



# Staff Report

## Finance and IT Services

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**Report To:** Committee of the Whole  
**Meeting Date:** August 26, 2019  
**Report Number:** FAF.19.161  
**Subject:** Monthly Financial Report – June 2019  
**Prepared by:** Katherine Dabrowa, Budget Analyst

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### A. Recommendations

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THAT Council receive Staff Report FAF.19.161 entitled “Monthly Financial Report – June 2019” for information purposes.

### B. Overview

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This report outlines the Town’s unaudited financial activities as of June 30, 2019.

### C. Background

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On a monthly basis Finance staff provide Council with an update on the financial activities of the Town. This report is broken down into 3 sections; Taxation, which looks at all tax funded departments, Water and Wastewater, and User Fees, which includes the Building Department and Harbour. Also attached are charts that highlight major areas of the Town; such as Development Charges collected, Salaries and Benefits, and other important financial indicators.

Charts are also included to outline Bid Awards and Contract Extensions in excess of \$25,000, as awarded by Staff as per the Town’s Purchasing Policy. These charts will reflect the contracts awarded and extended within that particular month.

### D. Analysis

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#### Tax Supported Services

After six months of operations, the Taxation Funded Departments are sitting slightly under budget overall at 46%, with Expenses at 46% and External Revenue at 55%.

Salaries and Benefits, and related expense lines, such as Training and Travel and Administration are slightly below budget for this time of year, all around 46%, while Operating Expenses (23%)

and Purchased Services (41%) are also below budget. Alternatively, Communications (59%), Equipment Related (65%) and Financial Expenses (84%) are all above budget.

Operating Expenses show that they are significantly under budget for this time of year, at 23%, as the purchase of maintenance gravel (\$397,000) was made in July and will be reflected in next month's Financial Report.

Purchased Services are also under budget at 41%, due to the majority of the Project Capacity budget not being spent as of the end of June, as staff continue to work on significant projects, such as the Transportation and Transit Master Plan Environmental Assessment, Economic Development Strategy, Communications Strategy, Strategic Plan, and Master Drainage Plan.

Communications are slightly over budget after six months at 59% as the Communication Answering Service has been committed for the full year, and postage had been purchased in advance of the final tax bills being sent out.

Similar to May, Equipment Related Expenses are at 65% of budget as the majority of Service Agreements were due at the beginning of the year, and Generator Maintenance, as well as Fire's Self-contained breathing apparatus (SCBA) maintenance has been committed for the full year.

Financial Expenses are at 84% of budget, which is due to Sobey's Road Improvement payments, which is an unbudgeted amount. This payment is funded from the Roads and Related Development Charges and has no impact on the bottom line.

Overall, the taxation funded Departments are trending as expected after six months of Operations, and External Revenue, at 55% is as expected.

### **Water and Wastewater Operations**

As of the end of June 2019, the Water and Wastewater Divisions are slightly below budget with Expenses at 46%, and on budget for External Revenue at 49%. Much of the large expense lines, such as Salaries and Benefits, Operating, Communication, Equipment, and Utilities are on budget for this time of year, while Purchased Services (18%) is below budget. Alternatively, Premises and Site (70%) is over budget as of June 30<sup>th</sup>.

Purchased Services is significantly under budget at 18% as the majority of this budget is made up of the Water Distribution Master Plan, which is on ongoing project and the budget has been rolled over from 2018.

Premise and Site is over budget at 70% due to Wastewater committing a full year of expenses for their Bio-solids removal, grass cutting and grounds maintenance, as well as mould remediation at the Craigeith Wastewater Treatment Plant being performed earlier this year.

External Revenue for both Water and Wastewater are right on budget for this time of year, as six months of utility bills have been collected.

Overall, the Water and Wastewater Divisions are as expected after six months of Operations.

### **User Fee Supported Operations (Building and Harbour)**

At the end of June, 2019, the Harbour and Building Divisions are under budget overall in Expenses at 41% and over budget in External Revenue at 62%.

Salaries and Benefits are under budget at 44%, as well as related expense categories, such as Administrative, and Training and Travel, mainly due to the absence of a Harbour Manager, as this role was filling the Acting Director of Community Services position.

Operating Expenses are under budget at 23% as the majority of this budget is made up of Merchandise Inventory for the Harbour, and it is expected that this will increase significantly as the summer season continues and the Harbour purchases fuel for re-sale.

Purchased Services are also well below budget at only 9% as neither the Harbour nor Building Department have used their Contract Services budget yet for the year.

External Revenue for the Building and Harbour Divisions is over budget for this time of year, at 62%, which is expected, as the Harbour has collected most of its annual mooring fees, and the Building Department is once again experiencing a heavy year of building permits. Because of the seasonal nature of these Divisions as well as staff vacancies, the Harbour and Building Divisions are trending as expected for this time of year.

### **Rural and Northern Grant Application**

The Town was notified on July 18, 2019 that the application to the Rural and Northern Grant was unsuccessful. Earlier in the year, the Town had submitted an application for the Thornbury Road Improvement Project which consisted of Elma, Alice, Victoria and Louisa Street Reconstruction. Staff had a follow-up conversation with staff from the Ontario Ministry of Agriculture and Food and Ministry of Rural Affairs (OMAFRA) as they were the lead ministry for the provincial portion of the grant. Below are highlights of this conversation:

#### **General Information**

- \$1B in requests for \$417M in grants
- 144 nominated to the federal government, 232 denied
- No federal approval yet
- Projects were vetted by MTO engineers

#### **Town Specific Information**

- The Town scored in the bottom 1/3 for health and safety factors (this was the most important factor)

- They were looking for proximity to hospitals/schools
- Emergency route
- High number of collisions (specifically with pedestrians and cyclists)
- High number of wash outs/ road closures due to asset failure
- Scored in the bottom 1/3 for financial health (secondary factor)
  - Looking for a high cost per household
  - Looking for low medium household income per weighted assessment
  - Did not factor in long-term debt levels or reserve balances (these were removed as criteria for most grant applications)

## **E. The Blue Mountains' Strategic Plan**

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Goal #4: Promote a Culture of Organizational and Operational Excellence  
Objective #4: To Be a Financially Responsible Organization

## **F. Environmental Impacts**

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None.

## **G. Financial Impact**

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As per above.

## **H. In consultation with**

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Vicky Bouwman, Financial Analyst  
Kris Couture, Tax Collector  
Sam Dinsmore, Deputy Treasurer/Manager of Accounting and Budgets  
Wanda Robertson, Account Analyst  
Serena Wilgress, Manager of Purchasing and Risk Management

## **I. Public Engagement**

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The topic of this Staff Report has not been subject to a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. Comments regarding this report should be submitted to Katherine Dabrowa, Budget Analyst at [finance@thebluemountains.ca](mailto:finance@thebluemountains.ca).

**J. Attached**

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1. June 2019 Flash Report
2. June 2019 Budget Variance Report Tax Levy Summary
3. June 2019 Budget Variance Report Water and Wastewater Services Summary
4. June 2019 Budget Variance Report User Fee Summary
5. June 2019 Cheque Register

Respectfully Submitted,

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Katherine Dabrowa  
Budget Analyst

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Ruth Prince  
Director of Finance and IT Services

For more information, please contact:  
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519-599-3131 extension 230

## 2019 Development Charges Collected

Month	2019 Monthly Actuals	2018 Monthly Actuals
January	\$ 98,734	\$ 638,363
February	\$ 109,277	\$ 47,326
March	\$ 70,027	\$ 154,834
April	\$ 221,350	\$ 141,630
May	\$ 948,533	\$ 355,172
June	\$ 593,349	\$ 204,802
July		\$ 788,325
August		\$ 133,405
September		\$ 125,667
October		\$ 2,982,177
November		\$ 20,620
December		\$ (264,444)
<b>Total</b>	<b>\$ 2,041,270</b>	<b>\$ 5,327,877</b>

Reserve Fund	Reserve Fund Balance
General Government	\$ (38,435)
Fire	\$ 597,102
Police	\$ 27,006
Parking & By-Law	\$ 49,587
Public Works	\$ 715,403
Roads and Related	\$ 4,602,390
Parks and Recreation	\$ 1,552,236
Library	\$ 1,295,001
Solid Waste	\$ 10,454
Water	\$ 4,106,573
Wastewater	\$ 2,649,038
<b>Total</b>	<b>\$ 15,566,355</b>

Estimated from the DC Background Study	\$ 7,868,165
2019 Year to Date Actual	\$ 2,041,270
2018 Year to Date Actual	\$ 1,542,127
Percent of Budget	25.9%

**2019 Legal Fees**

Month	2019 Monthly Actual	2019 Monthly Budget	Variance \$	Variance %	2019 YTD Actual	2019 YTD Budget	Variance \$	Variance %
January	\$ 1,750	\$ 2,397	\$ (647)	73.0%	\$ 1,750	\$ 2,397	\$ (647)	73.0%
February	\$ 4,905	\$ 8,932	\$ (4,027)	54.9%	\$ 6,655	\$ 11,329	\$ (4,674)	58.7%
March	\$ 51,288	\$ 20,220	\$ 31,068	253.7%	\$ 57,942	\$ 31,549	\$ 26,393	183.7%
April	\$ 47,258	\$ 8,141	\$ 39,118	580.5%	\$ 105,201	\$ 39,690	\$ 65,511	265.1%
May	\$ 49,711	\$ 32,366	\$ 17,345	153.6%	\$ 154,912	\$ 72,055	\$ 82,856	215.0%
June	\$ 28,793	\$ 24,305	\$ 4,489	118.5%	\$ 183,705	\$ 96,360	\$ 87,345	190.6%
July		\$ 7,309				\$ 103,669		
August		\$ 29,805				\$ 133,474		
September		\$ 6,691				\$ 140,165		
October		\$ 29,546				\$ 169,711		
November		\$ 45,181				\$ 214,892		
December		\$ 106,708				\$ 321,600		
<b>Total</b>	<b>\$ 183,705</b>	<b>\$ 321,600</b>			<b>\$ 183,705</b>	<b>\$ 321,600</b>		

Department	2019 Actual	% of Total
Integrity Commissioner	\$ 1,750	1.0%
Human Resources	\$ 4,337	2.4%
Corporate	\$ 37,568	20.5%
By-law Services	\$ 5,089	2.8%
Short Term Accommodation	\$ 8,563	4.7%
Roads and Drainage	\$ 2,560	1.4%
Community Services	\$ 2,686	1.5%
Appeals to LPAT	\$ 75,160	40.9%
Planning and Development	\$ 26,765	14.6%
Building Services	\$ 2,534	1.4%
Wastewater	\$ 16,693	9.1%
<b>Total</b>	<b>\$ 183,705</b>	<b>100.0%</b>

	2019	2018
Annual Budget	\$ 321,600	\$ 360,862
Year to Date Actual	\$ 183,705	\$ 93,522
Year to Date Budget	\$ 96,360	n/a
Year to Date Budget to Actual	\$ 87,345	n/a
Percent of Budget	57.1%	25.9%

### 2019 Building Permits Collected

Month	2019 Monthly Actual	2019 Monthly Budget	Variance \$	Variance %	2019 YTD Actual	2019 YTD Budget	Variance \$	Variance %
January	\$ 59,604	\$ 43,515	\$ 16,089	137.0%	\$ 59,604	\$ 43,515	\$ 16,089	137.0%
February	\$ 69,671	\$ 21,309	\$ 48,362	327.0%	\$ 129,275	\$ 64,823	\$ 64,452	199.4%
March	\$ 19,937	\$ 71,066	\$ (51,129)	28.1%	\$ 149,212	\$ 135,889	\$ 13,323	109.8%
April	\$ 122,286	\$ 93,001	\$ 29,285	131.5%	\$ 271,498	\$ 228,890	\$ 42,608	118.6%
May	\$ 254,689	\$ 157,139	\$ 97,550	162.1%	\$ 526,187	\$ 386,028	\$ 140,159	136.3%
June	\$ 118,793	\$ 146,564	\$ (27,771)	81.1%	\$ 644,980	\$ 532,592	\$ 112,388	121.1%
July		\$ 156,914				\$ 689,506		
August		\$ 74,319				\$ 763,825		
September		\$ 89,742				\$ 853,567		
October		\$ 137,181				\$ 990,747		
November		\$ 109,283				\$ 1,100,030		
December		\$ 38,470				\$ 1,138,500		
<b>Totals</b>	<b>\$ 644,980</b>	<b>\$ 1,138,500</b>			<b>\$ 644,980</b>	<b>\$ 1,138,500</b>		

	2019	2018
Annual Budget	\$ 1,138,500	\$ 1,152,805
Year to Date Actual	\$ 644,980	\$ 569,992
Year to Date Budget	\$ 532,592	n/a
Year to Date Budget to Actual	\$ 112,388	n/a
Percent of Budget	56.7%	49.4%

The Town continues to see significant building permit revenue, which is expected to continue over the next few years. Any surplus revenue within the Building Department is transferred into a Rate Stabilization Reserve Fund to pay for expenses in future years when revenue may not cover expenses in the Building Department. The Building Services Department, and building permit revenue, has no impact on taxation.



**2019 Town Salaries and Benefits**

Month	2019 Monthly Actual	2019 Monthly Budget	Variance \$	Variance %	2019 YTD Actual	2019 YTD Budget	Variance \$	Variance %
January	\$ 1,061,154	\$ 1,030,068	\$ 31,086	103.0%	\$ 1,061,154	\$ 1,030,068	\$ 31,086	103.0%
February	\$ 967,191	\$ 990,931	\$ (23,740)	97.6%	\$ 2,028,345	\$ 2,020,999	\$ 7,346	100.4%
March	\$ 1,007,827	\$ 1,072,578	\$ (64,751)	94.0%	\$ 3,036,172	\$ 3,093,577	\$ (57,405)	98.1%
April	\$ 1,058,348	\$ 1,060,596	\$ (2,247)	99.8%	\$ 4,094,520	\$ 4,154,173	\$ (59,652)	98.6%
May	\$ 1,234,555	\$ 1,211,124	\$ 23,431	101.9%	\$ 5,329,075	\$ 5,365,297	\$ (36,222)	99.3%
June	\$ 994,296	\$ 1,139,666	\$ (145,370)	87.2%	\$ 6,323,371	\$ 6,504,962	\$ (181,591)	97.2%
July		\$ 1,147,059				\$ 7,652,022		0.0%
August		\$ 1,242,945				\$ 8,894,966		0.0%
September		\$ 1,083,663				\$ 9,978,630		0.0%
October		\$ 1,252,448				\$ 11,231,078		0.0%
November		\$ 1,040,085				\$ 12,271,163		0.0%
December		\$ 1,264,991				\$ 13,536,154		0.0%
<b>Totals</b>	<b>\$ 6,323,371</b>	<b>\$ 13,536,154</b>			<b>\$ 6,323,371</b>	<b>\$ 13,536,154</b>		<b>0.0%</b>

	2019	2018
Annual Budget	\$ 13,536,154	\$ 12,060,650
Year to Date Actual	\$ 6,323,371	\$ 5,780,747
Year to Date Budget	\$ 6,504,962	n/a
Year to Date Budget to Actual	\$ (181,591)	n/a
Percent of Budget	46.7%	47.9%

The Salaries and Benefits noted above represent all wages and health benefits for Town employees, including Taxation funded Departments, as well as Water, Wastewater, and the User Fee funded Departments (Harbour and Building).

The Salaries and Benefits also includes volunteer firefighters, overtime, as well as any allowances, such as travel and car allowances.

Salaries and Benefits are accrued each month to accurately represent the expenses during each month.

### 2019 Hydro Costs and Consumption

Month	2019 Monthly Consumption	2019 Monthly Actual	2019 Monthly Budget	Variance \$	Variance %	2019 YTD Actual	2019 YTD Budget	Variance \$	Variance %
January	575,551	\$ 90,687	\$ 113,536	\$ (22,849)	79.9%	\$ 90,687	\$ 113,536	\$ (22,849)	79.9%
February	588,956	\$ 100,917	\$ 104,873	\$ (3,956)	96.2%	\$ 191,604	\$ 218,409	\$ (26,805)	87.7%
March	571,158	\$ 98,032	\$ 98,297	\$ (265)	99.7%	\$ 289,636	\$ 316,707	\$ (27,071)	91.5%
April	478,213	\$ 76,644	\$ 86,420	\$ (9,776)	88.7%	\$ 366,280	\$ 403,126	\$ (36,846)	90.9%
May	487,830	\$ 88,063	\$ 86,671	\$ 1,392	101.6%	\$ 454,343	\$ 489,798	\$ (35,455)	92.8%
June	437,147	\$ 81,727	\$ 88,775	\$ (7,048)	92.1%	\$ 536,070	\$ 578,572	\$ (42,502)	92.7%
July			\$ 82,325				\$ 660,897		
August			\$ 81,952				\$ 742,849		
September			\$ 87,121				\$ 829,970		
October			\$ 77,580				\$ 907,550		
November			\$ 86,305				\$ 993,855		
December			\$ 98,455				\$ 1,092,310		
<b>Totals</b>	<b>3,138,855</b>	<b>\$ 536,070</b>	<b>\$ 1,092,310</b>			<b>\$ 536,070</b>	<b>\$ 1,092,310</b>		

	2019	2018
Annual Budget	\$ 1,092,310	\$ 1,002,908
Year to Date Actual	\$ 536,070	\$ 537,645
Year to Date Budget	\$ 578,572	n/a
Year to Date Budget to Actual	\$ (42,502)	n/a
Percent of Budget	49.1%	53.6%

The above chart includes the hydro costs for all Town facilities, including streetlights. Staff continue to be conscious about energy consumption, however, certain Town facilities require large uses of hydro to operate, including the water and wastewater plants. The \$1,092,310 hydro budget for 2019 includes \$451,200 for the Wastewater Plants and its pumping and lift stations, as well as \$300,000 for the Water Plant, reservoirs, and water distribution.

## Hydro Efficiency Projects

### LED Streetlight Retrofit

In 2015 staff presented report CSPW.15.061 which gave approval to move forward with the LED retrofit of all streetlights, except for the decorative lights. This report established a budget of \$623,751 for the project and outlined a six-year payback if the Town a) received a Hydro One *Save on Energy Incentive* grant (\$71,553) and b) used Gas Tax Funding (\$170,000). Both of these items were approved and received, bringing the total cost to be funded by future savings down to \$382,198. The Budget is outlined in the chart below.

<b>Total Cost</b>	<b>\$ 577,544</b>
<b>Funding Sources:</b>	
Save on Energy Grant	\$ (71,553)
Gas Tax Funding	\$ (170,000)
Hydro Savings to Date	\$ (170,485)
<b>Remaining Unfinanced</b>	<b>\$ 165,506</b>

Staff also included the statistics of the before and after upgrade, as shown below.

<b>Current Status</b>	<b>Before Upgrade</b>	<b>After Upgrade</b>	<b>Variance</b>
Annual Electricity Consumption (kWh)	484,301	204,908	279,393
Total Annual Hydro Costs	\$ 128,417	\$ 65,490	\$ 62,927
Average Annual cost per fixture	\$ 162	\$ 81	\$ 79

With the project now complete the final cost came in at \$577,544 with \$335,991 to be paid back in Hydro cost savings. The original report had a 6 year payback period (2022) as the majority of the work was complete in 2015 and 2016.

<b>Year</b>	<b>Annual Consumption (kWh)</b>	<b>Annual Hydro Costs</b>
2015	352,080	\$ 129,620
2016	207,405	\$ 84,725
2017	143,465	\$ 66,715
2018	123,860	\$ 75,290

To date this project has been charged \$11,323 in interest over the four year period. At the end of 2018 the unfinanced balance was at \$165,506. Looking at 2017 and 2018, the savings should be able to fully pay the unfinanced balance back by 2021, a year earlier than initially predicted. Once the balance is fully funded, the Streetlight operating budget will be able to be reduced by anywhere from \$45,000 to \$55,000.

## 2019 Grants

Grant	Funding Received	Total Grant
Municipal Affairs and Housing Grant	\$ 642,347	\$ 642,347
Ontario Community Infrastructure Fund	\$ 461,626	\$ 923,251
Ontario Municipal Partnership Fund	\$ 641,217	\$ 1,289,000
Stewardship	\$ 76,623	\$ 149,615
Gas Tax	\$ 0	\$ 213,112
Clean Water and Wastewater Fund	\$ 24,656	\$ 45,416
Green House Gases Challenge Fund	\$ 52,000	\$ 52,000
Ontario Cannabis Legalization Implementation Funding	\$ 22,148	\$ 22,148
L.E. Shore Memorial Library	\$ 10,230	\$ 77,181
Thornbury Business Improvement Area	\$ 2,100	\$ 2,100
O.P.P. Ride Program	\$ 8,729	\$ 8,729
<b>Total</b>	<b>\$ 1,941,676</b>	<b>\$ 3,424,899</b>

The Town received a one-time Provincial Grant from the Municipal Affairs and Housing. This grant is unconditional, and it intended to help modernize service delivery and reduce future costs through investments in projects such as service delivery reviews, development of shared services agreements, and capital investments.

The Ontario Community Infrastructure Fund (OCIF) Grant is being used for the Elma Street and Alice Street West Reconstruction Project, which is expected to be completed in 2020.

The Ontario Municipal Partnership Fund (OMPF) is the Province's main transfer payment to municipalities and is automatically calculated by the Province. The Town's annual budget reflects the funding amount that the Town will receive through the OMPF each year.

The Stewardship Grant funds 50% of the net costs of the Blue Box Program by making payments to municipalities on a quarterly basis. The Town will receive \$149,615 in funding in 2019. This funding is determined by the Resource Productivity and Recovery Authority.

The Town receives Federal Gas Tax annually that can be used against the cost of operating or capital programs that meet the criteria as set out by the Association of Municipalities of Ontario (AMO).

The Clean Water and Wastewater Fund (CWWF) grant is being used to fund multiple projects, with the CWWF grant covering 50% of the projects with Federal funding and 25% of the projects with provincial funding, and the Town required to fund 25% of the project costs. Claims to date in 2019 total \$45,416.

The Green House Gases (GHG) Challenge Fund was cancelled by the Provincial government in July 2018. The GHG Challenge Fund Grant was intended to fund the installation of a Landfill Leachate Forcemain. The Town has received the wind-down funding for this grant, which will allow the Town to complete the design phase of the project, which was 70% completed at the time of the cancellation.

The L.E. Shore Memorial Library expects to receive approximately \$77,181 in funding this year. This amount includes \$10,101 in Young Canada Works Funding for the third quarter of 2018 and \$30,000 for 2019, \$21,000 Public Library Operating Grant, \$15,000 for Summer Students, and \$1,080 for Connectivity.

The Thornbury Business Improvement Area grant is for the Canadian Heritage Celebration and Commemoration program.

## 2019 Long-Term Debt Payments

Debt	Principal	Interest	Annual Payments	Principal Balance
Town Hall	\$ 108,022	\$ 16,792	\$ 255,734	\$ 1,881,895
OPP Station	\$ 9,522	\$ 7,759	\$ 37,374	\$ 502,465
Water Reservoir	\$ 40,000	\$ 2,475	\$ 132,130	\$ 1,000,000
Harbour Docks/Dredging	\$ 20,400	\$ 1,665	\$ 59,465	\$ 571,190
Sobeys Road Improvements	\$ 378,487	\$ 0	\$ 0	\$ 527,180
<b>Total</b>	<b>\$ 556,432</b>	<b>\$ 28,690</b>	<b>\$ 484,703</b>	<b>\$ 4,482,730</b>

The Town Hall Facility loan was taken out in 2012 for \$3,300,000 at a 2% interest rate. The final payment will be made in June 2027.

The OPP Station loan was taken out in 2013 for \$614,000 at a 3.58% interest rate. The final payment will be made in 2037.

The Thornbury Water Reservoir loan was taken out in 2006 for \$2,000,000 at an interest rate of 5.045%. Final payment will be made in 2031.

The Harbour Docks and Dredging loan was taken out in 2018 for \$612,000 at an interest rate of 3.21%. Final payment will be made in 2033.

The Sobeys Road Improvements repayments are an unbudgeted amount and are funded with Roads and Related Development Charges as per the Roads Agreement with Sobeys.

## 2019 Major Capital Projects

Project	Expenditures	Committed	Spent	Budget
Peel Street Reconstruction	\$ 72,396	\$ 85,421	\$ 157,817	\$ 156,600
Ravenna Yard Improvements	\$ 55,633	\$ 9,798	\$ 65,431	\$ 175,000
Moreau Park Pavilion	\$ 916	\$ -	\$ 916	\$ 207,800
Harbour Fuel Storage	\$ 38,944	\$ 42,775	\$ 81,719	\$ 240,000
Hwy 26 Crossing Northwinds Beach	\$ 14,534	\$ 200,082	\$ 214,616	\$ 416,500
Leachate Management Engineering	\$ 92,184	\$ 174,008	\$ 266,192	\$ 432,600
Thornbury Wastewater Treatment Plant Headworks Works	\$ 90,786	\$ 145,355	\$ 236,141	\$ 3,327,500
Elma & Alice Street Reconstruction	\$ 16,938	\$ 570,759	\$ 587,697	\$ 5,669,050
Pedestrian Bridge Work	\$ -	\$ -	\$ -	\$ 179,500
Eastside Water Storage EA	\$ -	\$ -	\$ -	\$ 241,500
Roads Depot Expansion	\$ -	\$ -	\$ -	\$ 4,866,800
Victoria & Louisa St Reconstruction	\$ -	\$ -	\$ -	\$ 6,559,700
Westside Water Storage	\$ -	\$ -	\$ -	\$ 8,829,200
<b>Total</b>	<b>\$ 382,331</b>	<b>\$ 1,228,198</b>	<b>\$ 1,610,529</b>	<b>\$ 31,301,750</b>

The expenditures in the chart above includes costs from the previous year, as well as those from 2019.

The Peel Street Reconstruction project preliminary design is being completed.

The Ravenna Yard Improvement project includes the South Shop roof being replaced and the fuel tanks being removed. The roof has been replaced and the Town is waiting on the final invoice. The fuel tanks are to be replaced in 2019.

The Moreau Park Pavilion project drawings are being completed.

The Harbour Fuel Storage project engineering and assessments are being completed and the construction is planned for 2019.

The Highway 26 Crossing Northwinds Beach project consulting has been completed and the construction is planned for 2019.

The Leachate Management project engineering will be completed in 2019 with options for Council's consideration.

The Elma and Alice Street Reconstruction project is ongoing from 2017 and the preliminary engineering is completed.

## 2019 Asset Management

The chart below shows the progress of what is being tracked in the asset management software, called Cityworks. The blank boxes indicate work that is not yet completed.

### Town Facilities

Asset Entity	Work Being Tracked	Conditions Being Tracked	Inspections Being Tracked
Facility Components	Tracking repair and maintenance cost, including internal labour.	Facility Condition Assessments completed in 2019.	Monthly Joint Health and Safety Inspections CAO Health and Safety Inspections Monthly Manager Workplace Inspection Monthly Town Hall Facility Maintenance Inspection Monthly Beaver Valley Community Centre Facility Maintenance Inspection Craigleith Community Centre Facility Maintenance Inspection Craigleith Depot Facility Maintenance Inspection OPP Detachment Facility Maintenance Inspection Ravenna Hall Facility Maintenance Inspection
Equipment	Tracking labour and parts cost for internal and external maintenance and repairs. Tracking downtime of the equipment and if the downtime was planned or unplanned.		
Fleet	Tracking labour and parts cost for internal and external maintenance and repairs. Tracking downtime of the vehicle and if the downtime was planned or unplanned. Recording engine hours and kilometers.		

**Water Services**

<b>Asset Entity</b>	<b>Work Being Tracked</b>	<b>Conditions Being Tracked</b>	<b>Inspections Being Tracked</b>
Water Valve-Line			
Hydrants			
Water Chamber	Tracking monthly staff and equipment cost for inspections.		
Water Sample Stations			
Water Pipe	Tracking internal and external costs relating to watermain breaks.		
Water Service Line			

**Wastewater Services**

<b>Asset Entity</b>	<b>Work Being Tracked</b>	<b>Conditions Being Tracked</b>	<b>Inspections Being Tracked</b>
Wastewater Structures			
Wastewater Lateral Pipe		Conducting Closed Circuit Television (CCTV) inspections to establish condition of the pipes. (Year 2 of 7)	
Wastewater Main Pipe	Tracking internal and external costs relating to wastewater main breaks.	Conducting Closed Circuit Television (CCTV) inspections to establish condition of the pipes. (Year 2 of 7)	
Drainage (Storm)			
Stormwater Pipes		Conducting Closed Circuit Television (CCTV) inspections to establish condition of the pipes. (Year 2 of 7)	



**Community Services**

<b>Asset Entity</b>	<b>Work Being Tracked</b>	<b>Conditions Being Tracked</b>	<b>Inspections Being Tracked</b>
Pedestrian Bridge		Ontario Structure Inspection Manual (OSIM) reports entered into Cityworks, recommended works to be tracked.	
Heritage Cemeteries	Tracking grass cutting staff labour and equipment cost.		Monthly Cemetery Inspection Checklist
Trails	Tracking internal and external cost for maintenance for the trails.		
Parks	Tracking grass cutting labour and equipment cost.		Snow Removal Log

**Roads and Drainage**

<b>Asset Entity</b>	<b>Work Being Tracked</b>	<b>Conditions Being Tracked</b>	<b>Inspections Being Tracked</b>
Roads	Tracking the internal and external costs related to: <ul style="list-style-type: none"> <li>▪ Maintenance Gravel</li> <li>▪ Street Sweeping</li> <li>▪ Line Painting</li> <li>▪ Dust Control</li> <li>▪ Surface Treatment Program</li> </ul>	Roads Needs Study (2009, 2013, and 2017).	
Traffic Signals			
Streetlights			
Bridges		Ontario Structure Inspection Manual (OSIM) reports are imported in Cityworks, which creates the condition rating of all bridges and larger culverts.	
Sidewalks	Recording grinding and clearing vegetation encroachment cost including staff labour and equipment.	Sidewalk Condition Assessment	

The asset management software has been configured to track internal and external repair and maintenance cost for different asset classes to get an accurate cost for each asset. The condition ratings and inspections are also being entered into the software to assist with the replacement schedule. The above chart is showing the progress of the asset management software project.

The Town is participating in the Municipal Finance Officers Association (MFOA) AMP it UP 2.0 program. In collaboration with the Ministry of Infrastructure, MFOA is engaging expert consultants to assess municipalities Asset Management Plan and develop a Municipal Action Plan. MFOA has assigned KPMG to work with the Town. Staff have completed the Self-Assessment Tool (SAT) survey and met with the consultant. The consultants are in the process of completing the SAT survey and identifying gaps in the current Asset Management Plan to create the Municipal Action Plan.

**2019 Council Live-Streaming**

Month	Users	% of New	% of Recurring	Sessions	Average Session Duration	2018 Sessions	2018 Average Session Duration
January	251	27%	73%	585	1 hour, 08 minutes	232	43 minutes
February	317	22%	78%	891	1 hour, 36 minutes	368	40 minutes
March	227	40%	60%	399	49 minutes	378	30 minutes
April	152	22%	78%	356	52 minutes	579	52 minutes
May	221	31%	69%	483	1 hour, 12 minutes	436	52 minutes
June	277	32%	68%	579	58 minutes	391	55 minutes
July						157	42 minutes
August						124	1 hour, 11 minutes
September						344	58 minutes
October						480	40 minutes
November						265	58 minutes
December						545	1 hour, 03 minutes

## 2019 Committees of Council Costs

Committee	June	Total YTD Cost
General Committee Administration	\$ 1,782	\$ 3,419
Abandoned Orchard Advisory Committee	\$ 0	\$ 0
Agricultural Advisory Committee	\$ 272	\$ 318
Attainable Housing Corporation	\$ 1,325	\$ 11,884
Code of Conduct Review Committee	\$ 539	\$ 2,327
Committee of Adjustment	\$ 1,978	\$ 17,072
Communications Advisory Committee	\$ 898	\$ 2,996
Council Compensation Review Committee	\$ 1,783	\$ 5,273
Economic Development Advisory Committee	\$ 832	\$ 4,398
Fence Viewer Committee	\$ 0	\$ 0
Police Services Board	\$ 1,113	\$ 1,113
Property Standards Committee	\$ 0	\$ 0
Sustainability Committee	\$ 815	\$ 1,953
Thornbury BIA	\$ 0	\$ 0
Transportation Committee	\$ 24	\$ 1,333
Grants and Donations Committee	\$ 94	\$ 94
Joint Municipal Physician Retention and Recruitment Committee	\$ 532	\$ 532
<b>Total</b>	<b>\$ 11,987</b>	<b>\$ 52,712</b>

The above chart tracks the cost of staff time to administer and attend the various Committees of Council. This chart does not include a cost for Council Member's time, nor does it include any expenses that are not Salaries and Benefits. Staff will be reviewing the Committees of Council during the 2020 Budget process, and will begin tracking other costs (i.e. Police Reference Checks for Committee Members) in 2020.

The above chart does not have any budget impact, as the salaries and benefits of the individual staff members attending, preparing information for, or administering these Committee Meetings are included in the applicable Division's budget.

## 2019 Council Conference Attendance and Remuneration

Council Member	Meals	Lodgings	Conference /Workshop	Mileage /Travel	Cell Phones	HST	Total YTD Expenses
Mayor Soever	\$ 181	\$ 271	\$ 543	\$ 1,331	\$ 219	\$ 276	\$ 2,821
Deputy Mayor Bartnicki	\$ 109	\$ 459	\$ 560	\$ 873	\$ 277	\$ 250	\$ 2,528
Councilor Bordignon	\$ 0	\$ 0	\$ 0	\$ 0	\$ 232	\$ 26	\$ 258
Councilor Matrosovs	\$ 59	\$ 0	\$ 1,972	\$ 0	\$ 220	\$ 242	\$ 2,493
Councilor Potter	\$ 0	\$ 0	\$ 0	\$ 0	\$ 254	\$ 28	\$ 282
Councilor Sampson	\$ 135	\$ 421	\$ 611	\$ 0	\$ 192	\$ 147	\$ 1,506
Councilor Uram	\$ 0	\$ 0	\$ 0	\$ 0	\$ 169	\$ 19	\$ 187
<b>Total</b>	<b>\$ 484</b>	<b>\$ 1,151</b>	<b>\$ 3,685</b>	<b>\$ 2,204</b>	<b>\$ 1,562</b>	<b>\$ 987</b>	<b>\$ 10,074</b>

The above chart represents fees that have been reimbursed or paid on behalf of Members of Council for various purposes, including the attendance of various meetings and conferences.

The fees/reimbursements attended by members of Council illustrated above include only those that have been reimbursed by the Town to date. A full statement of Council Remuneration and Expenses will be presented each year on or before March 31st which provides an itemized statement on remuneration and expenses paid in the previous year, as per the Municipal Act.

## 2019 Tax Levy

2019 Tax Billing	
Town	\$ 7,651,362
Grey County	\$ 7,320,129
Education	\$ 4,518,372
Local Improvements	\$ 231,611
BIA	\$ 54,000
<b>Total Levied to Date (Interim)</b>	<b>\$ 19,775,474</b>

2019 Supplementary Tax	
Town	\$ 665,117
Grey County	\$ 631,874
Education	\$ 298,817
<b>Total Levied to Date</b>	<b>\$ 1,595,808</b>

Supplementary Tax includes any additional tax for assessment added to the assessment roll by the Municipal Property Assessment Corporation (MPAC). This includes new construction or renovations in the current year and up to two prior years. Supplementary Tax is billed after the annual bill in August.

2019 Tax Reductions	
Town	\$ 4,562
Grey County	\$ 4,367
Education	\$ 9,511
<b>Total Reduction to Date</b>	<b>\$ 18,440</b>

Tax reductions include decreases in tax for assessment value decreases or assessment class changes resulting from any of the following:

- Assessment Review Board appeal decisions;
- Requests for Reconsideration Minutes of Settlement with MPAC;
- Section 357 Reductions (i.e.: class changes, demolitions);
- Provincial Tax Incentive programs (Farmland, Managed Forest, Conservation Lands); or,
- Vacancy Rebates for Commercial or Industrial vacant properties.

2019 Taxable Assessment	
Residential	\$ 3,869,604,437
Farm Land	\$ 144,085,812
Managed Forest	\$ 17,231,266
Commercial & Industrial	\$ 189,211,851
Pipeline	\$ 6,451,946
Payment-in-Lieu	\$ 29,148,856
<b>Total Taxable Assessment</b>	<b>\$ 4,255,734,168</b>

## Bid Awards and Contract Extensions

### June 2019 Contract Extensions over \$25,000

Contract for:	Vendor/Proponent	Amount	Budget
None.			

### June 2019 Bid Awards over \$25,000

Contract for:	Vendor/Proponent	Amount	Budget
2019-19-T-IPW Condition Assessment for Sanitary and Storm Sewer Systems	Onsite Sewer Services	\$ 135,933	\$ 184,700
Negotiated Kubota Front Mount Mower	Earth Power Tractors and Equipment	\$ 27,420	\$ 31,000
2019-38-T-IPW Pump Rebuild at Delphi and Mill Street Sewage Lift Stations	Ainsworth Inc.	\$ 35,180	\$ 44,000
2019-16-T-COM Boyer Tennis Court Reconstruction and Bayview Park Pickleball Court Construction	Multiple Enterprises Inc.	\$ 279,200	\$ 286,800
2019-01-T-IPW Supply & Delivery of Winter Road Salt	Compass Minerals Canada Corp.	\$ 477,560 <sup>1</sup>	\$ 83,000
2019-51-T-IPW Winter Road Maintenance - Thunder Hill Subdivision	Al McIntyre Property Service Ltd.	\$ 24,775	\$ 302,500 <sup>2</sup>
2019-42-T-IPW Peel Street North Watermain Service Replacement	1579137 Ontario Limited	\$ 67,289	\$ 120,000
2019-57-T-IPW Supply, Crush, Load, Haul and Apply Granular 'A' Gravel	Harold Sutherland Construction Ltd.	\$ 73,850	\$ 555,200 <sup>3</sup>

<sup>1</sup> The award amount of \$477,560 was for five years of winter road salt supply and delivery. \$89,950 of the total amount is for the 2019/2020 winter season.

<sup>2</sup> This budget is for the entire Contract Services Winter Control Budget.

<sup>3</sup> This \$555,200 is the full budget for the 2019 Surface Treatment Program.

### Cheque Register by Type of Expenses - June 2019

Expense Type	Amount
Advertising	\$ 13,307.57
Cleaning and Janitorial Supplies	\$ 10,039.35
Conservation Authority	\$ 9,348.70
Consulting	\$ 51,974.53
Contract Services	\$ 78,780.90
Contract Services – Capital	\$ 232,246.31
Contract Services – Waste Collection	\$ 32,365.13
Contract Services – Winter Control	\$ 31,288.76
Council and Boards	\$ 979.04
Donations, Grants and Sponsorships	\$ 100.00
Employee Related	\$ 863,172.49
Engineering	\$ 90,250.60
Equipment	\$ 2,409.58
Equipment – Capital	\$ 0.00
Equipment Repairs and Maintenance	\$ 28,116.44
Facility Maintenance	\$ 15,900.82
Financial Obligations	\$ 42,124.81
Grey County	\$ 4,308,663.92
Individuals	\$ 21,598.81
Insurance	\$ 0.00
IT Software and Hardware	\$ 44,138.54
Library Cheques	\$ 21,740.46
Materials and Supplies	\$ 19,409.98
Memberships and Licenses	\$ 250.00
Office Supplies	\$ 15,920.96
Other Municipalities	\$ 10,274.98
Payments to Law Firms	\$ 58,706.11
P-Cards	\$ 62,555.45
School Boards	\$ 2,121,221.14
Special Events	\$ 17,149.81
Utilities	\$ 94,638.20
Vehicle Expenses	\$ 33,880.75
<b>Total</b>	<b>\$ 8,332,554.14</b>

The cheque register represents all cheques prepared by the Town in June 2019, but does not mean it was for a 2019 expense or even an expense to the Town. For example, in Contract Services, the good or service may have been received in 2018 and the cheque not prepared until 2019. This would represent a 2018 expense included on the Town's 2018 Financial Statements.

Included in Employee Related are payments made to the Receiver General (CRA). This includes Income Tax deducted from employees, which is not a Town expense. Under Financial Obligations are deposits or securities received by the Town in previous years that are being returned. These are not Town expenses and will not be shown in any year on the Town's Financial Statements as expenses or revenue.



## Tax Levy Summary

2019 Budget Variance Report  
For the months ending June 30, 2019

Fund	June	June Budget	Variance \$	Variance %	YTD Actuals	YTD Budget	Variance \$	Variance %	Total Budget
<b>Expenses</b>									
Salaries, Wages, & Benefits	\$762,828	\$846,218	(\$83,390)	90.1%	\$4,935,443	\$5,078,048	(\$142,605)	97.2%	\$10,566,399
Administrative Expenses	\$10,311	\$6,363	\$3,948	162.1%	\$62,591	\$50,669	\$11,922	123.5%	\$138,750
Operating Expenses	\$23,100	\$53,694	(\$30,594)	43.0%	\$138,003	\$152,126	(\$14,123)	90.7%	\$782,420
Communications	\$24,891	\$23,992	\$899	103.7%	\$106,993	\$103,971	\$3,022	102.9%	\$195,630
Personnel, Training & Travel	\$23,387	\$21,414	\$1,973	109.2%	\$142,328	\$178,952	(\$36,624)	79.5%	\$327,210
Utilities	\$44,652	\$38,698	\$5,954	115.4%	\$189,095	\$225,947	(\$36,852)	83.7%	\$423,415
Equipment Related	\$29,401	\$61,706	(\$32,305)	47.6%	\$331,709	\$332,766	(\$1,057)	99.7%	\$589,935
Vehicle Related	\$25,554	\$19,357	\$6,197	132.0%	\$206,841	\$180,363	\$26,478	114.7%	\$392,935
Purchased Services	\$642,848	\$740,028	(\$97,180)	86.9%	\$2,512,289	\$3,442,246	(\$929,957)	73.0%	\$7,394,541
Financial Expenses	\$163,755	\$111,102	\$52,653	147.4%	\$881,525	\$654,325	\$227,200	134.7%	\$1,246,459
Premises and Site	\$40,325	\$45,849	(\$5,524)	88.0%	\$204,142	\$179,749	\$24,393	113.6%	\$511,338
<b>Total Expenses</b>	<b>\$1,791,052</b>	<b>\$1,968,421</b>	<b>(\$177,369)</b>	<b>91.0%</b>	<b>\$9,710,959</b>	<b>\$10,579,162</b>	<b>(\$868,203)</b>	<b>91.8%</b>	<b>\$22,569,032</b>
<b>Transfers</b>									
Transfers to Capital	\$19,700	\$1,314	\$18,386	1499.3%	\$71,032	\$3,445	\$67,587	2062.1%	\$11,227
Transfers to Reserves	\$157,150	\$148,093	\$9,057	106.1%	\$1,033,900	\$950,016	\$83,884	108.8%	\$2,087,178
Transfer from Reserves	(\$50,750)	(\$301,463)	\$250,713	16.8%	(\$211,072)	(\$1,055,002)	\$843,930	20.0%	(\$2,544,307)
Interfunctional Transfers	(\$47,080)	(\$70,485)	\$23,405	66.8%	(\$594,524)	(\$424,341)	(\$170,183)	140.1%	(\$907,980)
<b>Total Transfers</b>	<b>\$79,020</b>	<b>(\$222,542)</b>	<b>\$301,562</b>	<b>-35.5%</b>	<b>\$299,336</b>	<b>(\$525,883)</b>	<b>\$825,219</b>	<b>-56.9%</b>	<b>(\$1,353,882)</b>
<b>Total Transfers &amp; Expenses</b>	<b>\$1,870,072</b>	<b>\$1,745,879</b>	<b>\$124,193</b>	<b>107.1%</b>	<b>\$10,010,295</b>	<b>\$10,053,279</b>	<b>(\$42,984)</b>	<b>99.6%</b>	<b>\$21,215,150</b>
<b>Revenue</b>									
Grants and Donations	\$31,360	\$113,465	(\$82,105)	27.6%	\$1,382,056	\$846,921	\$535,135	163.2%	\$1,765,623
External Revenue	\$282,041	\$297,884	(\$15,843)	94.7%	\$1,954,202	\$1,532,123	\$422,079	127.5%	\$3,540,159
Subsidies	(\$1,294)	(\$4,291)	\$2,997	30.2%	(\$33,555)	(\$39,990)	\$6,435	83.9%	(\$73,500)
<b>Total Revenue</b>	<b>\$312,107</b>	<b>\$407,058</b>	<b>(\$94,951)</b>	<b>76.7%</b>	<b>\$3,302,703</b>	<b>\$2,339,054</b>	<b>\$963,649</b>	<b>141.2%</b>	<b>\$5,232,282</b>
<b>Net Cost of Service</b>	<b>\$1,557,965</b>	<b>\$1,338,822</b>	<b>\$219,143</b>	<b>116.4%</b>	<b>\$6,707,592</b>	<b>\$7,714,225</b>	<b>(\$1,006,633)</b>	<b>87.0%</b>	<b>\$15,982,868</b>

## Water and Wastewater Services Summary

2019 Budget Variance Report  
For the months ending June 30, 2019

	June	June Budget	Variance \$	Variance %	YTD Actuals	YTD Budget	Variance \$	Variance %	Total Budget
<b>Expenses</b>									
Salaries, Wages, & Benefits	\$142,179	\$172,614	(\$30,435)	82.4%	\$877,826	\$865,892	\$11,934	101.4%	\$1,802,151
Administrative Expenses	\$631	\$376	\$255	167.7%	\$4,983	\$3,945	\$1,038	126.3%	\$11,262
Operating Expenses	\$35,936	\$26,274	\$9,662	136.8%	\$113,618	\$115,796	(\$2,178)	98.1%	\$244,225
Communications	\$2,672	\$2,894	(\$222)	92.3%	\$27,302	\$26,428	\$874	103.3%	\$54,225
Personnel, Training & Travel	\$313	\$5,382	(\$5,069)	5.8%	\$14,825	\$29,698	(\$14,873)	49.9%	\$54,175
Utilities	\$127,089	\$97,357	\$29,732	130.5%	\$389,391	\$400,980	(\$11,589)	97.1%	\$770,535
Equipment Related	\$29,417	\$27,086	\$2,331	108.6%	\$137,951	\$184,485	(\$46,534)	74.8%	\$400,525
Vehicle Related	\$3,378	\$3,545	(\$167)	95.3%	\$23,983	\$26,750	(\$2,767)	89.7%	\$55,700
Purchased Services	\$7,886	\$35,269	(\$27,383)	22.4%	\$61,130	\$141,010	(\$79,880)	43.4%	\$465,693
Financial Expenses	\$4,245	(\$299)	\$4,544	-1421.7%	\$126,183	\$87,000	\$39,183	145.0%	\$199,100
Premises and Site	\$18,409	\$28,908	(\$10,499)	63.7%	\$82,610	\$63,233	\$19,377	130.6%	\$164,100
<b>Total Expenses</b>	<b>\$372,155</b>	<b>\$399,407</b>	<b>(\$27,252)</b>	<b>93.2%</b>	<b>\$1,859,802</b>	<b>\$1,945,216</b>	<b>(\$85,414)</b>	<b>95.6%</b>	<b>\$4,221,691</b>
<b>Transfers</b>									
Transfers to Capital	\$0	\$0	\$0	0.0%	\$50	\$206	(\$156)	24.2%	\$1,000
Transfers to Reserves	\$208,137	\$177,807	\$30,330	117.1%	\$1,249,210	\$1,214,876	\$34,334	102.8%	\$2,564,278
Transfer from Reserves	(\$26,520)	(\$13,507)	(\$13,013)	196.3%	(\$149,412)	(\$241,834)	\$92,422	61.8%	(\$542,284)
Interfunctional Transfers	\$39,454	\$44,608	(\$5,154)	88.4%	\$431,827	\$283,693	\$148,134	152.2%	\$637,320
<b>Total Transfers</b>	<b>\$221,071</b>	<b>\$208,907</b>	<b>\$12,164</b>	<b>105.8%</b>	<b>\$1,531,675</b>	<b>\$1,256,941</b>	<b>\$274,734</b>	<b>121.9%</b>	<b>\$2,660,314</b>
<b>Total Transfers &amp; Expenses</b>	<b>\$593,226</b>	<b>\$608,314</b>	<b>(\$15,088)</b>	<b>97.5%</b>	<b>\$3,391,477</b>	<b>\$3,202,157</b>	<b>\$189,320</b>	<b>105.9%</b>	<b>\$6,882,005</b>
<b>Revenue</b>									
Grants and Donations	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0
External Revenue	\$1,179,904	\$893,827	\$286,077	132.0%	\$3,389,462	\$3,291,985	\$97,477	103.0%	\$6,882,005
Subsidies	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0
<b>Total Revenue</b>	<b>\$1,179,904</b>	<b>\$893,827</b>	<b>\$286,077</b>	<b>132.0%</b>	<b>\$3,389,462</b>	<b>\$3,291,985</b>	<b>\$97,477</b>	<b>103.0%</b>	<b>\$6,882,005</b>
<b>Net Cost of Service</b>	<b>(\$586,678)</b>	<b>(\$285,513)</b>	<b>(\$301,165)</b>	<b>205.5%</b>	<b>\$2,015</b>	<b>(\$89,828)</b>	<b>\$91,843</b>	<b>-2.2%</b>	<b>\$0</b>

## User Fee Summary

2019 Budget Variance Report  
For the months ending June 30, 2019

	June	June Budget	Variance \$	Variance %	YTD Actuals	YTD Budget	Variance \$	Variance %	Total Budget
<b>Expenses</b>	\$89,290	\$103,930	(\$14,640)	85.9%	\$510,104	\$540,017	(\$29,913)	94.5%	
Salaries, Wages, & Benefits	\$2,918	\$1,442	\$1,476	202.3%	\$3,888	\$2,097	\$1,791	185.4%	\$1,167,604
Administrative Expenses	\$0	\$5,092	(\$5,092)	0.0%	\$21,226	\$30,803	(\$9,577)	68.9%	\$11,000
Operating Expenses	\$403	\$1,926	(\$1,523)	20.9%	\$2,639	\$4,270	(\$1,631)	61.8%	\$91,750
Communications	\$1,449	\$5,390	(\$3,941)	26.9%	\$22,094	\$34,250	(\$12,156)	64.5%	\$7,695
Personnel, Training & Travel	\$4,333	\$3,730	\$603	116.2%	\$6,669	\$6,315	\$354	105.6%	\$48,960
Utilities	\$178	\$685	(\$507)	26.0%	\$2,048	\$2,961	(\$913)	69.2%	\$15,955
Equipment Related	\$784	\$1,025	(\$241)	76.5%	\$2,993	\$4,638	(\$1,645)	64.5%	\$6,140
Vehicle Related	\$519	\$368	\$152	141.2%	\$3,288	\$8,170	(\$4,882)	40.2%	\$9,350
Purchased Services	\$1,104	\$5,885	(\$4,781)	18.8%	\$37,547	\$14,140	\$23,407	265.5%	\$37,500
Financial Expenses	\$48,759	\$16,423	\$32,336	296.9%	\$53,596	\$70,416	(\$16,820)	76.1%	\$26,100
Premises and Site	\$149,737	\$155,339	(\$5,602)	96.4%	\$666,092	\$695,931	(\$29,839)	95.7%	\$129,625
<b>Total Expenses</b>	<b>\$149,737</b>	<b>\$145,896</b>	<b>\$3,841</b>	<b>102.6%</b>	<b>\$666,092</b>	<b>\$718,075</b>	<b>(\$51,983)</b>	<b>92.8%</b>	<b>\$1,551,679</b>
<b>Transfers</b>									
Transfers to Capital	\$8,495	\$0	\$8,495	0.0%	\$8,495	\$39,087	(\$30,592)	21.7%	\$45,000
Transfers to Reserves	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0
Transfer from Reserves	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	(\$53,664)
Interfunctional Transfers	\$7,626	\$21,370	(\$13,744)	35.7%	\$167,025	\$119,940	\$47,085	139.3%	\$254,135
<b>Total Transfers</b>	<b>\$16,121</b>	<b>\$21,370</b>	<b>(\$5,249)</b>	<b>75.4%</b>	<b>\$175,520</b>	<b>\$159,027</b>	<b>\$16,493</b>	<b>110.4%</b>	<b>\$245,471</b>
<b>Total Transfers &amp; Expenses</b>	<b>\$165,858</b>	<b>\$167,266</b>	<b>(\$1,408)</b>	<b>99.2%</b>	<b>\$841,612</b>	<b>\$877,102</b>	<b>(\$35,490)</b>	<b>96.0%</b>	<b>\$1,797,150</b>
<b>Revenue</b>									
Grants and Donations	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0
External Revenue	\$134,396	\$143,588	(\$9,192)	93.6%	\$1,114,102	\$1,073,298	\$40,804	103.8%	\$1,797,150
Subsidies	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0
<b>Total Revenue</b>	<b>\$134,396</b>	<b>\$143,588</b>	<b>(\$9,192)</b>	<b>93.6%</b>	<b>\$1,114,102</b>	<b>\$1,073,298</b>	<b>\$40,804</b>	<b>103.8%</b>	<b>\$1,797,150</b>
<b>Net Cost of Service</b>	<b>\$31,462</b>	<b>\$23,679</b>	<b>\$7,783</b>	<b>132.9%</b>	<b>(\$272,490)</b>	<b>(\$196,196)</b>	<b>(\$76,294)</b>	<b>138.9%</b>	<b>\$0</b>

## Cheque Register – June 2019

The following chart lists all cheques paid by the Town in June 2019.

Cheque Number	Vendor	Cheque Date	Amount
47778	ARBTECH TREE CARE SERVICES	6/6/2019	1,440.75
47779	BAY-MOUNT SERVICE	6/6/2019	1,356.00
47780	BEDWAN SHAW FARMS LTD.	6/6/2019	994.40
47781	COMPLETE TURF EQUIPMENT LTD.	6/6/2019	83.10
47782	HIGHFIELD'S SERVICE STATION	6/6/2019	2,344.33
47783	THE MEARIE GROUP	6/6/2019	165.04
47784	MINISTER OF FINANCE	6/6/2019	16,227.12
47785	MINISTER OF FINANCE SHARED SER	6/6/2019	224,594.00
47786	P.N. HAYES TRUCKING LTD.	6/6/2019	866.15
47787	RAW MATERIALS COMPANY	6/6/2019	428.50
47788	RECEIVER GENERAL PAYROLL ACCOU	6/6/2019	939.09
47789	SUNBELT RENTALS	6/6/2019	67.60
47790	BISPRO SERVICES	6/6/2019	1,011.35
47791	MARIANNE LOVE CONSULTING SERVI	6/6/2019	1,398.38
47792	BLUE MOUNTAIN PEST CONTROL	6/6/2019	254.25
47793	IDENTIFIABLE INDIVIDUAL	6/6/2019	1,664.35
47794	IDENTIFIABLE INDIVIDUAL	6/11/2019	5,000.00
47795	BEDWAN SHAW FARMS LTD.	6/13/2019	745.80
47796	DIGITAL POSTAGE ON CALL	6/13/2019	13,221.00
47798	HYDRO ONE NETWORKS INC.	6/13/2019	116.42
47799	MIDDLEBRO' & STEVENS LLP	6/13/2019	304.48
47800	MILL CREEK MACHINE & WELDING	6/13/2019	33.90
47801	MUNICIPALITY OF MEAFORD	6/13/2019	530.21
47802	IDENTIFIABLE INDIVIDUAL	6/13/2019	1,072.16
47803	PETTY CASH	6/13/2019	45.00
47804	IDENTIFIABLE INDIVIDUAL	6/13/2019	466.00
47805	CW AND COMPANY	6/13/2019	997.79
47806	IDENTIFIABLE INDIVIDUAL	6/13/2019	2,921.00
47807	IDENTIFIABLE INDIVIDUAL	6/13/2019	3,029.55
47808	IDENTIFIABLE INDIVIDUAL	6/13/2019	90.00
47809	NORTHERN ROOTS ROOFING & EXTER	6/13/2019	1,243.00
47810	IDENTIFIABLE INDIVIDUAL	6/13/2019	90.00
47811	2568568 ONTARIO INC.	6/13/2019	2,500.00
47813	TRI-M IFAM SUPPLIES LTD.	6/13/2019	44.48
47815	ANTHONY FURLANO CONSTRUCTION I	6/13/2019	109,007.71
47816	ARDIEL SEPTIC SERVICES	6/20/2019	259.90
47817	BELL CANADA	6/20/2019	56.50
47818	BELL MOBILITY INC	6/20/2019	4,655.17
47819	BLUEWATER DISTRICT SCHOOL BRD	6/20/2019	1,909,491.13
47821	COLVOY ENTERPRISES 2012 LTD	6/20/2019	473.71
47822	GENERAL SEED COMPANY	6/20/2019	734.50

Cheque Number	Vendor	Cheque Date	Amount
47823	HIGHFIELD'S SERVICE STATION	6/20/2019	1,690.08
47824	MCQUEEN-VUE PAVING INC.	6/20/2019	976.32
47825	MILL CREEK MACHINE & WELDING	6/20/2019	4,166.08
47826	PALMER ANDERSEN DESIGN & DEVEL	6/20/2019	271.20
47829	RECEIVER GENERAL FOR CANADA	6/20/2019	97,271.19
47830	TD VISA	6/20/2019	385.23
47832	BLUE MOUNTAIN POWER SQUADRON	6/20/2019	240.00
47834	MARIANNE LOVE CONSULTING SERVI	6/20/2019	932.25
47837	BLUE MOUNTAIN PEST CONTROL	6/20/2019	254.25
47839	GREAT LAKES CHRISTIAN COLLEGE	6/20/2019	100.00
47840	IDENTIFIABLE INDIVIDUAL	6/20/2019	1,275.00
47841	THE BRUCE-GREY COUNTY ROMAN CA	6/20/2019	194,821.74
47842	VENNGO INC.	6/20/2019	3,390.00
47843	WORKPLACE SAFETY & INSURANCE B	6/20/2019	22,542.56
47844	GEORGIAN TRIANGLE TOURIST ASSO	6/20/2019	2,000.00
47845	THE LORA BAY CORPORATION	6/20/2019	4,487.00
47846	CHRISTIE CUMMINGS IN TRUST	6/20/2019	1,166.26
47868	COMPLETE TURF EQUIPMENT LTD.	6/27/2019	556.81
47869	MCKEOUGH SUPPLY INC	6/27/2019	468.39
47870	MILL CREEK MACHINE & WELDING	6/27/2019	574.50
47871	NORTHSTAR FIREWORKS ENTERTAINM	6/27/2019	10,732.06
47872	PALMER ANDERSEN DESIGN & DEVEL	6/27/2019	545.23
47873	SAFETY-KLEEN CANADA INC.	6/27/2019	113.00
47874	IDENTIFIABLE INDIVIDUAL	6/27/2019	75.00
47876	SIGNWORKS	6/27/2019	361.60
47878	COUNTY OF SIMCOE	6/27/2019	500.00
47879	OWEN SOUND GLASS SERVICE	6/27/2019	570.65
47880	IDENTIFIABLE INDIVIDUAL	6/27/2019	969.80
47881	IDENTIFIABLE INDIVIDUAL	6/27/2019	1,881.60
47882	CORUS RADIO SALES INC.	6/27/2019	158.20
47883	PRAXAIR CANADA INC.	6/27/2019	52.07
47884	AXED	6/27/2019	678.00
47887	XYLEM CANADA COMPANY	6/27/2019	1,850.23
47888	IDENTIFIABLE INDIVIDUAL	6/27/2019	5,081.21
47889	EPCOR ELECTRICITY DISTRIBUTION	6/27/2019	9,008.41
47890	RIVERSIDE GREENHOUSES	6/27/2019	9,882.47
47891	IDENTIFIABLE INDIVIDUAL	6/27/2019	300.00
47892	QUENCH BUGGY	6/27/2019	339.00
47893	IDENTIFIABLE INDIVIDUAL	6/27/2019	8,251.30
50619	HYDRO ONE NETWORKS INC.	6/5/2019	6,668.60
70619	RECEIVER GENERAL PAYROLL ACCOU	6/7/2019	11,886.21
210619	RECEIVER GENERAL PAYROLL ACCOU	6/21/2019	117,219.80
150619-1	ROGERS PAYMENT CENTRE.	6/15/2019	340.04
150619-2	GREAT- WEST LIFE ASSURANCE	6/15/2019	98,435.78
150619-3	HYDRO ONE NETWORKS INC.	6/15/2019	4,640.37
150619-4	UNION GAS LIMITED	6/15/2019	3,142.88
150619-5	EPCOR ELECTRICITY DISTRIBUTION	6/15/2019	36,032.21

Cheque Number	Vendor	Cheque Date	Amount
150619-6	US BANK NATIONAL ASSOCIATION	6/15/2019	62,555.45
200619-1	ROGERS PAYMENT CENTRE.	6/20/2019	163.56
200619-2	HYDRO ONE NETWORKS INC.	6/20/2019	29,675.12
EFT00000000000008128	4 OFFICE AUTOMATION LTD	6/6/2019	85.71
EFT00000000000008129	ADVANTAGE DATA COLLECTION	6/6/2019	12,960.65
EFT00000000000008130	AIRD & BERLIS	6/6/2019	33,776.57
EFT00000000000008131	BLUE MOUNTAIN VETERINARY SERVI	6/6/2019	169.50
EFT00000000000008132	BLUE MOUNTAIN FOUR SEASON LIMI	6/6/2019	401.15
EFT00000000000008134	COLE ENGINEERING GROUP LTD.	6/6/2019	15,567.73
EFT00000000000008135	COMPUGEN	6/6/2019	6,931.19
EFT00000000000008136	D.J. HEWITSON POWERSWEEPING	6/6/2019	9,153.00
EFT00000000000008137	DMG ADVOCATES LLP	6/6/2019	21,424.80
EFT00000000000008138	DOR-CONTROL CRAFTSMAN LTD	6/6/2019	1,548.10
EFT00000000000008140	FLAGS UNLIMITED INC	6/6/2019	2,545.37
EFT00000000000008141	FULFORD HAULAGE & SON LTD.	6/6/2019	762.75
EFT00000000000008142	GEORGIAN BAY FIRE & SAFETY LTD	6/6/2019	549.52
EFT00000000000008143	GEORGIAN TRI-TEL COMMUNICATION	6/6/2019	138.92
EFT00000000000008144	GOLDER ASSOCIATES LTD.	6/6/2019	3,172.55
EFT00000000000008145	HACH SALES & SERVICE CANADA LT	6/6/2019	2,835.17
EFT00000000000008146	HEMSON CONSULTING LTD.	6/6/2019	5,655.93
EFT00000000000008147	IDEAL SUPPLY COMPANY LTD.	6/6/2019	778.80
EFT00000000000008148	J. L. RICHARDS AND ASSOCIATES	6/6/2019	14,841.49
EFT00000000000008150	MCDOUGALL ENERGY INC	6/6/2019	11,540.33
EFT00000000000008151	METROLAND MEDIA GROUP SHARED S	6/6/2019	5,847.75
EFT00000000000008152	NLS ENGINEERING	6/6/2019	5,056.41
EFT00000000000008153	ROHES (2013) LTD.	6/6/2019	5,514.40
EFT00000000000008154	SHRED-IT INTERNATIONAL ULC	6/6/2019	213.10
EFT00000000000008155	SPECTRUM COMMUNICATIONS LTD.	6/6/2019	1,315.32
EFT00000000000008156	IDENTIFIABLE INDIVIDUAL	6/6/2019	369.00
EFT00000000000008157	BARCLAY WHOLESALE	6/6/2019	97.63
EFT00000000000008162	WILLIAMS SCOTSMAN OF CANADA B9	6/6/2019	1,243.00
EFT00000000000008163	W. E. MARSHALL CONSTRUCTION LT	6/6/2019	83,391.97
EFT00000000000008164	4 OFFICE AUTOMATION LTD	6/13/2019	146.70
EFT00000000000008165	A1 SANITATION (MEAFORD)	6/13/2019	994.40
EFT00000000000008167	CANADIAN LINEN AND UNIFORM	6/13/2019	62.12
EFT00000000000008168	CARSON SUPPLY	6/13/2019	309.68
EFT00000000000008169	TATHAM ENGINEERING	6/13/2019	6,184.63
EFT00000000000008170	CURRENT POWER ELECTRICAL	6/13/2019	2,650.41
EFT00000000000008171	DELL COMPUTER CORPORATION	6/13/2019	6,917.27
EFT00000000000008172	EARTH POWER TRACTORS & EQUIPME	6/13/2019	517.16
EFT00000000000008173	FASTENAL CANADA LTD.	6/13/2019	153.60
EFT00000000000008175	HANNA MOTOR SALES CO. LTD.	6/13/2019	88.77
EFT00000000000008177	KEMPENFELT IMAGING SYSTEMS	6/13/2019	234.98
EFT00000000000008179	MCDOUGALL ENERGY INC	6/13/2019	5,986.51
EFT00000000000008181	NOTTAWASAGA VALLEY CONSERVATIO	6/13/2019	9,348.70
EFT00000000000008182	OMERS	6/13/2019	152,594.46
EFT00000000000008183	OMERS-AVC CONTRIBUTIONS	6/13/2019	1,460.00

Cheque Number	Vendor	Cheque Date	Amount
EFT00000000000008184	PUROLATOR COURIER LTD.	6/13/2019	67.23
EFT00000000000008185	ROHES (2013) LTD.	6/13/2019	8,316.58
EFT00000000000008186	RESQTECH SYSTEMS INC.	6/13/2019	559.35
EFT00000000000008187	IDENTIFIABLE INDIVIDUAL	6/13/2019	979.04
EFT00000000000008188	INNOVATIVE SURFACE SOLUTIONS	6/13/2019	2,916.76
EFT00000000000008189	THE EAR CLINIC	6/13/2019	5,417.11
EFT00000000000008190	THORNBURY STEEL FABRICATORS IN	6/13/2019	172.33
EFT00000000000008191	WPCI	6/13/2019	1,977.50
EFT00000000000008192	4 OFFICE AUTOMATION LTD	6/20/2019	445.60
EFT00000000000008193	CEDAR SIGNS	6/20/2019	733.52
EFT00000000000008194	C.E. ELAINE MCMAHON, CGA PROFE	6/20/2019	23,681.81
EFT00000000000008196	CHEMTRADE CHEMICALS CANADA LTD	6/20/2019	4,843.38
EFT00000000000008199	COMPUGEN	6/20/2019	500.64
EFT00000000000008200	ICONIX WATERWORKS LP	6/20/2019	717.96
EFT00000000000008201	COUNTY OF GREY	6/20/2019	170.00
EFT00000000000008203	D.J. HEWITSON POWERSWEEPING	6/20/2019	12,610.80
EFT00000000000008204	FASTENAL CANADA LTD.	6/20/2019	1,234.36
EFT00000000000008205	FULFORD HAULAGE & SON LTD.	6/20/2019	528.28
EFT00000000000008206	GEORGIAN BAY FIRE & SAFETY LTD	6/20/2019	862.17
EFT00000000000008207	GOLDER ASSOCIATES LTD.	6/20/2019	7,107.99
EFT00000000000008208	HAROLD SUTHERLAND CONSTRUCTION	6/20/2019	455.62
EFT00000000000008209	HAROLD G. ELSTON	6/20/2019	1,152.60
EFT00000000000008210	HARRIS COMPUTER SYSTEMS	6/20/2019	3,235.31
EFT00000000000008211	HICKS MORLEY HAMILTON STEWART	6/20/2019	1,072.37
EFT00000000000008212	KPMG LLP, T4348	6/20/2019	2,260.00
EFT00000000000008213	MCDOUGALL ENERGY INC	6/20/2019	8,950.80
EFT00000000000008214	MICHELIN NORTH AMERICA (CANADA	6/20/2019	1,265.15
EFT00000000000008215	MIKE ELDER ELECTRIC	6/20/2019	1,536.28
EFT00000000000008216	MORRIS JANITORIAL SERVICE	6/20/2019	6,257.94
EFT00000000000008217	MTE CONSULTANTS INC.	6/20/2019	5,303.15
EFT00000000000008218	OLAMETER INC	6/20/2019	4,521.64
EFT00000000000008219	PUROLATOR COURIER LTD.	6/20/2019	59.10
EFT00000000000008220	RIVERSIDE PRESS	6/20/2019	983.10
EFT00000000000008222	SGS CANADA INC.	6/20/2019	5,460.90
EFT00000000000008223	SHANE WARDER	6/20/2019	395.50
EFT00000000000008224	SHERIDAN MANAGEMENT	6/20/2019	29,548.56
EFT00000000000008225	SOMMERS GENERATOR SYSTEMS	6/20/2019	5,144.59
EFT00000000000008226	SOUTH PAW	6/20/2019	2,563.89
EFT00000000000008227	SPECTRUM COMMUNICATIONS LTD.	6/20/2019	1,203.07
EFT00000000000008229	HG APPRAISERS INC.	6/20/2019	1,808.00
EFT00000000000008230	ROBERTS ONSITE	6/20/2019	715.65
EFT00000000000008233	TOROMONT CAT	6/20/2019	726.28
EFT00000000000008234	TOWN OF COLLINGWOOD	6/20/2019	9,432.89
EFT00000000000008236	ROHES (2013) LTD.	6/20/2019	4,158.40
EFT00000000000008237	ANTHONY FURLANO CONSTRUCTION I	6/20/2019	39,846.63
EFT00000000000008238	CLEANCRETE CUTTING LTD	6/20/2019	4,644.30
EFT00000000000008241	BLUE MOUNTAIN FOUR SEASON LIMI	6/27/2019	253.97

Cheque Number	Vendor	Cheque Date	Amount
EFT00000000000008242	BMPFFA LOCAL 4986	6/27/2019	428.28
EFT00000000000008243	CANADIAN LINEN AND UNIFORM	6/27/2019	60.45
EFT00000000000008245	TATHAM ENGINEERING	6/27/2019	20,767.26
EFT00000000000008246	CONSEIL SCOLAIRE VIAMONDE	6/27/2019	6,266.39
EFT00000000000008247	CONSEIL SCOLAIRE CATHOLIQUE PR	6/27/2019	10,641.88
EFT00000000000008248	CORPORATE INQUIRY SYSTEMS INC.	6/27/2019	766.73
EFT00000000000008249	COUNTY OF GREY	6/27/2019	4,308,493.92
EFT00000000000008251	DA-LEE DUST CONTROL	6/27/2019	7,551.09
EFT00000000000008252	DELL COMPUTER CORPORATION	6/27/2019	20,327.28
EFT00000000000008253	DMG ADVOCATES LLP	6/27/2019	881.40
EFT00000000000008254	HACH SALES & SERVICE CANADA LT	6/27/2019	1,978.63
EFT00000000000008256	HURONIA ALARM & FIRE SECURITY	6/27/2019	50.85
EFT00000000000008258	MCDOUGALL ENERGY INC	6/27/2019	5,936.19
EFT00000000000008259	METROLAND MEDIA GROUP SHARED S	6/27/2019	5,085.00
EFT00000000000008260	METTLER TOLEDO CANADA	6/27/2019	1,383.69
EFT00000000000008261	MORRIS JANITORIAL SERVICE	6/27/2019	1,171.81
EFT00000000000008262	MTE CONSULTANTS INC.	6/27/2019	27,611.74
EFT00000000000008263	NLS ENGINEERING	6/27/2019	5,540.01
EFT00000000000008265	ONTARIO ONE CALL	6/27/2019	250.00
EFT00000000000008267	OWEN SOUND VAULT WORKS LTD.	6/27/2019	180.80
EFT00000000000008268	IDENTIFIABLE INDIVIDUAL	6/27/2019	1,395.00
EFT00000000000008269	PROAX TECHNOLOGIES LTD	6/27/2019	1,936.53
EFT00000000000008270	PUROLATOR COURIER LTD.	6/27/2019	5.96
EFT00000000000008271	ROHES (2013) LTD.	6/27/2019	14,375.75
EFT00000000000008273	RIDDELL CONTRACTING LTD	6/27/2019	4,636.05
EFT00000000000008275	RUNGE & ASSOCIATES	6/27/2019	1,534.91
EFT00000000000008277	SGS CANADA INC.	6/27/2019	1,059.38
EFT00000000000008278	SIMPLISTIC LINES	6/27/2019	1,492.70
EFT00000000000008279	STRATEGYCORP INC.	6/27/2019	11,960.95
EFT00000000000008280	TOROMONT CAT	6/27/2019	3,727.33
EFT00000000000008281	TOWN OF COLLINGWOOD	6/27/2019	311.88
EFT00000000000008283	BEARCOM CANADA CORP	6/27/2019	147.80
EFT00000000000008284	U-PICK PARTIES	6/27/2019	1,615.90
EFT00000000000008285	VIKING CIVES LTD.	6/27/2019	601.00
EFT00000000000008287	WSP CANADA INC.	6/27/2019	6,709.38
EFT00000000000008288	GIILCK, T.S.	6/27/2019	500.00
EFT00000000000008289	GEORGIAN LIFE MEDIA INC.	6/27/2019	615.85
EFT00000000000008290	MEAD PROPERTY SERVICES LTD.	6/27/2019	3,208.07
N/A	STAFF REIMBURSEMENTS	N/A	1,468.70
N/A	STAFF REIMBURSEMENTS	N/A	1,913.28
N/A	STAFF REIMBURSEMENTS	N/A	1,124.46
N/A	STAFF REIMBURSEMENTS	N/A	1,221.57
N/A	Library Cheques	N/A	3,103.11
N/A	Library Cheques	N/A	300.00
N/A	Library Cheques	N/A	15,962.81
N/A	Library Cheques	N/A	2,374.54
<b>Total</b>			<b>\$ 8,332,554.14</b>