



# Staff Report

## Finance and IT Services

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**Report To:** Sustainability Committee  
**Meeting Date:** September 11, 2019  
**Report Number:** FAF.19.152  
**Subject:** 2020 – 2022 Budget  
**Prepared by:** Sam Dinsmore, Deputy Treasurer/Manager of Accounting and Budgets

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### A. Recommendations

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THAT the Sustainability Committee receive Staff Report FAF.19.152, entitled “2020 – 2022 Budget”;

AND THAT the Sustainability Committee advise staff what to include for Council consideration in the 2020, 2021, and 2022 proposed budgets.

### B. Overview

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Staff have begun the process of compiling the 2020 to 2022 budgets for Council’s consideration, this report is looking for budget requests from the Sustainability Committee.

### C. Background

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Each year staff compile and present the proposed budget to Council for their consideration for the sums required to operate the Town for the next calendar year. New this year, staff are sending reports to the various committees of Council getting any requests for funding needed for 2020 to 2022.

### D. Analysis

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Unlike previous years, staff will be including an operation sheet (attachment #1) specifically for this committee. By working with the committee, staff will complete the required information outlining the 2020 work plan, proposed funding requirements, and other information. This sheet will be included in the 2020 Proposed Budget which will go through the complete public process that all Town budgets go through.

Through the minutes of the committee, Council will endorse the inclusion of the funding requests to be included in the 2020 Proposed Budget. It should be noted that this is not the approval of the funding; the funding will be approved through the 2020 Budget process which is scheduled for winter 2020.

## **E. The Blue Mountains Strategic Plan**

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The Blue Mountains Strategic Plan

Goal #4: Promote a Culture of Organizational and Operational Excellence

Objective #4: To Be a Financially Responsible Organization

## **F. Environmental Impacts**

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N/A

## **G. Financial Impact**

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Funding requests from the Sustainability Committee will be taxation funded. Staff will explore other funding opportunities; however, normally these activities are taxation funded.

## **H. In consultation with**

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Shawn Everitt, CAO

Ruth Prince, Director of Finance and IT Services

## **I. Public Engagement**

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The topic of this Staff Report has not been subject to a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. Comments regarding this report should be submitted to Sam Dinsmore, Deputy Treasurer/Manager of Accounting and Budgets at [finance@thebluemountains.ca](mailto:finance@thebluemountains.ca).

**J. Attached**

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#1. 2020 to 2022 Operation Budget (Sustainability Committee)

Respectfully Submitted,

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Sam Dinsmore  
Deputy Treasurer/Manager of Accounting and Budgets

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Ruth Prince  
Director of Finance and IT Services

For more information, please contact:

Sam Dinsmore

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# Sustainability Committee

## Mission

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## Services Provided

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## Level of Service

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Service Provided	Level of Service

## 2020 Strategic Action Items and Work Plan

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## Non-Financial Statistics

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Description	2018 Actual	2019 Actual	2020 Budget

## 2020 Budget Commentary

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# Sustainability Committee

## 2020 Operating Budget

	2018 Actual	2019 Actual (forecast)	Proposed 2020 Budget	Projected 2021 Budget	Projected 2022 Budget
<b>Expenses</b>					
Salaries and Benefits					
Administrative Expenses					
Operating Expenses					
Communications					
Personnel and Training					
Utilities					
Equipment Related					
Vehicle and Fleet Related					
Legal Expenses					
Consulting					
Purchased Services					
Debt Payments					
Financial Expenses					
Premise and Site					
<b>Total Expenses</b>					
<b>Transfers</b>					
Transfers to Capital					
Transfers to Capital Levy					
Transfers to Reserves					
Transfers from Obligatory Reserves					
Transfers from Other Reserves					
Interfunctional Transfers					
<b>Total Transfers</b>					
<b>Total Transfers and Expenses</b>					
<b>Revenue</b>					
Grants and Donations					
External Revenue					
Subsidies					
<b>Total Revenue</b>					
<b>Net Cost of Service (Taxation)</b>					

# Sustainability Committee

## 2020 Operating and Capital Projects

<b>Project</b>	
Description	
Strategic Action	
Budget	
Funding	

<b>Total Number of Projects:</b>	
<b>Total Budget:</b>	
<b>Total Funding by Source:</b>	