



Agenda

Code of Conduct Review Sub-Committee

Meeting Date: July 15, 2019
Meeting Time: 2:00 p.m. – 4:00 p.m.
Location: Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

- **Approval of Agenda**

Recommended (Moved by, Seconded by)

THAT the Agenda of July 15, 2019 be approved as circulated, including any additions to the Agenda.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Code of Conduct Review Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes (June 17, 2019)**

Recommended (Moved by, Seconded by)

THAT the Minutes of June 17, 2019 be approved as circulated, including any revisions to be made.

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 fifteen minutes is allotted at the Meeting to receive public comments regarding Code of Conduct Sub-Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

B.3 Staff Reports, if any

None

C. Matters for Discussion

**C.1 Memorandum: Jennifer Moreau, Director of Human Resources
Re: Council Feedback regarding Code of Conduct Draft**

NOTE: Also included for reference is the DRAFT POL.COR.07.07 Code of Conduct for Members of Council and Local Boards, as presented at the July 3, 2019 Committee of the Whole meeting.

D. Correspondence

None

E. New and Unfinished Business

E.1 Additions to the Agenda

E.2 Items Identified for Discussion at the Next Meeting

F. Notice of Meeting Dates

No additional meetings have been scheduled at this time.

G. Adjournment

Recommended (Moved by, Seconded by)

THAT the Code of Conduct Review Sub-Committee does now adjourn at (TIME) p.m. to meet again at the call of the Chair.