\$1,043,269	\$857,715	\$185,554	121.6%	\$1,246,459
Premises and Site	\$50,062	\$34,106	\$15,956	146.8%	\$331,714	\$316,777	\$14,937	104.7%	\$511,338
Total Expenses	\$1,391,681	\$1,781,287	(\$389,606)	78.1%	\$14,558,731	\$16,333,455	(\$1,774,723)	89.1%	\$22,569,032
Transfers									
Transfers to Capital	\$3,043	\$1,301	\$1,742	233.9%	\$66,803	\$5,474	\$61,330	1220.5%	\$11,227
Transfers to Reserves	\$161,456	\$152,081	\$9,375	106.2%	\$2,247,665	\$1,409,350	\$838,315	159.5%	\$2,087,178
Transfer from Reserves	(\$37,596)	(\$168,143)	\$130,547	22.4%	(\$302,263)	(\$1,459,205)	\$1,156,942	20.7%	(\$2,544,307)
Interfunctional Transfers	(\$1,358)	(\$85,943)	\$84,585	1.6%	(\$692,896)	(\$677,900)	(\$14,996)	102.2%	(\$907,980)
Total Transfers	\$125,545	(\$100,704)	\$226,249	-124.7%	\$1,319,310	(\$722,282)	\$2,041,592	-182.7%	(\$1,353,882)
Total Transfers & Expenses	\$1,517,226	\$1,680,583	(\$163,357)	90.3%	\$15,878,041	\$15,611,172	\$266,869	101.7%	\$21,215,150
Revenue									
Grants and Donations	\$53,006	\$90,780	(\$37,774)	58.4%	\$1,823,462	\$1,289,616	\$533,846	141.4%	\$1,765,623
External Revenue	\$357,111	\$366,539	(\$9,428)	97.4%	\$2,988,346	\$2,652,171	\$336,175	112.7%	\$3,540,159
Subsidies	(\$653)	(\$1,831)	\$1,178	35.7%	(\$37,567)	(\$50,497)	\$12,930	74.4%	(\$73,500)
Total Revenue	\$409,464	\$455,488	(\$46,024)	89.9%	\$4,774,241	\$3,891,290	\$882,951	122.7%	\$5,232,282
Net Cost of Service	\$1,107,762	\$1,225,095	(\$117,333)	90.4%	\$11,103,800	\$11,719,882	(\$616,083)	94.7%	\$15,982,868

Water and Wastewater Services Summary

2019 Budget Variance Report
For the months ending September 30, 2019

	September	September Budget	Variance \$	Variance %	YTD Actuals	YTD Budget	Variance \$	Variance %	Total Budget
Expenses									
Salaries, Wages, & Benefits	\$145,165	\$137,542	\$7,623	105.5%	\$1,342,026	\$1,288,748	\$53,278	104.1%	\$1,802,151
Administrative Expenses	\$1,247	\$928	\$319	134.3%	\$9,944	\$7,109	\$2,835	139.9%	\$11,262
Operating Expenses	\$12,283	\$17,309	(\$5,026)	71.0%	\$167,457	\$172,764	(\$5,307)	96.9%	\$244,225
Communications	\$7,419	\$4,664	\$2,755	159.1%	\$43,746	\$40,467	\$3,280	108.1%	\$54,225
Personnel, Training & Travel	\$2,936	\$2,025	\$911	145.0%	\$21,448	\$40,400	(\$18,951)	53.1%	\$54,175
Utilities	\$47,883	\$88,753	(\$40,870)	54.0%	\$496,390	\$591,923	(\$95,533)	83.9%	\$770,535
Equipment Related	\$27,010	\$37,466	(\$10,456)	72.1%	\$222,345	\$281,525	(\$59,180)	79.0%	\$400,525
Vehicle Related	\$4,308	\$4,607	(\$299)	93.5%	\$37,229	\$43,451	(\$6,222)	85.7%	\$55,700
Purchased Services	\$36,233	\$26,249	\$9,984	138.0%	\$115,026	\$226,330	(\$111,304)	50.8%	\$465,693
Financial Expenses	\$13,752	\$10,186	\$3,566	135.0%	\$247,912	\$161,635	\$86,277	153.4%	\$199,100
Premises and Site	\$6,697	\$4,967	\$1,730	134.8%	\$113,091	\$78,457	\$34,633	144.1%	\$164,100
Total Expenses	\$304,933	\$334,695	(\$29,762)	91.1%	\$2,816,614	\$2,932,808	(\$116,194)	96.0%	\$4,221,691
Transfers									
Transfers to Capital	\$150	\$206	(\$56)	72.8%	\$300	\$433	(\$133)	69.3%	\$1,000
Transfers to Reserves	\$208,137	\$180,009	\$28,128	115.6%	\$1,899,480	\$1,752,146	\$147,335	108.4%	\$2,564,278
Transfer from Reserves	(\$4,413)	(\$10,319)	\$5,906	42.8%	(\$250,494)	(\$277,060)	\$26,566	90.4%	(\$542,284)
Interfunctional Transfers	\$0	\$65,101	(\$65,101)	0.0%	\$512,939	\$473,397	\$39,542	108.4%	\$637,320
Total Transfers	\$203,874	\$234,997	(\$31,123)	86.8%	\$2,162,225	\$1,948,916	\$213,310	110.9%	\$2,660,314
Total Transfers & Expenses	\$508,807	\$569,692	(\$60,885)	89.3%	\$4,978,839	\$4,881,724	\$97,115	102.0%	\$6,882,005
Revenue									
Grants and Donations	\$302	\$0	\$302	0.0%	\$302	\$0	\$302	0.0%	\$0
External Revenue	\$15,800	\$441,571	(\$425,771)	3.6%	\$5,084,611	\$5,163,597	(\$78,986)	98.5%	\$6,882,005
Subsidies	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0
Total Revenue	\$16,102	\$441,571	(\$425,469)	3.6%	\$5,084,913	\$5,163,597	(\$78,684)	98.5%	\$6,882,005
Net Cost of Service	\$492,705	\$128,120	\$364,585	384.6%	(\$106,074)	(\$281,874)	\$175,800	37.6%	\$0

User Fee Summary

2019 Budget Variance Report
For the months ending September 30, 2019

	September	September Budget	Variance \$	Variance %	YTD Actuals	YTD Budget	Variance \$	Variance %	Total Budget
Expenses									
Salaries, Wages, & Benefits	\$90,049	\$102,150	(\$12,101)	88.2%	\$797,896	\$867,183	(\$69,287)	92.0%	\$1,167,604
Administrative Expenses	\$350	\$990	(\$640)	35.4%	\$5,636	\$4,542	\$1,094	124.1%	\$11,000
Operating Expenses	\$8,332	\$9,397	(\$1,065)	88.7%	\$78,628	\$101,838	(\$23,210)	77.2%	\$91,750
Communications	\$512	\$496	\$16	103.2%	\$3,877	\$6,094	(\$2,217)	63.6%	\$7,695
Personnel, Training & Travel	\$228	\$1,017	(\$789)	22.4%	\$26,220	\$39,658	(\$13,438)	66.1%	\$48,960
Utilities	\$1,514	\$4,141	(\$2,627)	36.6%	\$9,396	\$12,379	(\$2,983)	75.9%	\$15,955
Equipment Related	\$358	\$456	(\$98)	78.6%	\$3,884	\$4,890	(\$1,007)	79.4%	\$6,140
Vehicle Related	\$55	\$395	(\$340)	13.9%	\$4,768	\$6,829	(\$2,061)	69.8%	\$9,350
Purchased Services	\$8,362	\$2,726	\$5,636	306.8%	\$36,080	\$16,887	\$19,192	213.6%	\$37,500
Financial Expenses	\$1,510	\$5,720	(\$4,210)	26.4%	\$71,487	\$23,875	\$47,612	299.4%	\$26,100
Premises and Site	\$1,220	\$39,312	(\$38,092)	3.1%	\$27,071	\$101,260	(\$74,189)	26.7%	\$129,625
Total Expenses	\$112,490	\$166,800	(\$54,310)	67.4%	\$1,064,942	\$1,185,436	(\$120,495)	89.8%	\$1,551,679
Transfers									
Transfers to Capital	\$0	\$0	\$0	0.0%	\$10,438	\$39,087	(\$28,649)	26.7%	\$45,000
Transfers to Reserves	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0
Transfer from Reserves	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	(\$53,664)
Interfunctional Transfers	\$558	\$21,114	(\$20,556)	2.6%	\$182,374	\$183,930	(\$1,556)	99.2%	\$254,135
Total Transfers	\$558	\$21,114	(\$20,556)	2.6%	\$192,812	\$223,017	(\$30,206)	86.5%	\$245,471
Total Transfers & Expenses	\$113,048	\$187,914	(\$74,866)	60.2%	\$1,257,753	\$1,408,454	(\$150,700)	89.3%	\$1,797,150
Revenue									
Grants and Donations	\$302	\$0	\$302	0.0%	\$302	\$0	\$302	0.0%	\$0
External Revenue	\$117,475	\$101,337	\$16,138	115.9%	\$1,585,331	\$1,499,037	\$86,294	105.8%	\$1,797,150
Subsidies	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0
Total Revenue	\$117,777	\$101,337	\$16,440	116.2%	\$1,585,633	\$1,499,037	\$86,596	105.8%	\$1,797,150
Net Cost of Service	(\$4,729)	\$86,577	(\$91,306)	-5.5%	(\$327,880)	(\$90,584)	(\$237,296)	362.0%	\$0

Cheque Register – September 2019

The following chart lists all cheques paid by the Town in September 2019.

Cheque Number	Vendor	Cheque Date	Amount
48110	BIOTACTIC INC.	9/5/2019	\$10,593.75
48111	DIGITAL POSTAGE ON CALL	9/5/2019	\$6,780.00
48112	MCQUEEN-VUE PAVING INC.	9/5/2019	\$4,758.66
48113	THE MEARIE GROUP	9/5/2019	\$165.04
48114	MINISTER OF FINANCE	9/5/2019	\$23,203.92
48115	MINISTER OF FINANCE SHARED SER	9/5/2019	\$224,594.00
48117	PRO FLEET CARE GEORGIAN BAY MO	9/5/2019	\$2,796.75
48119	GARDNER DENVER CANADA CORP.	9/5/2019	\$1,216.16
48120	OWEN SOUND GLASS SERVICE	9/5/2019	\$288.65
48121	IDENTIFIABLE INDIVIDUAL	9/5/2019	\$3,400.00
48122	2169312 ONTARIO LTD	9/5/2019	\$2,512.18
48123	BEAVER HOPS INC	9/5/2019	\$452.47
48124	CRAIG, SUZANNE	9/5/2019	\$6,395.80
48125	IDENTIFIABLE INDIVIDUAL	9/5/2019	\$5,000.00
48126	IDENTIFIABLE INDIVIDUAL	9/5/2019	\$262.05
48127	IDENTIFIABLE INDIVIDUAL	9/5/2019	\$348.46
48128	IDENTIFIABLE INDIVIDUAL	9/5/2019	\$400.00
48129	UNIVERSITY OF TORONTO	9/5/2019	\$442.81
48130	GEORGIAN HILLS VINEYARDS INC	9/5/2019	\$301.88
48131	IDENTIFIABLE INDIVIDUAL	9/5/2019	\$65.76
48132	IDENTIFIABLE INDIVIDUAL	9/5/2019	\$1,604.11
48133	IDENTIFIABLE INDIVIDUAL	9/5/2019	\$302.68
48134	IDENTIFIABLE INDIVIDUAL	9/5/2019	\$30.15
48135	TPC SAND AND MIXES INC	9/5/2019	\$917.24
48136	REACH EDMONTON/CMNCP	9/5/2019	\$225.00
48137	BELL CANADA	9/12/2019	\$56.50
48138	BELL MOBILITY INC	9/12/2019	\$5,220.55
48139	BOSS DUST CONTROL	9/12/2019	\$15,786.10
48140	CROWLE FITTINGS AND SUPPLY LTD	9/12/2019	\$314.14
48141	E&M DELIVERY SERVICE	9/12/2019	\$141.25
48142	FELIX GLOBAL CORP	9/12/2019	\$6,780.00
48143	GRANT THORNTON LLP	9/12/2019	\$1,661.89
48144	HEWGILL ELECTRIC INC.	9/12/2019	\$1,584.03
48145	MERIDIAN CREDIT UNION	9/12/2019	\$1,000,000.00
48146	MILL CREEK MACHINE & WELDING	9/12/2019	\$315.84
48148	IDENTIFIABLE INDIVIDUAL	9/12/2019	\$83.45

Cheque Number	Vendor	Cheque Date	Amount
48156	IDENTIFIABLE INDIVIDUAL	9/12/2019	\$380.00
48157	ALPENHAUS CHALET RENTALS INC	9/12/2019	\$1,000.00
48158	IDENTIFIABLE INDIVIDUAL	9/12/2019	\$2,986.00
48159	TRI-M IFAM SUPPLIES LTD.	9/12/2019	\$66.44
48160	WORKPLACE SAFETY & INSURANCE B	9/12/2019	\$31,080.53
48161	CENTENNIAL CONSTRUCTION & CONT	9/12/2019	\$729,469.00
48163	NAPIER BAILIFFS LTD	9/12/2019	\$621.50
48164	MCMILLIAN LLP IN TRUST	9/16/2019	\$100,000.00
48165	ARBTECH TREE CARE SERVICES	9/26/2019	\$2,178.64
48166	ARDIEL SEPTIC SERVICES	9/26/2019	\$259.90
48167	BENTLEY SYSTEMS, INC	9/26/2019	\$7,021.82
48168	BLUEWATER DISTRICT SCHOOL BRD	9/26/2019	\$1,964,198.50
48169	CLARK'S MOBILE MILLWRIGHTING	9/26/2019	\$632.80
48170	COMPUTATIONAL HYDRAULICS INC.	9/26/2019	\$6,147.20
48171	CROWLE FITTINGS AND SUPPLY LTD	9/26/2019	\$5,459.89
48172	G & G ICE SERVICES	9/26/2019	\$900.00
48173	GREENTREE GARDENS & EMPORIUM	9/26/2019	\$456.52
48174	HINDLES CLARKSBURG HARDWARE	9/26/2019	\$1,645.22
48175	ICLEI - CANADA	9/26/2019	\$661.77
48176	MCQUEEN-VUE PAVING INC.	9/26/2019	\$791.00
48177	MINISTER OF FINANCE SHARED SER	9/26/2019	\$3,671.12
48178	ONTARIO MUNICIPAL MANAGEMENT I	9/26/2019	\$580.00
48179	PETTY CASH	9/26/2019	\$127.30
48181	SUMMIT SHORES	9/26/2019	\$6,500.00
48182	SYSTEMS ENVIRONMENTAL PRODUCTS	9/26/2019	\$93.24
48183	TD VISA	9/26/2019	\$61.55
48184	B & L FARM SERVICES LTD	9/26/2019	\$23.17
48185	TED GIBSON CONTRACTING	9/26/2019	\$1,500.00
48186	BAY GROWERS INC.	9/26/2019	\$3,900.00
48187	MERCER (CANADA) LIMITED	9/26/2019	\$2,254.35
48188	IDENTIFIABLE INDIVIDUAL	9/26/2019	\$50.00
48189	IDENTIFIABLE INDIVIDUAL	9/26/2019	\$50.00
48191	IDENTIFIABLE INDIVIDUAL	9/26/2019	\$5,000.00
48192	T.C. TWEEDIE MEDICINE PROFESSI	9/26/2019	\$40.00
48193	IDENTIFIABLE INDIVIDUAL	9/26/2019	\$50.00
48194	IDENTIFIABLE INDIVIDUAL	9/26/2019	\$50.00
48195	IDENTIFIABLE INDIVIDUAL	9/26/2019	\$50.00
48196	IDENTIFIABLE INDIVIDUAL	9/26/2019	\$50.00
48197	IDENTIFIABLE INDIVIDUAL	9/26/2019	\$1,483.00
48198	IDENTIFIABLE INDIVIDUAL	9/26/2019	\$4,000.00
48199	IDENTIFIABLE INDIVIDUAL	9/26/2019	\$2,521.00

Cheque Number	Vendor	Cheque Date	Amount
48200	IDENTIFIABLE INDIVIDUAL	9/26/2019	\$4,000.00
48201	IDENTIFIABLE INDIVIDUAL	9/26/2019	\$4,800.00
48202	OXLEYROBERT HOLDINGS INC	9/26/2019	\$2,900.00
48203	THE BRUCE-GREY COUNTY ROMAN CA	9/26/2019	\$201,115.88
48204	THE SPIDERMEN	9/26/2019	\$339.00
48205	T & W ENTERPRISES	9/26/2019	\$8,581.22
48206	WAJAX INDUSTRIAL COMPONENTS LP	9/26/2019	\$2,304.71
48209	JARLIAN CONSTRUCTION INC.	9/26/2019	\$18,543.44
48211	BEAVER VALLEY AGRICULTURAL SOC	9/26/2019	\$35.00
48213	IDENTIFIABLE INDIVIDUAL	9/27/2019	\$13,250.00
50919	HYDRO ONE NETWORKS INC.	9/5/2019	\$2,549.52
130919	RECEIVER GENERAL PAYROLL ACCOU	9/13/2019	\$99,855.28
270919	RECEIVER GENERAL PAYROLL ACCOU	9/27/2019	\$108,496.15
150919-1	ROGERS PAYMENT CENTRE.	9/15/2019	\$340.04
150919-2	GREAT- WEST LIFE ASSURANCE	9/15/2019	\$102,559.25
150919-3	HYDRO ONE NETWORKS INC.	9/15/2019	\$2,607.92
150919-4	UNION GAS LIMITED	9/15/2019	\$706.22
150919-5	EPCOR ELECTRICITY DISTRIBUTION	9/15/2019	\$51,744.36
150919-6	US BANK NATIONAL ASSOCIATION	9/15/2019	\$62,017.93
200919-1	HYDRO ONE NETWORKS INC.	9/20/2019	\$31,320.78
200919-2	ROGERS PAYMENT CENTRE.	9/20/2019	\$134.97
310819-1	BRUCE TELECOM	8/31/2019	\$73.39
310819-2	TELIZON INC.	8/31/2019	\$1,686.84
310819-3	RELIANCE HOME COMFORT	8/31/2019	\$75.74
310819-4	EPCOR ELECTRICITY DISTRIBUTION	8/31/2019	\$1,066.88
310819-5	SUN LIFE OF CANADA	8/31/2019	\$450.00
310819-6	ROGERS BUSINESS SOLUTIONS	8/31/2019	\$1,250.73
310819-7	ROGERS PAYMENT CENTRE.	8/31/2019	\$599.49
310819-8	HYDRO ONE NETWORKS INC.	8/31/2019	\$6,090.48
EFT00000000000008623	4 OFFICE AUTOMATION LTD	9/5/2019	\$143.58
EFT00000000000008624	A1 SANITATION (MEAFORD)	9/5/2019	\$216.96
EFT00000000000008625	ALLISON ELECTRICAL SERVICES	9/5/2019	\$393.49
EFT00000000000008626	ARO TECHNOLOGIES INC.	9/5/2019	\$350.30
EFT00000000000008627	BMPFFA LOCAL 4986	9/5/2019	\$642.42
EFT00000000000008628	CANADIAN LINEN AND UNIFORM	9/5/2019	\$66.03
EFT00000000000008629	CARSON SUPPLY	9/5/2019	\$1,737.14
EFT00000000000008630	TATHAM ENGINEERING	9/5/2019	\$23,203.88
EFT00000000000008631	COLE ENGINEERING GROUP LTD.	9/5/2019	\$2,735.29
EFT00000000000008632	CURRENT POWER ELECTRICAL	9/5/2019	\$1,961.34
EFT00000000000008635	DA-LEE DUST CONTROL	9/5/2019	\$4,548.65
EFT00000000000008636	EAGLES WEED CONTROL & LAWN SER	9/5/2019	\$1,096.10

Cheque Number	Vendor	Cheque Date	Amount
EFT00000000000008638	EVANS UTILITY AND MUNICIPAL PR	9/5/2019	\$14,227.83
EFT00000000000008639	GEORGIAN BAY FIRE & SAFETY LTD	9/5/2019	\$589.53
EFT00000000000008640	KPMG LLP, T4348	9/5/2019	\$6,504.75
EFT00000000000008641	KRUEGER CUSTOM STEEL & MACHINI	9/5/2019	\$452.00
EFT00000000000008642	MCDOUGALL ENERGY INC	9/5/2019	\$11,067.88
EFT00000000000008643	MIKE ELDER ELECTRIC	9/5/2019	\$1,958.35
EFT00000000000008644	PAUL DRAY LEGAL SERVICES	9/5/2019	\$4,363.21
EFT00000000000008645	POINT TO POINT COMMUNICATIONS	9/5/2019	\$48.03
EFT00000000000008646	PUROLATOR COURIER LTD.	9/5/2019	\$131.74
EFT00000000000008648	SHRED-IT INTERNATIONAL ULC	9/5/2019	\$2,548.28
EFT00000000000008649	SPECTRUM COMMUNICATIONS LTD.	9/5/2019	\$1,539.74
EFT00000000000008651	THE INFORMATION PROFESSIONALS	9/5/2019	\$339.00
EFT00000000000008652	THE EAR CLINIC	9/5/2019	\$251.65
EFT00000000000008653	BARCLAY WHOLESALE	9/5/2019	\$74.07
EFT00000000000008654	1934842 ONTARIO INC	9/5/2019	\$409.63
EFT00000000000008656	THORNBURY STEEL FABRICATORS IN	9/5/2019	\$107.35
EFT00000000000008657	TOROMONT CAT	9/5/2019	\$509.63
EFT00000000000008658	TOWN OF COLLINGWOOD	9/5/2019	\$42,468.81
EFT00000000000008661	WPCI	9/5/2019	\$109.93
EFT00000000000008662	WILLIAMS SCOTSMAN OF CANADA B9	9/5/2019	\$1,243.00
EFT00000000000008666	CARSON SUPPLY	9/12/2019	\$1,635.71
EFT00000000000008670	COUNTY OF GREY	9/12/2019	\$152,044.00
EFT00000000000008672	DOMM CONSTRUCTION LTD	9/12/2019	\$23,780.56
EFT00000000000008673	EC KING CONTRACTING	9/12/2019	\$4,188.53
EFT00000000000008674	FULFORD HAULAGE & SON LTD.	9/12/2019	\$926.60
EFT00000000000008675	HAROLD SUTHERLAND CONSTRUCTION	9/12/2019	\$1,091.65
EFT00000000000008676	HEMSON CONSULTING LTD.	9/12/2019	\$4,780.75
EFT00000000000008677	J. L. RICHARDS AND ASSOCIATES	9/12/2019	\$50,840.90
EFT00000000000008678	KRUEGER CUSTOM STEEL & MACHINI	9/12/2019	\$339.00
EFT00000000000008679	MCDOUGALL ENERGY INC	9/12/2019	\$1,619.31
EFT00000000000008680	MILLER WASTE SYSTEMS	9/12/2019	\$99,986.02
EFT00000000000008681	MORRIS JANITORIAL SERVICE	9/12/2019	\$4,686.11
EFT00000000000008682	MTE CONSULTANTS INC.	9/12/2019	\$5,902.37
EFT00000000000008683	NOTTAWASAGA VALLEY CONSERVATIO	9/12/2019	\$9,348.70
EFT00000000000008684	OMERS	9/12/2019	\$205,233.58
EFT00000000000008685	OMERS-AVC CONTRIBUTIONS	9/12/2019	\$1,560.00
EFT00000000000008686	PCM CANADA	9/12/2019	\$1,735.96
EFT00000000000008687	RIDDELL CONTRACTING LTD	9/12/2019	\$1,005.12
EFT00000000000008688	RIVERSIDE PRESS	9/12/2019	\$282.50
EFT00000000000008689	STEER ENTERPRISES LTD.	9/12/2019	\$1,690.21
EFT00000000000008690	SIGNWORKS	9/12/2019	\$2,516.51

Cheque Number	Vendor	Cheque Date	Amount
EFT00000000000008691	LACEY INSTRUMENTATION	9/12/2019	\$700.60
EFT00000000000008692	CENTRAIR AIR SYSTEMS & SUPPLIE	9/12/2019	\$2,340.75
EFT00000000000008694	BEARCOM CANADA CORP	9/12/2019	\$564.71
EFT00000000000008695	WALKER AGGREGATES INC.	9/12/2019	\$144.37
EFT00000000000008697	WSP CANADA INC.	9/12/2019	\$2,588.61
EFT00000000000008698	1579137 ONTARIO LTD.	9/12/2019	\$22,035.00
EFT00000000000008699	FLAGS UNLIMITED INC	9/12/2019	\$1,890.31
EFT00000000000008700	KEMPENFELT IMAGING SYSTEMS	9/12/2019	\$234.98
EFT00000000000008701	1579137 ONTARIO LTD.	9/26/2019	\$131,665.41
EFT00000000000008702	1737126 ONTARIO INC O/A CC UND	9/26/2019	\$86,744.03
EFT00000000000008703	4 OFFICE AUTOMATION LTD	9/26/2019	\$156.59
EFT00000000000008704	ALLISON ELECTRICAL SERVICES	9/26/2019	\$1,252.68
EFT00000000000008705	ARO TECHNOLOGIES INC.	9/26/2019	\$259.90
EFT00000000000008707	BLUE MOUNTAIN VETERINARY SERVI	9/26/2019	\$395.50
EFT00000000000008708	B. M. ROSS AND ASSOCIATES LIMI	9/26/2019	\$3,761.21
EFT00000000000008709	BRENNTAG CANADA INC.	9/26/2019	\$2,461.45
EFT00000000000008710	CANADIAN LINEN AND UNIFORM	9/26/2019	\$66.03
EFT00000000000008711	TATHAM ENGINEERING	9/26/2019	\$12,589.62
EFT00000000000008712	CEDAR SIGNS	9/26/2019	\$2,442.03
EFT00000000000008713	CHEMTRADE CHEMICALS CANADA LTD	9/26/2019	\$4,842.55
EFT00000000000008715	COMPUGEN	9/26/2019	\$635.48
EFT00000000000008716	CONSEIL SCOLAIRE VIAMONDE	9/26/2019	\$5,204.54
EFT00000000000008717	CONSEIL SCOLAIRE CATHOLIQUE PR	9/26/2019	\$10,053.77
EFT00000000000008718	CORPORATE INQUIRY SYSTEMS INC.	9/26/2019	\$248.60
EFT00000000000008719	COUNTY OF GREY	9/26/2019	\$3,755,741.57
EFT00000000000008720	CURRENT POWER ELECTRICAL	9/26/2019	\$2,856.05
EFT00000000000008722	DEVINE & ASSOCIATES LTD.	9/26/2019	\$3,975.49
EFT00000000000008723	DIAMOND SOFTWARE INC.	9/26/2019	\$3,616.00
EFT00000000000008725	DUNCOR ENTERPRISES INC.	9/26/2019	\$288,584.86
EFT00000000000008726	EC KING CONTRACTING	9/26/2019	\$1,619.70
EFT00000000000008727	ESRI CANADA LTD.	9/26/2019	\$29,380.00
EFT00000000000008729	EVOQUA WATER TECHNOLOGIES LTD.	9/26/2019	\$519.80
EFT00000000000008731	FIRESERVICE MANAGEMENT	9/26/2019	\$111.87
EFT00000000000008733	FULFORD HAULAGE & SON LTD.	9/26/2019	\$745.80
EFT00000000000008735	GREENLAND INTERNATIONAL CONSUL	9/26/2019	\$11,969.23
EFT00000000000008736	H2FLOW EQUIPMENT INC.	9/26/2019	\$788.18
EFT00000000000008737	HAROLD SUTHERLAND CONSTRUCTION	9/26/2019	\$275.04
EFT00000000000008738	HEMSON CONSULTING LTD.	9/26/2019	\$4,090.60
EFT00000000000008739	HICKS MORLEY HAMILTON STEWART	9/26/2019	\$1,045.25
EFT00000000000008740	HURONIA ALARM & FIRE SECURITY	9/26/2019	\$50.85
EFT00000000000008742	KRUEGER CUSTOM STEEL & MACHINI	9/26/2019	\$1,412.50

Cheque Number	Vendor	Cheque Date	Amount
EFT00000000000008743	LAVO INC	9/26/2019	\$348.04
EFT00000000000008744	LINEMANS TESTING LABORATORIES	9/26/2019	\$100.55
EFT00000000000008745	MCDOUGALL ENERGY INC	9/26/2019	\$21,770.49
EFT00000000000008746	MEAD PROPERTY SERVICES LTD.	9/26/2019	\$3,208.07
EFT00000000000008747	MICHAEL'S STABLING DEVELOPMENT	9/26/2019	\$4,972.00
EFT00000000000008749	NEOPOST CANADA LTD	9/26/2019	\$1,305.20
EFT00000000000008750	ONTARIO ONE CALL	9/26/2019	\$259.32
EFT00000000000008751	PETO MACCALLUM LTD.	9/26/2019	\$1,005.76
EFT00000000000008752	PHOTECH ENVIRONMENTAL SOLUTION	9/26/2019	\$1,522.68
EFT00000000000008753	POINT TO POINT COMMUNICATIONS	9/26/2019	\$525.22
EFT00000000000008754	IDENTIFIABLE INDIVIDUAL	9/26/2019	\$1,395.00
EFT00000000000008755	PUROLATOR COURIER LTD.	9/26/2019	\$207.66
EFT00000000000008756	REGION OF HURONIA ENVIRONMENTA	9/26/2019	\$2,757.20
EFT00000000000008758	SGS CANADA INC.	9/26/2019	\$3,626.19
EFT00000000000008759	SHANE WARDER	9/26/2019	\$474.60
EFT00000000000008761	SURELOCK HOMES LTD	9/26/2019	\$288.15
EFT00000000000008762	LYNJO ELECTRIC MOTORS	9/26/2019	\$1,015.25
EFT00000000000008763	OWEN SOUND GLASS SERVICE	9/26/2019	\$352.79
EFT00000000000008764	ONTRACK DOOR SYSTEMS INC.	9/26/2019	\$271.20
EFT00000000000008765	CERTIFIED LABORATORIES	9/26/2019	\$443.75
EFT00000000000008766	ROBERTS ONSITE	9/26/2019	\$1,334.26
EFT00000000000008767	BARCLAY WHOLESALE	9/26/2019	\$842.58
EFT00000000000008768	THE PRINT SHOP	9/26/2019	\$76.84
EFT00000000000008770	BEARCOM CANADA CORP	9/26/2019	\$147.80
EFT00000000000008771	WAMCO WATERWORKS INC	9/26/2019	\$932.25
EFT00000000000008774	GIILCK, T.S.	9/26/2019	\$500.00
EFT00000000000008775	1934842 ONTARIO INC	9/26/2019	\$536.75
EFT00000000000008776	ARNOTT CONSTRUCTION LIMITED	9/26/2019	\$250.00
EFT00000000000008777	R & N TURNA HOLDINGS INC	9/27/2019	\$101,694.98
	STAFF REIMBURSEMENTS		\$1,874.91
	STAFF REIMBURSEMENTS		\$474.30
	STAFF REIMBURSEMENTS		\$2,566.38
	Library		\$1,390.84
	Library		\$3,509.07
	Library		\$5,909.05
Total:			\$10,215,692.27