



Agenda

The Blue Mountains, Committee of the Whole Meeting

Meeting Date: October 28, 2019 REVISED
Meeting Time: 1:15 p.m.
Location: Town Hall, Council Chambers
32 Mill Street, Thornbury, ON
Prepared by Corrina Giles, Town Clerk

A. Call to Order

- **Moment of Reflection**
- **Approval of Agenda**

Recommended (Move, second)

THAT the Agenda of October 28, 2019 be approved as circulated, including any items added to the Agenda.

- **Declaration of Pecuniary Interest and general nature thereof**
NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes**

Recommended (Move, second)

THAT the Committee of the Whole minutes of October 7, 2019 be adopted as circulated, including any revisions to be made.

- **Adoption of Consent Agenda**

With the adoption of the Consent Agenda, all Recommendations found within the staff reports at Agenda items B.4, B.9 and B.14 as listed:

- **B.4.1 Monthly Financial Report – September 2019, FAF.19.212**

are then approved or received by the Committee of the Whole, as noted. The Consent Agenda content is available to the public when the Agenda is finalized but is not subject to discussion from the floor at this time, however, representations may be made at subsequent meetings on matters of interest.

Recommended (Move, second)

THAT the Consent Agenda of October 28, 2019 be adopted as circulated, less any items requested for separate review and discussion.

B. Staff Reports, Deputations, Correspondence

Finance, Administration, Enforcement and Fire Reports

To be chaired by Councillor Rob Sampson

B.1 Deputations, if any

B.1.1 Deputation: Marc Girard, (CWO retired),

Active Member of Beaver Valley Br. 281 of the Royal Canadian Legion

Re: 100th Anniversary, WW 1 Armistice, November 11, 2018, Royal Canadian Legion, and Remembrance Day Services in The Blue Mountains

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair.

Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

B.3 Staff Reports

B.3.1 Appointment of a Municipal Law Enforcement Officer, FAF.19.215

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.215, entitled "Appointment of a Municipal Law Enforcement Officer";

AND THAT Council enact a By-law to appoint Raymond White a Municipal Law Enforcement Officer for the purposes of enforcing by-laws of the municipality.

B.3.2 2020 Licensing By-law and Municipal Administrative Penalty By-law, FAF.19.202

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.202, entitled “2020 Licensing By-Law”;

AND THAT Council receive the Draft Municipal licensing By-law and the Draft Municipal Administrative Penalties By-law;

AND THAT Council direct staff to initiate the Public Consultation Process for the Draft Municipal licensing By-law;

AND THAT Council direct staff to initiate the Public Consultation Process for the Draft Municipal Administrative Penalties By-law;

AND THAT Council direct staff to develop a workshop that provides a fulsome overview of the Short Term Rental Program, detailed Licensing process and the Administrative Penalty implementation and enforcement processes;

AND THAT Council direct staff to include a detailed staffing matrix for the Short Term Rental Property Licensing Process including detailed time tracking flow charts to determine program costs and options for revised user fees to be considered during the 2020 Budget deliberations;

AND THAT Council direct staff to include a detailed staffing matrix for a Municipal Tribunal Process including detailed time tracking flow charts to detail potential Tribunal revenue generation and Tribunal operational costs and options to be considered during the 2020 Budget deliberations;

AND THAT Council provide direction as to the preferred philosophy of the funding strategy of a Licensing program:

Option 1- Full cost recovery

Option 2 - % of cost recovery offset by taxation

Option 3 - Full taxation

B.3.3 Establishing a Legal Services Department, FAF.19.204

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.204, entitled “Establishing a Legal Services Department”;

AND THAT Council endorse the development of a Legal Services Department to be included in the Town’s Organizational Chart as shown in Attachment 1 of this report;

AND THAT Council approve the position of Director of Legal Services as outlined in the Job Description as presented in Attachment 2 of this report and authorize staff to initiate the recruitment process immediately;

AND THAT Council approve the position of Legal Services Clerk as outlined in the Job Description as presented in Attachment 3 of this report with the intent to fill the position after the Director of Legal Services is in place;

or

AND THAT Council direct staff to include the position of Director of Legal Services as outlined in the Job Description as presented in Attachment 2 of this report as an additional staffing request for Council consideration through the 2020 Budget process;

AND THAT Council direct staff to include the position of Legal Services Clerk as outlined in the Job Description as presented in Attachment 3 of this report as an additional staffing request for Council consideration through the 2020 Budget process;

AND THAT Council direct staff to bring forward an overview of potential staffing resources and structure for consideration through the 2020 proposed Budget process to enhance overall By-law Enforcement Services for the Town.

B.3.4 Final Draft Procedural By-law, following Public Consultation, FAF.19.208

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.208, entitled “Final Draft Procedural By-law, following Public Consultation”;

AND THAT Council direct staff to include the draft Procedural By-law, as attached to this staff report, on the November 13, 2019 Council Agenda for Council consideration and enactment.

B.4 Finance, Administration, Enforcement and Fire “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda

B.4.1 Monthly Financial Report – September 2019, FAF.19.212

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.212 entitled “Monthly Financial Report – September 2019” for information purposes.

B.5 Correspondence, if any

**B.5.1 Tim Lanthier, Interim General Manager - Grey Sauble Conservation Authority (GSCA)
Re: Proposed GSCA 2020 Draft Budget**

**Community Services and Operations Reports
To be chaired by Councillor Rob Potter**

B.6 Deputations, if any

None

B.7 Public Comment Period (each speaker is allotted three minutes)

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B.8 Staff Reports

B.8.1 Lower Whitby Formation Parks Management Plan Peer Review Status, CSOPS.19.084

Recommended (Move, second)

THAT Council receive Staff Report CSOPS.19.084, entitled “Lower Whitby Formation Parks Management Plan Peer Review Status”;

AND THAT Council acknowledges that a peer review of the 2018 Delphi Waterfront Management Plan will be performed by the Niagara Escarpment Parks and Open Spaces System Council.

B.8.2 Unauthorized Works on Town Lands, CSOPS.19.082

Recommended (Move, second)

THAT Council receive Staff Report CSOPS.19.082, entitled “Unauthorized works on Town lands”;

AND THAT Council direct staff to develop a strategy to be implemented in the second quarter of 2020 including a communication plan to initiate the process to identify and inventory non-conforming and or unauthorized use of Town owned lands including those works or uses on open and unopen roads allowances;

AND THAT Council endorse staff to enhance enforcement and initiate the process of removal of unauthorized works and or use on Town land.

B.8.3 Peel Street Reconstruction Public Information Centre Report, CSOPS.19.065

Recommended (Move, second)

THAT Council receive Staff Report CSOPS.19.065, entitled “Peel Street Reconstruction Public Information Centre Report”;

AND THAT Council receive the Peel Street Reconstruction Public Information Centre (PIC) Report by MTE Consultants Inc.;

AND THAT Council directs Staff to advance the Preliminary Design with the level of service described in Option 5 of the Public Information Centre.

B.9 Community Services and Operations “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda

None

B.10 Correspondence, if any

B.10.1 Catherine A. Sholtz, Resident

Re: Staff Report - Peel Street Reconstruction Public Information Centre Report – CSOPS.19.065

Planning & Development Services Reports

To be chaired by Councillor Jim Uram

B.11 Deputations, if any

B.11.1 Deputation: Betty Muise, Climate Action Now Network

Re: Tree Programming in The Blue Mountains

B.11.2 Deputation: Stewart Elkins, Resident

Re: Agenda Item B.13.4 Cottages at Lora Bay – Holding h Removal

**B.11.3 Deputation: Krystin Rennie, Georgian Planning Solutions – Reid’s Heritage Homes
Re: Agenda Item B.13.4 Cottages at Lora Bay – Holding h Removal**

B.12 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting. Each speaker is allotted three minutes.

B.13 Staff Reports

B.13.1 Planning Recommendation Report – Oxley Zoning By-law Amendment (64 Bruce St. S), PDS.19.127

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.127, Planning Recommendation Report – Oxley Zoning By-law Amendment (64 Bruce St. S), for the lands known as Lots 3, 9 and Part of Lot 10, Plan 99;

AND THAT Council enact a Zoning By-law Amendment to change the property’s zone to the BMC exception (BMC-115) zone.

B.13.2 Building Code Services Transformation, PDS.19.133

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.133, entitled “Building Code Services Transformation”;

AND THAT staff be directed to continue to monitor the proposed changes to the Ontario Building Code Services and report back to Council as required.

B.13.3 Legacy Subdivision Assumptions, PDS.19.07

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.07, entitled “Legacy Subdivision Assumptions” for information;

AND THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plan 16M-23, (Peaks Bay East)

AND THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plan 16M-36, (Georgian Woodlands Phase IV, Stage 1) and Registered Plan 16M-46, (Georgian Woodlands Phase IV, Stage 2)

AND THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plan 16M-14 & 16M-48 (Trailwoods Phase 1 & 2)

AND THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plan 16M-17 & 16M-49 (Lora Bay Phase 3 & 3B/West Ridge Drive)

AND THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within the Open Space block (Block 75) within Registered Plan 16M-53, (Trailwoods Phase 3), in-line with the process established by Town Bylaw 2018-4 for early assumption of Parkland blocks.

AND THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plan 16M-47 & 16M-52 (Windfall Phase 2A & 2B)

B.13.4 Cottages at Lora Bay – Holding ‘h’ Removal, PDS.19.136

THAT Council receive Staff Report PDS.19.136, entitled “Cottages at Lora Bay – Holding ‘h’ Removal”;

AND THAT Council enact a By-law to remove the Holding ‘h7’ symbol from those lands legally described as Part Lot 39, Concession 12, being part of Lots 1 & 3, Registered Plan 1032 (Phase 4, Draft Plan of Condominium 42-CDM-2006-11).

B.14 Planning & Development Services Information Reports and correspondence to be considered in the adoption of the Consent Agenda:

None

B.15 Correspondence, if any

None

C. 5:00 PM Public Meetings / Deputations

Under the authority of the *Municipal Act, 2001* and in accordance with Ontario's *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), The Corporation of the Town of The Blue Mountains wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Town's website and or/ made available to the public upon request.

C.1 Statutory Public Meetings

C.1.1 Public Meeting: Application for Zoning Amendment

Re: Part Lot 17, Concession 1, Lots 54 to 135 and Lots 195 to 200 of Draft Plan of Subdivision 42T-94009 (Skyline Blue Mountain Development Inc. Second Nature Phase 3)

C.2 Deputation

None

D. New and Unfinished Business

D.1 Committees of Council Reports

D.1.1 Joint Municipal Physician Recruitment and Retention Committee Report dated August 15, 2019

D.1.2 Transportation Committee Report dated September 10, 2019

D.1.3 Sustainability Advisory Committee Report dated September 11, 2019

D.1.4 Agricultural Advisory Committee Report dated September 19, 2019

D.2 Notice of Motion (Council)

D.3 Additions to the Agenda

E. Notice of Meeting Dates

Council Meeting, November 13, 2019 7:00 p.m.
Town Hall, Council Chambers

Committee of the Whole Meeting, November 18, 2019 1:00 p.m.
Town Hall, Council Chambers

F. Adjournment

Recommended (Move, second)

THAT this Committee of the Whole does now adjourn at (time) p.m. to meet again, November 18, 2019, Town Hall, Council Chambers, or at the call of the Chair.