



Agenda

Council Compensation Review Committee

Meeting Date: September 6, 2019 REVISED
Meeting Time: 10:00 a.m.
Location: Town Hall, Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

- **Approval of Agenda**

Recommended (Moved by, Seconded by)

THAT the Agenda of September 6, 2019 be approved as circulated, including any additions to the Agenda.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Council Compensation Review Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes (August 14, 2019)**

Recommended (Moved by, Seconded by)

THAT the Minutes of August 14, 2019 be approved as circulated, including any revisions to be made.

B. Staff Reports, Deputations, Correspondence

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 fifteen minutes is allotted at the Meeting to receive public comments regarding Council Compensation Review Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 Discussion with Committee regarding its Recommendations for Council Compensation (verbal)

Note: staff is seeking the Committee's input regarding its recommendations that will form a staff report to Council regarding Council Compensation.

C.2 Committee Report Template

Note: included for the Committee's information is a staff report template that the Committee may wish to use to present its recommendations to Council. Alternatively, a staff report from the Director of Human Resources, in consultation with Committee members, can be used.

C.3 Review of Key Committee Dates

The upcoming key Committee dates have been updated:

October 4, 2019 – Committee meeting, 9:30 a.m.

October 7, 2019 – Committee of the Whole meeting – Report and/or Presentation

October 21, 2019 – October 7, 2019 Committee of the Whole recommendations adopted by Council

November 7, 2019 – Committee meeting, 10:00 a.m.

November 13, 2019 – Public Meeting regarding Council Compensation

December 4, 2019 – Final Committee meeting, 10:00 a.m.

December 9, 2019 – Committee of the Whole meeting – Follow-up Report from Public Meeting Process

December 16, 2019 – December 9, 2019 Committee of the Whole recommendations adopted by Council

D. Correspondence, if any

D.1 Paula Hope

Re: Submission to TOBM Council Compensation Committee

For Committee consideration

D.2 June Porter

Re: Compensation Review

For Committee consideration

E. Notice of Meeting Dates

October 4, 2019

Town Hall, Council Chambers

F. Adjournment

Recommended (Moved by, Seconded by)

THAT the Council Compensation Review Committee does now adjourn at (TIME) p.m. to meet again at the call of the Chair.