



Agenda

Council Compensation Review Committee

Meeting Date: July 24, 2019
Meeting Time: 3:00 p.m.
Location: Town Hall – 32 Mill Street
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

- **Approval of Agenda**

Recommended (Moved by, Seconded by)

THAT the Agenda of July 24, 2019 be approved as circulated, including any additions to the Agenda.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Council Compensation Review Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes (June 26, 2019)**

Recommended (Moved by, Seconded by)

THAT the Minutes of June 26, 2019 be approved as circulated, including any revisions to be made.

B. Staff Reports, Deputations, Correspondence

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 fifteen minutes is allotted at the Meeting to receive public comments regarding Council Compensation Review Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 Review of Action Items Tracking Chart

C.1.1 Interviews with Former Members of Council and Chief Administrative Officer regarding Council Job Analysis Survey data – John White and Robert Turner (verbal)

Note: Staff seeking guidance from the Committee regarding key themes from interviews with former Members of Council and Chief Administrative Officer.

C.1.2 Research for the Council Position of Research Assistant

C.1.3 Core Factors and Modifying Factors for Comparator establishment

C.1.4 Compensation Philosophy Development – Robert Turner

C.1.5 Consideration of key Committee milestones

Note: Confirmation regarding dates for staff report and public consultation process regarding Council Compensation Review Committee.

C.1.6 Consideration of advertising Committee of Council meeting dates, and ability to make Deputations

Note: staff are advertising the August 14, 2019 Council Compensation Review Committee meeting to ensure the public is aware of their ability to make comments during the Public Comment Period or by submitting a Deputation Request Form.

D. Correspondence, if any

None

E. Notice of Meeting Dates

August 14, 2019
Town Hall, Council Chambers

F. Adjournment

Recommended (Moved by, Seconded by)

THAT the Council Compensation Review Committee does now adjourn at (TIME) p.m. to meet again at the call of the Chair.