



Minutes

The Blue Mountains, Committee of the Whole Meeting

Meeting Date: May 22, 2019
Meeting Time: 1:00 p.m.
Location: Town Hall, Council Chambers
32 Mill Street, Thornbury, ON
Prepared by Corrina Giles, Town Clerk

A. Call to Order

Mayor Alar Soever called the meeting to order with all members in attendance, save Councillor Andrea Matrosovs absent due to attendance at a Grey Sauble Conservation Authority meeting.

Also in attendance Interim Chief Administrative Officer Shawn Everitt, Director of Enforcement Services/Fire Chief Rob Collins, Director of Finance and IT Services Ruth Prince, Director of Infrastructure and Public Works Reg Russwurm, Director of Human Resources Jenn Moreau, Director of Planning and Development Services Nathan Westendorp, Acting Director of Community Services Ryan Gibbons, Manager of Information Technology Cathy Bailey, IT Infrastructure and Security Coordinator John Walsh, Manager of Purchasing & Risk Management Serena Wilgress, and Planner I Travis Sandberg.

Committee then paused for a Moment of Reflection.

▪ Approval of Agenda

Moved by: Peter Bordignon

Seconded by: Rob Sampson

THAT the Agenda of May 22, 2019 be approved as circulated, including any items added to the Agenda, Carried.

▪ Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

▪ Previous Minutes

Moved by: Jim Uram

Seconded by: Rob Potter

THAT the Committee of the Whole minutes of April 29, 2019 and Special Committee of the Whole minutes of May 6, 2019 be adopted as circulated, including any revisions to be made, Carried.

▪ **Adoption of Consent Agenda**

Agenda item B.4.1 2018 Annual Fire Department Report, FAF.19.017 was pulled from the Consent Agenda.

B. Staff Reports, Deputations, Correspondence

Finance, Administration, Enforcement and Fire Reports

To be chaired by Councillor Rob Sampson

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

None

B.3 Staff Reports

B.3.1 Adrienne Campbell – 787439 Grey Road 13 – Noise By-law Relief Request, FAF.19.076

Moved by: Odette Bartnicki

Seconded by: Peter Bordignon

THAT Council receive Staff Report FAF.19.076 “Adrienne Campbell – 787439 Grey Road 13 – Noise By-law Relief Request”; and

AND THAT Council grant relief from the provisions of the Noise By-law for a wedding on Saturday July 13th, 2019 at 787439 Grey Road 13 with reception and music from 4:00 p.m. to 12:00 a.m. conditional on all required approvals being obtained from the Town of The Blue Mountains Fire and Building Departments in advance of the event date, Carried.

B.3.2 Hope Haven Benefit BBQ – 236668 Grey Road 13 (Heathcote Park) - Noise By-law Relief Request, FAF.19.080

Moved by: Peter Bordignon

Seconded by: Jim Uram

THAT Council receive Staff Report FAF.19.080, entitled “Hope Haven Benefit BBQ – 236668 Grey Road 13 (Heathcote Park) – Noise By-law Relief Request”;

AND THAT Council grant relief from the provisions of the Noise By-law for the Hope Haven Benefit BBQ on Saturday June 15th, 2019 at 236668 Grey Road 13 (Heathcote Park) with Beaver Valley Pipes & Drums playing bagpipes and drums intermittently from 12:00 p.m. to 6:00 p.m., Carried.

B.3.3 Stephanie Clark – 787439 Grey Road 13 – Noise By-law Relief, FAF.19.082

Moved by: Odette Bartnicki

Seconded by: Rob Potter

THAT Council receive Staff Report FAF.19.082 “Stephanie Clark – 787439 Grey Road 13 – Noise By-law Relief Request”; and

AND THAT Council grant relief from the provisions of the Noise By-law for a wedding on Saturday June 22nd, 2019 at 787439 Grey Road 13 with reception and live music from 4:00 p.m. to 12:30 a.m. conditional on all required approvals being obtained from the Town of The Blue Mountains Fire and Building Departments in advance of the event date, Carried.

B.4 Finance, Administration, Enforcement and Fire “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda

B.4.1 2018 Annual Fire Department Report, FAF.19.017

Moved by: Odette Bartnicki

Seconded by: Rob Potter

THAT Council receive Staff Report FAF.19.017, entitled “2018 Annual Fire Department Report” for information, Carried.

B.5 Correspondence, if any

None

Community Services and Infrastructure & Public Works Reports

To be chaired by Councillor Rob Potter

B.6 Deputations, if any

**B.6.1 Presentation: J.L. Richards, Brent Bouteiller, P. Eng., Senior Civil Engineer
Re: Town of The Blue Mountains Municipal Master Plan for Town-Wide Water Distribution**

Brent provided the presentation to Council regarding the Municipal Master Plan for Town Wide Water Distribution including the Study Area, Class EA Process – Approach 1 Master Plan, Preferred Alternatives including costs and Preferred Alternative Build-Out Capital Cost. Brent spoke regarding the next steps noting that the Public Information Centre will be held on May 29 with the Master Plan report to be presented to Council for acceptance.

**B.6.2 Presentation: J.L. Richards, Jane Wilson, P. Eng., Environmental Engineer
Re: Community of Clarksburg Water and Wastewater Servicing Master Plan**

Jane Wilson of JL Richards spoke regarding the Water and Wastewater Servicing Master Plan reviewing the problem and opportunity statement, study area boundary, study area overview, key issues, shortlisted alternatives, costing approach, options for consideration and reviewed the preferred option. Jane spoke regarding who pays for what and factors effecting the cost. Jane reviewed the next steps including incorporating comments from the public and agencies into the Phase 2 Report, draft Project File to be presented to Council and Notice of Completion to be issued by the Town for 30-day review. Jane noted that the Town can consider Project Implementation (phase 5) of the preferred alternatives.

Moved by: Odette Bartnicki

Seconded by: Peter Bordignon

THAT Council direct staff to provide a report regarding a well and septic health awareness program in cooperation with the Grey Bruce Health Unit for Council consideration to the August 26, 2019 Committee of the Whole meeting;

AND THAT Council direct staff to communication health awareness messaging through the Town's website regarding safe drinking well water, Carried.

**B.6.3 Presentation: Reg Russwurm, Director of Infrastructure & Public Works
Re: Infrastructure Capital and Operational Program Delivery Models**

Director of Infrastructure and Public Works Reg Russwurm spoke reviewing the Infrastructure Capital and Operational Program Delivery Models including Fee for Service, Selected Assignments by Contracted Staff, Selected Assignments by Contracted Staff, Construction Monitoring by Town Staff, Design and Construction Monitoring by Town Staff, including recommendations. Reg reviewed the next steps including identify projects with opportunity for alternate delivery models, identify space needs requirements and options, prepare costing models, finalize project delivery business plan, Council presentation and direction and consideration within the draft 2020 Town Budget

B.7 Public Comment Period (each speaker is allotted three minutes)

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None

B.8 Staff Reports

B.8.1 Delivery of 2019 Infrastructure Consulting Assignments, CSPW.19.042

Moved by: Jim Uram

Seconded by: Alar Soever

THAT Council receive Staff Report CSPW.19.042, entitled "Delivery of 2019 Infrastructure Consulting Assignments";

AND THAT Council authorize Staff to create and fill up to an 18 month contract staff position to prepare:

1. Roads Depot Expansion Needs Assessment to consider:
 - a. Road winter maintenance using either internal and/or contracted snow ploughing equipment and operators;
 - b. Extent of sidewalk winter maintenance and whether to use internal and/or contracted snow ploughing equipment and operators;
 - c. Space needs for Ravenna Public Works Yard;
 - d. Warrants for and space needs for Craigeith and/or other satellite yards including consideration of Community Service's requirements; and,
 - e. Other activities that are relevant to the above;
2. Solid Waste Diversion Improvement Study; and,

AND THAT Council authorize Staff to retain engineering consulting firms where necessary to undertake the:

1. Transportation Master Plan Environmental Assessment;
2. Eastside Water Storage and Distribution Improvements Environmental Assessment; and,
3. Westside Water Storage and Distribution Improvements, Carried.

B.8.2 Infrastructure Capital and Operational Program Delivery Models, CSPW.19.043

Moved by: Rob Sampson

Seconded by: Jim Uram

THAT Council receive Staff Report CSPW.19.043 entitled "Infrastructure Capital and Operational Program Delivery Models";

AND THAT Council direct Staff to develop a business plan to create internal engineering capabilities as outlined in Staff Report CSPW.19.043;

AND THAT Council authorize Staff to utilize external engineering services for Infrastructure and Public Works Department projects within the 2019 Capital Budget with engineering fees identified, and direct Staff to require multi-year design and construction administration assignments to be flexible to enable the Town undertaking the contract administration phase of the assignment internally, Carried.

B.8.3 Special Event By-law 2013-39 Public Meeting Follow Up, CSPW.19.038

Moved by: Peter Bordignon

Seconded by: Odette Bartnicki

THAT Council receive Staff Report CSPW.19.039, entitled "Special Event By-law 2013-39 Public Meeting Follow Up";

AND THAT Council repeal Special Event By-law 2013-39 and replace it with a new Special Event By-law, Carried.

B.9 Community Services and Infrastructure and Public Works "Information Reports" and correspondence to be considered in the adoption of the Consent Agenda

None

B.10 Correspondence, if any

None

**Planning & Development Services Reports
To be chaired by Councillor Jim Uram**

B.11 Deputations, if any

None

B.12 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting. Each speaker is allotted three minutes.

None

B.13 Staff Reports

None

B.14 Planning & Development Services Information Reports and correspondence to be considered in the adoption of the Consent Agenda:

None

B.15 Correspondence, if any

None

C. 5:00 PM Public Meetings / Deputations

Under the authority of the *Municipal Act, 2001* and in accordance with Ontario's *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), The Corporation of the Town of The Blue Mountains wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Town's website and or/ made available to the public upon request.

C.1 Statutory Public Meetings

None

C.2 Deputation

None

D. New and Unfinished Business

D.1 Notice of Motion (Council)

Deputy Mayor Bartnicki provided the following Notice of Motion to be included on the next Council Agenda.

WHEREAS the Sustainable Path, 2010, includes the goal: "Become a community that supports a movement towards a zero-waste society" p.35, and:

WHEREAS 82% of Canadians are urging the Federal Government to tackle plastic pollution (Angus Reid Forum Poll March 14-17, 2019), and:

WHEREAS, the Ontario government released Preserving and Protecting our Environment for Future Generations and stated that "Plastics is a priority from our government's point of view, particularly as we talk about plastics in our waterways" (Rod Phillips, Minister of the Environment, Conservation and Parks (November 29, 2018), and;

WHEREAS municipalities and cities across Canada, including tourist destinations such as Bayfield, Ontario, Vancouver, BC and world class resorts such as Whistler Blackcomb have already successfully implemented similar actions, and;

WHEREAS many retailers and food service operators in the Town of The Blue Mountains have indicated that they have or are moving towards alternatives to plastic shopping bags at point of sale, plastic straws and stir sticks, and recognizing that some businesses will require additional time to adapt to the elimination of single-use plastics and that the elimination of other plastics such as water bottles will require availability of other options such as filling stations, and;

WHEREAS the Town's Solid Waste Solution, 2008 established targets of 60% waste diversion by 2015, 75% by 2025 and 85% by 2050, and that our current rate of waste diversion is limited to only 30% which unchanged will exhaust the landfill in half its intended life and is economically inefficient and unsustainable, and further that plastics clog drainage systems and can cause unnecessary flooding, and that discarded plastic bags and containers collect standing water and create a breeding

ground for mosquitos which can carry West Nile or Triple E Virus, causing threats to public health and significant infrastructure costs for taxpayers, and;

WHEREAS it is recognized that some single-use plastics may continue to be permitted upon request for specific reasons such as accommodating special or health needs, and for food safety, and it is acknowledged that municipal bans do not prohibit visitors from bringing single-use items to the Town of The Blue Mountains, and;

WHEREAS, a previous motion brought on April 16th, 2019 was referred to the Sustainability Committee which has no meeting scheduled to date, and it is acknowledged that a permanent Town-wide ban will take considerable time, resources, education, publication and other work over a longer period, and;

IT IS RECOMMENDED THAT COUNCIL adopt, support and encourage an interim voluntary ban on the use of single-use plastic shopping bags, plastic straws and stir sticks effective July 1st, 2019, and that Council direct staff to:

1. Promote a voluntary ban on single-use plastic bags, straws, stir sticks by publishing messaging in the upcoming tax bill mailing, on the Town's website home page and through all of the Town's commonly-used media beginning no later than June 15th 2019 that states that includes the following position:

"Council supports the protection of the environment of the Town of The Blue Mountains

Through the reduction and future elimination of single-use plastic bags, straws, stir sticks and water bottles, and encourages all businesses, community members and visitors to avoid the use of these products whenever possible. Council recognizes and appreciates the efforts of all stakeholders towards measures that support the sustainability of the natural environment in the Town of The Blue Mountains."

2. Phase out the sale of bottled water and the use of single-use plastic cups, straws and stir sticks at all Town-owned facilities and events by December 2019 in order to model good environmental practices;
3. Develop a three-year plan to increase the number of water bottle re-filling stations on Town-owned properties, to be included in the 2020, 2021 and 2022 budget cycles;
4. Develop recognition/reward signage (i.e. "We've gone green for a Blue future" or similar) for business operators who model good environmental practices by not supplying single-use shopping bags, water bottles, straws and stir sticks;
5. Investigate the development and costs of a Town of Blue Mountains reusable bag-for-life or fabric bag options with appropriate logo for possible purchase by retailers at cost, and to be used for various promotional events; by the Town;

COUNCIL direct staff to develop a plan by January 20th, 2020 to implement a full ban of single use plastic bags, straws, stir sticks effective July 1st, 2020, working in conjunction with the Sustainability Committee, including but not limited to:

1. Appropriate educational messaging/marketing to the general public and to all businesses including but not limited to the Thornbury BIA, Chamber of Commerce, CVA and BMVA and to all local service and sports organizations to raise awareness of the environmental impacts of single use plastics and the

rationale behind the ban and to provide ample time for transition to single-use plastics free operations by July 1st, 2020.;

2. Establish a budget for supporting these and related waste diversion initiatives in consultation with the Sustainability Committee to come to Council in October 2019.

D.2 Additions to the Agenda

None

E. Notice of Meeting Dates

Special Committee of the Whole Meeting, May 27, 2019
Town Hall, Council Chambers

Council Meeting, June 3, 2019
Town Hall, Council Chambers

Committee of the Whole Meeting, June 10, 2019
Town Hall, Council Chambers

F. Adjournment

Moved by: Rob Potter

Seconded by: Odette Bartnicki

THAT this Committee of the Whole does now adjourn at 4:43 p.m. to meet again, June 10, 2019, Town Hall, Council Chambers, or at the call of the Chair, Carried.

Alar Soever, Mayor

Corrina Giles, Town Clerk