



Staff Report

Finance and IT Services

Report To: Community Communications Advisory Committee
Meeting Date: September 16, 2019
Report Number: FAF.19.153
Subject: 2020 – 2022 Budget
Prepared by: Sam Dinsmore, Deputy Treasurer/Manager of Accounting and Budgets

A. Recommendations

THAT the Community Communications Advisory Committee receive Staff Report FAF.19.153, entitled “2020 – 2022 Budget”;

AND THAT the Community Communications Advisory Committee advise staff what to include for Council consideration in the 2020, 2021, and 2022 proposed budgets.

B. Overview

Staff have begun the process of compiling the 2020 to 2022 budgets for Council’s consideration, this report is looking for budget requests from the Community Communications Advisory Committee.

C. Background

Each year staff compile and present the proposed budget to Council for their consideration for the sums required to operate the Town for the next calendar year. New this year, staff are sending reports to the various committees of Council getting any requests for funding needed for 2020 to 2022.

D. Analysis

The Communications & Economic Development Coordinator has his own budget; however, those funds are tied to the work plan that is presented and approved by Council each year. Those funds are generally not available to any committees that this position is tied to.

Unlike previous years, staff will be including an operation sheet (attachment #1) specifically for this committee. By working with the committee, staff will complete the required information outlining the 2020 work plan, proposed funding requirements, and other information. This sheet will be included in the 2020 Proposed Budget which will go through the complete public process that all Town budgets go through.

Through the minutes of the committee, Council will endorse the inclusion of the funding requests to be included in the 2020 Proposed Budget. It should be noted that this is not the approval of the funding; the funding will be approved through the 2020 Budget process which is scheduled for winter 2020.

E. The Blue Mountains Strategic Plan

The Blue Mountains Strategic Plan

Goal #4: Promote a Culture of Organizational and Operational Excellence

Objective #4: To Be a Financially Responsible Organization

F. Environmental Impacts

N/A

G. Financial Impact

Funding requests from the Community Communications Advisory Committee will be taxation funded. Staff will explore other funding opportunities; however, normally these activities are taxation funded.

H. In consultation with

Shawn Everitt, CAO

Ruth Prince, Director of Finance and IT Services

Tim Hendry, Communications & Economic Development Coordinator

I. Public Engagement

The topic of this Staff Report has not been subject to a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. Comments regarding this report should be submitted to Sam Dinsmore, Deputy Treasurer/Manager of Accounting and Budgets at finance@thebluemountains.ca.

J. Attached

#1. 2020 to 2022 Operation Budget (Community Communications Advisory Committee)

Respectfully Submitted,

Sam Dinsmore
Deputy Treasurer/Manager of Accounting and Budgets

Ruth Prince
Director of Finance and IT Services

For more information, please contact:

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Community Communications Advisory Committee

Mission

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Services Provided

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Level of Service

Service Provided	Level of Service

2020 Strategic Action Items and Work Plan

Non-Financial Statistics

Description	2018 Actual	2019 Actual	2020 Budget

2020 Budget Commentary

Community Communications Advisory Committee

2020 Operating Budget

	2018 Actual	2019 Actual (forecast)	Proposed 2020 Budget	Projected 2021 Budget	Projected 2022 Budget
Expenses					
Salaries and Benefits					
Administrative Expenses					
Operating Expenses					
Communications					
Personnel and Training					
Utilities					
Equipment Related					
Vehicle and Fleet Related					
Legal Expenses					
Consulting					
Purchased Services					
Debt Payments					
Financial Expenses					
Premise and Site					
Total Expenses					
Transfers					
Transfers to Capital					
Transfers to Capital Levy					
Transfers to Reserves					
Transfers from Obligatory Reserves					
Transfers from Other Reserves					
Interfunctional Transfers					
Total Transfers					
Total Transfers and Expenses					
Revenue					
Grants and Donations					
External Revenue					
Subsidies					
Total Revenue					
Net Cost of Service (Taxation)					

Community Communications Advisory Committee

2020 Operating and Capital Projects

Project	
Description	
Strategic Action	
Budget	
Funding	

Total Number of Projects:	
Total Budget:	
Total Funding by Source:	