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## The Blue Mountains Public Library Board Meeting

**Meeting Date:** May 23, 2019  
**Meeting Time:** 9:00 a.m. Open Session Committee of the Whole  
**Location:** L.E. Shore Boardroom  
**Prepared By:** Dr. Sabrina Saunders, CEO/Secretary of the Board

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**In Attendance:** Maurice Pepper (Chair)      ~~Dorothy Cammaert~~      Laurey Gillies  
 Jesse T. Glass, Q.C.      Rob Potter      Odeen Probert  
 Joanne Vivona      ~~Gary Zalot~~

**Absent:** N/A

**Regrets:** Dorothy Cammaert      Gary Zalot

**Staff:** Dr. Sabrina ER Saunders, CEO  
 Emma Barker, Manager of Public Services & Community Outreach  
 Elisa Chandler, Manager of Technical Services  
 Andrea Wilson, Curator Craighleith Heritage Depot

**Prepared By:** Dr. Sabrina ER Saunders, CEO

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### A. Call to Order

The Chair called the meeting to order at 9:10am. Dr. Sabrina Saunders facilitated the morning session and Committee Chair Laurey Gillies the afternoon session.

### B. 21<sup>st</sup> Century GLAMs and the BMPL Building Program

#### *21<sup>st</sup> Century GLAM. What is it? What Does it look like? How do we achieve it?*

- Presentation of ADM.19.25 entitled “Gap Analysis and Building Program Report”
- Presentation of Images of comparators and exemplar spaces
- Comparators to TBM, population, service statistics
- Presentation of Programs & Services

#### **Building Program**

- Type of spaces required in LES to achieve 21<sup>st</sup> GLAM expectations
- Operational needs and challenges in the current LES
- Operational needs and challenges in the current CHD
- Identify potential direction to Board

The CEO, with BMPL managers, presented a detailed virtual tour of images to further describe the ADM.19.25 entitled “Gap Analysis Building Program Report”. The Board had conversations about the concepts behind 21<sup>st</sup> Century GLAMs and how BMPL can move forward with needs. Points made were the importance of separating the repairs of buildings, from renovations (non-DC) and expansions to keep costs clearly identified. The Board identified the need to provide a workshop to Council and to the public on the activities towards LE Shore expansion and successes and comparators of BMPL. Each of these points were brought forward to the Special Board Meeting to follow the planning session.

## **C. Action Plan 2019 and 2020 with Gap Analysis of Training Needs**

### ***Action Plan 2019 and 2020***

- Discuss the Action Plan 2019 and make final amendments
- Discuss what items should be considered in the Action Plan 2020
- Discuss 2020 Capital and Special Projects Planning (early budget discussions)

### ***Gap Analysis for Training***

- What training does Board need in balance of 2019
- What training does Board need in 2020 (planning & early budget discussions)
- Identify budgetary needs

This session included a comprehensive review of the Action Plan 2019 including how the Board intended to accomplish each of the deliverables, the budgetary needs and additional information (reports or training) would be required for successful accomplishment of the 2019 Action Plan. A brief discussion of the 2020 Action Plan was discussed as it pertained to budget needs. While the actual 2020 Plan will be brought forward at the November 2019 or January 2020 meeting, the budgetary needs for this plan would be decided by the July meeting. Budget needs for Fundraising/Capital Campaign were identified. The Strategic Plan included a fourth year and first year budget, but no current budget for the 2<sup>nd</sup> or 3<sup>rd</sup> years of the Board term. These were identified to be added. The 25<sup>th</sup> anniversary occurring in December 2020 was identified as a Board priority for 2020. Training focus was identified to pertain to branding, communications/advocacy, and capital campaign/fundraising.

## **D. Adjourned**

The Committee of the Whole was adjourned at 3:42pm and the Board moved into the Special Board Meeting.

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Maurice Pepper, Chair

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Dr. Sabrina Saunders, Board Secretary