



Agenda

The Blue Mountains, Committee of the Whole Meeting

Meeting Date: September 16, 2019 REVISED
Meeting Time: 11:30 a.m.
Location: Town Hall, Council Chambers
32 Mill Street, Thornbury, ON
Prepared by Corrina Giles, Town Clerk

A. Call to Order

- **Moment of Reflection**
- **Approval of Agenda**

Recommended (Move, second)

THAT the Agenda of September 16, 2019 be approved as circulated, including any items added to the Agenda.

- **Declaration of Pecuniary Interest and general nature thereof**
NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes**

Recommended (Move, second)

THAT the Committee of the Whole minutes of August 26, 2019 be adopted as circulated, including any revisions to be made.

- **Adoption of Consent Agenda**

With the adoption of the Consent Agenda, all Recommendations found within the staff reports at Agenda items B.4, B.9 and B.14 as listed:

- **B.4.1 Monthly Financial Report – June 2019, FAF.19.161**
- **B.4.2 Monthly Financial Report – July 2019, FAF.19.173**
- **B.4.3 Process and Legislative Requirements to Alter a Designated Business Improvement Area, FAF.19.118**
- **B.9.1 Leachate Management Quarterly Update – September 2019, CSOPS.19.072**

- **B.9.2 Alternative Landfill Hours, CSOPS.19.073**
- **B.14.1 Overview of the Building Permit Process, PDS.19.121**
- **B.14.2 Shoreline Hazards Regulations and Water Levels Information Report, PDS.19.98**

are then approved or received by the Committee of the Whole, as noted. The Consent Agenda content is available to the public when the Agenda is finalized but is not subject to discussion from the floor at this time, however, representations may be made at subsequent meetings on matters of interest.

Recommended (Move, second)

THAT the Consent Agenda of September 16, 2019 be adopted as circulated, less any items requested for separate review and discussion.

B. Staff Reports, Deputations, Correspondence

Finance, Administration, Enforcement and Fire Reports

To be chaired by Councillor Rob Sampson

B.1 Deputations, if any

B.1.1 Blair Almond, Bruce Street Technologies Limited

Re: Downtown Thornbury Free Public Internet Hotspot

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

B.3 Staff Reports

B.3.1 Downtown Thornbury Free Public Wifi Project, FAF.19.169

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.169, entitled “Downtown Thornbury Wifi Project”;

AND THAT Council approves the Downtown Thornbury Wi-Fi project by Bruce Street Technologies Limited pending the approval of Municipal Consent by the Operations Department.

B.3.2 Integrated Accessibility Standards Regulation: Multi-Year Accessibility Plan 2019 – 2023, FAF.19.137

(NOTE: This Staff Report was deferred at the August 26, 2019 Committee of the Whole meeting to the September 16, 2019 Committee of the Whole meeting.)

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.137, entitled “Integrated Accessibility Standards Regulation: Multi-Year Accessibility Plan 2019 – 2023”;

AND THAT Council endorse the “Integrated Accessibility Standards Regulation: Multi-Year Accessibility Plan 2019 – 2023” as presented.

B.3.3 Sustainability Committee Revised Terms of Reference, FAF.19.171

(NOTE: This Staff Report was deferred at the August 26, 2019 Committee of the Whole meeting to the September 16, 2019 Committee of the Whole meeting.)

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.171, entitled “Sustainability Committee Revised Terms of Reference”;

AND THAT Council endorse the revised Terms of Reference as found in Attachment 2, with the addition of a revised Committee meeting schedule, once known and approved by the Committee.

B.3.4 Use of Delegated Authority during Council Vacation Period, FAF.19.170

(NOTE: This Staff Report was deferred at the August 26, 2019 Committee of the Whole meeting to the September 16, 2019 Committee of the Whole meeting.)

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.170, entitled “Use of Delegated Authority during Council Vacation Period”;

AND THAT Council acknowledge that no Delegated Authority was used by the Chief Administrative Officer during the 2019 Council Vacation Period.

B.3.5 2020 Budget Survey Results, FAF.19.178

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.178, entitled “2020 Budget Survey Results”;

AND THAT Council endorse the results to be used as a tool for both the Strategic Plan update and the 2020 Budget.

B.3.6 Canada Infrastructure Program – Community, Culture and Recreation Stream Grant Application, FAF.19.190

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.190, entitled “Canada Infrastructure Program – Community, Culture and Recreation Stream Grant Application”;

AND THAT Council approve the Craigeith Heritage Depot renovations for the Community, Culture and Recreation Grant.

B.3.7 2020 Revised Budget Timelines, FAF.19.146

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.146, entitled “2020 Revised Budget Timelines”;

AND THAT Council endorse the Finance and IT Department and the Administration Department to complete zero based budgeting for the 2020 Budget that includes a budget at the current level of service;

AND THAT Council approve the revised 2020 Budget Timelines.

B.3.8 Town of The Blue Mountains Community Foundation, FAF.19.098

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.098, entitled “Town of The Blue Mountains Community Foundation”;

AND THAT Council direct Staff to proceed with Option 1;

AND THAT staff work with the Grants and Donations Committee for fundraising initiatives, disbursement of charitable funds and the criteria for grants and donations;

AND THAT Council direct staff to create a Grants and Donations Reserve Fund.

B.3.9 Single Source Procurement for Electronic Timesheets, FAF.19.194

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.194, entitled “Single Source Procurement for Electronic Timesheets”;

AND THAT Council approve the single source procurement of HRISmyWay an electronic timesheet system for workforce tracking that was created to integrate with our current payroll and financial software system.

B.3.10 Run Blue Mountains – 58 Alfred Street West (Beaver Valley Community Centre) – Revision to Noise By-law Relief Request, FAF.19.189

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.189 “Run Blue Mountains – 58 Alfred Street West (Beaver Valley Community Centre) – Revision to Noise By-law Relief Request”; and

AND THAT Council grant relief from the provisions of the Noise By-law for the “Run Blue Mountains” event at the Beaver Valley Community Centre (BVCC) on October 20, 2019 from 8:00 a.m. to 4:00 p.m. with amplified loud speakers and music.

B.3.11 Follow-up to Public Meeting to Receive Comments on Procedural By-law 2018-20, FAF.19.159

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.159, entitled “Follow-up to Public Meeting to Receive Comments on Procedural By-law 2018-20”;

AND THAT Council provide further direction to staff as requested in this report, and direct staff to provide Council with a second draft Procedural By-law for review and consideration at the October 7, 2019 Committee of the Whole meeting.

B.3.12 Sustainability Initiatives Update, FAF.19.180

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.180, entitled “Sustainability Initiatives Update”;

AND THAT Council endorse Sustainability Committee Recommendations 1 through 4, as identified in report FAF.19.180.

B.4 Finance, Administration, Enforcement and Fire “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda

B.4.1 Monthly Financial Report – June 2019, FAF.19.161

(NOTE: This Staff Report was deferred at the August 26, 2019 Committee of the Whole meeting to the September 16, 2019 Committee of the Whole meeting.)

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.161 entitled “Monthly Financial Report – June 2019” for information purposes, Carried.

B.4.2 Monthly Financial Report – July 2019, FAF.19.173

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.173 entitled “Monthly Financial Report – July 2019” for information purposes.

B.4.3 Process and Legislative Requirements to Alter a Designated Business Improvement Area, FAF.19.118

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.118, entitled “Process and Legislative Requirements to Alter a Designated Business Improvement Area” for information.

B.5 Correspondence, if any

**B.5.1 Diana Dolmer, Resident
Re: Single Use Plastic**

**Community Services and Operations Reports
To be chaired by Councillor Rob Potter**

B.6 Deputations, if any

**B.6.1 Deputation: Mike Phillips and Christa Beverley, Crozier Consulting Engineers
Re: Request to Supply and Install Low Pressure Forcemain – 102 Happy Valley Road**

B.7 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

B.8 Staff Reports

B.8.1 Negotiated Purchase – Odomatic System, CSOPS.19.068

Recommended (Move, second)

THAT Council receive Staff Report CSOPS.19.068, entitled “Negotiated Purchase – Odomatic System”;

AND THAT Council endorse proceeding with a sole source procurement of the Odomatic System from Environmental & Power Solutions Inc. for an \$84,000 annual rental fee for a 5 year term.

B.9 Community Services and Operations “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda

B.9.1 Leachate Management Quarterly Update – September 2019, CSOPS.19.072

Recommended (Move, second)

THAT Council receive Staff Report CSOPS.19.072, entitled “Leachate Management Quarterly Update – September 2019” for their information.

B.9.2 Alternative Landfill Hours, CSOPS.19.073

Recommended (Move, second)

THAT Council receive Staff Report CSOPS.19.073, entitled “Alternative Landfill Hours” for their information.

B.10 Correspondence, if any

Planning & Development Services Reports

To be chaired by Councillor Jim Uram

B.11 Deputations, if any

None

B.12 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting. Each speaker is allotted three minutes.

B.13 Staff Reports

B.13.1 Second Nature Phase 3 – Street Names, PDS.19.120

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.120, entitled “Second Nature Phase 3 – Street Names”;

AND THAT Council reserve the following Street names in accordance with the Town’s Street Naming Policy (Appendix “A”) for the Second Nature Phase 3 Site Plan.

Street A: SPRINGSIDE CRESCENT

Street B: CATTAIL CRESCENT

Street C: STONELEIGH STREET

Street D: REED WAY

Street E: STILLWATER CRESCENT

B.13.2 Proposed Changes to Provincial Policy Statement, PDS.19.114

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.114, entitled “Proposed Changes to Provincial Policy Statement”;

AND THAT staff be directed to continue to monitor the proposed changes to the Provincial Policy Statement and report back to Council as required.

B.13.3 Short Term Accommodation Zoning By-law Public Meeting Summary Report, PDS.19.104

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.104, entitled “Short Term Accommodation Zoning By-law Public Meeting Summary Report”;

AND WHEREAS Council at the July 15, 2019 Council Meeting directed staff to consider the comments received from the July 3rd Public Meeting and report back to Council on recommended adjustments to the Short Term Accommodation land use planning framework for the Town of The Blue Mountains to ensure clarity regarding where Short Term Accommodation uses are permitted;

THAT Council authorize Staff to hold a Council Workshop and Public Open House to seek further industry and public input on modifications to the Short Term Accommodation land use planning framework including a review of the land use history of Short Term Accommodation Units in the Town, changes to the new sharing economy, tourism accommodation needs, and to gain further understanding on what has been learned in the eight years of implementation and monitoring. An options and recommendations report can then be completed with proposed changes to the land use planning framework.

B.13.4 Comprehensive Zoning By-law Housekeeping Changes Recommendation Report, PDS.19.119

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.119, entitled “Comprehensive Zoning By-law Housekeeping Changes Recommendation Report”;

AND THAT Council enact a Zoning By-law Amendment to The Blue Mountains Zoning By-law 2018-65 so as to correct a number of housekeeping in accordance with the recommendations contained in Staff Report PDS.19.119.

B.13.5 Removal of Holding ‘-h’ Symbol, Second Nature Phase 3, PDS.19.116

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.116, entitled “Removal of Holding ‘-h’ Symbol, Second Nature Phase 3”;

AND THAT Council enact a Zoning By-law Amendment to remove the Holding ‘-h’ Symbol in its entirety from those lands described as Part Lots 17 and 18 Concession 1 Parts 3, 4, 10 and Part of Part 1 16R10982 also known as Second Nature Phase 3.

B.13.6 116 Campbell Crescent – Re-zoning for Bed and Breakfast – Follow-up Report, PDS.19.118

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.118, entitled “116 Campbell Crescent – Re-zoning for Bed and Breakfast – Follow-up Report”;

AND THAT Council enact a Zoning By-law Amendment to include a Bed and Breakfast Establishment up to three (3) guest rooms as an additional permitted accessory use for the subject lands.

B.13.7 160 Grand Cypress – Re-zoning for Bed and Breakfast, PDS.19.117

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.117, entitled “160 Grand Cypress – Re-zoning for Bed and Breakfast”;

AND THAT Council enact a Zoning By-law Amendment to include a Bed and Breakfast Establishment up to a maximum of three (3) bedrooms as a permitted accessory use of the lands.

B.13.8 Lora Bay Heights – Holding ‘h’ Removal, PDS.19.113

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.113, entitled “Lora Bay Heights – Holding ‘h’ Removal”;

AND THAT Council enact a By-law to remove the Holding ‘h23’ symbol from those lands legally described as Town Plot 47 to 49, Arthur Street E/S, Town of The Blue Mountains (188 Peel Street).

B.14 Planning & Development Services Information Reports and correspondence to be considered in the adoption of the Consent Agenda:

B.14.1 Overview of the Building Permit Process, PDS.19.121

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.121, entitled “Overview of the Building Permit Process”; for information purposes.

B.14.2 Shoreline Hazards Regulations and Water Levels Information Report, PDS.19.98

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.98, Shoreline Hazards Regulations and Water Levels Information Report; for information purposes.

B.15 Correspondence, if any

B.15.1 Doreen and Sydney Chamberlain, Resident

Re: Proposed Bed & Breakfast – 116 Campbell Crescent

B.15.2 Graeme Duncan, Resident

Re: Proposed Bed & Breakfast – 116 Campbell Crescent

B.15.3 Jill Duncan, Resident

Re: Proposed Bed & Breakfast – 116 Campbell Crescent

B.15.4 Judy and Jim Hanna, Resident

Re: Application for Re-zoning – 160 Grand Cypress Lane

B.15.5 Brian Nelson, Resident

Re: Report PDS.19.75 Zoning By-law Amendment – Short Term Accommodation Uses

C. 5:00 PM Public Meetings / Deputations

Under the authority of the *Municipal Act, 2001* and in accordance with Ontario's *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), The Corporation of the Town of The Blue Mountains wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Town's website and or/ made available to the public upon request.

C.1 Statutory Public Meetings

**C.1.1 Public Meeting: Application for a Zoning Amendment
Re: Lot 2, Scandia Lane (Tensen)**

**C.1.2 Public Meeting: Application for a Zoning Amendment
Re: 61 Alfred Street West – Thornbury (GP Inc.)**

**C.1.3 Public Meeting: Application for a Zoning Amendment
Re: 64 Bruce Street South – Thornbury (Oxley Robert Holdings Inc.)**

C.2 Deputation

None

D. New and Unfinished Business

D.1 Notice of Motion (Council)

D.2 Additions to the Agenda

E. Notice of Meeting Dates

Special Committee of the Whole Meeting, September 17, 2019, 8:45 am
Town Hall, Council Chambers

Special Meeting of Council, September 23, 2019, 8:30 am
Town Hall, Council Chambers

Special Meeting of Council, September 30, 2019, 1:00 pm
Town Hall, Council Chambers

Council Meeting, September 30, 2019
Town Hall, Council Chambers

Committee of the Whole Meeting, October 7, 2019 1:00 p.m.
Town Hall, Council Chambers

F. Adjournment

Recommended (Move, second)

THAT this Committee of the Whole does now adjourn at (time) p.m. to meet again, October 7, 2019, Town Hall, Council Chambers, or at the call of the Chair.