



Staff Report

Finance and IT Services

Report To: Transportation Committee
Meeting Date: October 8, 2019
Report Number: FAF.19.205
Subject: Follow-up for the 2020 to 2022 Budget
Prepared by: Sam Dinsmore, Deputy Treasurer/Manager of Accounting and Budgets

A. Recommendations

THAT the Transportation Committee receive Staff Report FAF.19.205 entitled "Follow-up for the 2020 to 2022 Budget";

AND THAT the Transportation Committee endorses the 2020 to 2022 budget as included as Attachment #1 for Council consideration during the 2020 budget deliberations.

B. Overview

This is a follow-up report from the September 10, 2019 meeting seeking the Committee's endorsement of the 2020 to 2022 budget as presented in Attachment #1. Also included in this report is some additional information regarding the Transportation and Transit Master Plan as approved in 2019, specifically regarding uses of this funding. Staff have also included the forecasted capital projects for 2020 to 2023 as included in the 2019 Approved Budget, and some potential quick projects.

C. Background

Finance staff sent a report to the September 10th meeting seeking input from the Committee for the 2020 to 2022 budget. At that meeting the Committee directed the CAO and Finance staff to come back with some additional information around 2019 budget items, a list of potential quick projects and the 2020 budget requests.

Staff have drafted budget requests for the Committee which is included as Attachment #1. Staff are requesting the Committee to give any further funding requests as well as endorse any quick projects they deem important for 2020 and beyond.

D. Analysis

Transportation and Transit Master Plan Additional Information

Included in the 2019 Approved Budget was \$745,000 which covers five separate items, each one is listed below with the associated funding and eligible expenses.

Transportation Master Plan budgeted at \$440,000 with \$400,000 being funded from the Roads and Related Development Charges and \$40,000 from the Infrastructure and Public Works Reserve Fund. All expenses are eligible (including internal salaries and benefits) that are required to complete a Transportation Master Plan.

Clendenan Bridge Review was budgeted at \$80,000 with full funding coming from the Bridges and Culverts Reserve Fund. All expenses are eligible (including internal salaries and benefits), to complete this review. This review considers Removal, Rehabilitation, Replacement and Enlargement.

Parking Lot Master Plan was budgeted at \$100,000 with funding coming from the Parking Development Charges (\$45,000) and Parking Lot Reserve Fund (\$55,000). All expenses are eligible (including internal salaries and benefits), this plan can include looking at additional parking lot sites, metering of parking lots, and enhancements to current lots.

Speed Limit Review was budgeted at \$25,000 with full funding coming from the Infrastructure and Public Works Reserve Fund. All expenses are eligible (including internal salaries and benefits), this review can look at current speed limits on current Town roads, speed limits on future (development) roads and other related items.

Transit Master Plan is budgeted at \$100,000 with funding coming from the General Government Development Charges (\$67,500) and the remaining \$32,500 from the Planning Studies Reserve. All expenses are eligible (including internal salaries and benefits); however, the main purpose of this plan is to satisfy the requirements for the Development Charges Act so that the Town can implement a Transit Development Charge. This Development Charge would focus growing the Town's current Transit system to meet growth requirements.

2020 to 2023 Capital Projects

The following chart summarizes the transportation specific capital projects that were forecasted in the 2019 Approved Budget for 2020 to 2023.

Capital	2020	2021	2022	2023
Arrowhead Road Reconstruction		\$5,942,700		
Arthur St West Reconstruction			\$4,865,000	
Clark St Realignment		\$2,524,100		

Capital	2020	2021	2022	2023
King St East Reconstruction				\$382,000
Connecting Link Predesign	\$354,800			
Peel St Reconstruction	\$3,959,100			
Victoria and Louisa St Reconstruction	\$6,559,700			
21 st Sideroad Realignment			\$620,900	
Asphalt Preservation Program	\$320,000			\$350,000
Surface Treatment Program			\$629,000	
Sidewalk Replacement Program		\$250,000		
Jozo Weider Boulevard		\$2,249,200		
Bridge #13		\$122,000		
Bridge #2 and #3	\$2,171,200			
Bridge #5				\$636,100

Potential Quick Projects

By reviewing the minutes of this Committee, staff have compiled a list of potential quick projects that could be endorsed and included in the 2020 Budget:

1. Updated mapping for existing Town road deficiencies and trails network;
2. Pedestrian solutions for the connecting link, west end of Town, including Elma Street South;
3. Additional urban and rural road cross section options into the Town’s Engineering Standards;
4. Consideration of contract staff for Transportation Master Plan; and
5. Cyclist Licensing Program.

If the Committee gives direction through this report, one or more of the above items can be included on Attachment #1 for Council consideration.

E. The Blue Mountains Strategic Plan

The Blue Mountains Strategic Plan

Goal #4: Promote a Culture of Organizational and Operational Excellence

Objective #4: To Be a Financially Responsible Organization

F. Environmental Impacts

N/A

G. Financial Impact

The \$10,000 that is currently on Attachment #1 is already included in the Town base budget as this funding is for current full-time staff. Any other requests that come from this report will more than likely be a taxation funded program; however, all funding sources will be considered.

H. In consultation with

Shawn Everitt, Chief Administrative Officer
Ruth Prince, Director of Finance & IT Services

I. Public Engagement

The topic of this Staff Report has not been subject to a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. Comments regarding this report should be submitted to Sam Dinsmore, Deputy Treasurer/Manager of Accounting and Budgets at finance@thebluemountains.ca.

J. Attached

1. 2020 – 2022 Budget

Respectfully Submitted,

Sam Dinsmore
Deputy Treasurer/Manager of Accounting and Budgets

Ruth Prince
Director of Finance and IT Services

For more information, please contact:
Sam Dinsmore
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Transportation Committee

Purpose

- Advise Council regarding matters related to active and vehicular transportation including, but not limited to: transportation needs, transit demand, traffic and parking regulations, development activity, trails, cycling, and safety.

Services Provided

1. Support transportation initiatives which encourage economic and environmental sustainability, promote public safety and encourage healthy active living within the community;
2. Liaise with stakeholders in the development of a sustainable transportation network in accordance with established design standards and best practices;
3. Review and/or participate in the development of Town policies, programs and initiatives including, but not limited to:
 - a) Transportation Master Plan Environmental Assessment;
 - b) Parking Strategy Study;
 - c) Comprehensive Speed Limit Review;
 - d) Trails Master Plan.

2020 Strategic Action Items and Work Plan

- Continue working on the Transportation and Transit Master Plan as approved by Council in the 2019 budget, this plan consists of the following action items
 - Transportation Master Plan
 - Clendenan Bridge Review
 - Speed Limit Review
 - Transit Master Plan
 - Parking Lot Master Plan

Non-Financial Statistics

Description	2018 Actual	2019 Actual	2020 Budget
Meetings	0	5	12
Membership – Council Members	0	2	2
Membership – Public	0	3	3

2020 Budget Commentary

Through 2020 the Committee will continue to work on the pieces of the overall Transportation and Transit Master Plan. The Committee is requesting funding for \$XX...

The \$10,000 shown in the Interfunctional Transfer line for 2020 to 2022 represents the cost of Town employees that do work for the Committee. Council has expressed that staff are tracking time spent working with the divisions and committees and that their time will be transfer back to the individual committees or divisions.

Transportation Committee

2020 Operating Budget

	2018 Actual	2019 Actual (forecast)	Proposed 2020 Budget	Projected 2021 Budget	Projected 2022 Budget
Expenses					
Salaries and Benefits					
Administrative Expenses					
Operating Expenses					
Communications					
Personnel and Training					
Utilities					
Equipment Related					
Vehicle and Fleet Related					
Legal Expenses					
Consulting					
Purchased Services					
Debt Payments					
Financial Expenses					
Premise and Site					
Total Expenses					
Transfers					
Transfers to Capital					
Transfers to Capital Levy					
Transfers to Reserves					
Transfers from Obligatory Reserves					
Transfers from Other Reserves					
Interfunctional Transfers		\$10,000	\$10,000	\$10,000	\$10,000
Total Transfers		\$10,000	\$10,000	\$10,000	\$10,000
Total Transfers and Expenses		\$10,000	\$10,000	\$10,000	\$10,000
Revenue					
Grants and Donations					
External Revenue					
Subsidies					
Total Revenue					
Net Cost of Service (Taxation)		\$10,000	\$10,000	\$10,000	\$10,000

Transportation Committee

2020 Operating and Capital Projects

Project	
Description	
Strategic Action	
Budget	
Funding	

Total Number of Projects:	
Total Budget:	
Total Funding by Source:	