



Agenda

Sustainability Committee

Meeting Date: July 10, 2019 REVISED
Meeting Time: 1:00 p.m. – 4:00 p.m.
Location: Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

- **Approval of Agenda**

Recommended (Moved by, Seconded by)

THAT the Agenda of July 10, 2019 be approved as circulated, including any additions to the Agenda.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Sustainability Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes (May 24, 2019, June 7, 2019)**

Recommended (Moved by, Seconded by)

THAT the Minutes of May 24, 2019 and June 7, 2019 be approved as circulated, including any revisions to be made.

B. Staff Reports and Deputations

B.1 Deputations, if any

B.1.1 Presentation: Town Clerk, Corrina Giles Re: Overview of Town's Procedural By-law 2018-20

Note: Presentation material included is the Town's Procedural By-law 2018-20.

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 fifteen minutes is allotted at the Meeting to receive public comments regarding Sustainability Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

B.3 Staff Reports, if any

B.3.1 Sustainability Committee Resources, FAF.19.135

Recommended (Moved by, Seconded by)

THAT Council receive Staff Report FAF.19.135, entitled “Sustainability Committee Resources” for information purposes;

AND THAT the Sustainability Committee request that Council consider additional funding to an upset limit of \$21,000 be established in 2019 and \$58,000 in 2020 to hire a 12 month contract Sustainability position reporting to the CAO and to provide resources to the Sustainability Committee;

AND THAT the Sustainability Committee request that staff develop a Request for an Additional Full Time Staff Position “Manager of Sustainability” for consideration in the proposed 2020 Budget.

B.3.2 Sustainable Path Funding Information, FAF.19.101

Recommended (Moved by, Seconded by)

THAT the Sustainability Committee receive Staff Report FAF.19.101 entitled “Sustainable Path Funding Information” for information purposes.

C. Matters for Discussion

C.1 Sustainability Committee Terms of Reference Review

C.2 Update from Sub-Committee revising the Terms of Reference

NOTE: Revised DRAFT Terms of Reference provided.

C.3 Update from Sub-Committee regarding Single-Use Plastics

C.4 Discussion of next steps re June 3rd Motion re single-use plastics and timelines in the motion that are directed to the Sustainability Committee for response by August 26th, Deputy Mayor Bartnicki

Note: Included for the Committee’s reference is the June 3, 2019 motion regarding Single-Use Plastics.

C.5 Email from Councillor Potter dated June 14th to Committee Members, Deputy Mayor Bartnicki

C.6 Discussion of Merits, and Possible Scheduling, of a Work Planning Session, Sally Leppard (verbal)

C.7 Sustainability Committee Background Information (verbal)

Note: staff are requesting the Committee's feedback regarding requested background information. Documents/information requested so far include:

- Sustainable Path;
- Achieving a Sustainable Future: Draft Federal Sustainable Development Strategy for Canada, 2019-2022.

C.8 Discussion regarding Committee Contacts (verbal)

C.9 Tree Preservation By-law Update, Councillor Andrea Matrosovs (verbal)

Note: Included for the Committee's reference is the May 13, 2019 motion regarding the Tree Preservation By-law update.

C.10 Town Policies & Legislation Acknowledgement

D. Correspondence

D.1 Drinking Water Source Protection

Re: Modernizing the Conservation Authorities Act

Received for information

D.2 Drinking Water Source Protection Committee

Re: First Progress Report

Received for information

NOTE: Council referred items D.1 and D.2 to the Sustainability Committee for information at the June 3, 2019 Council meeting.

D.3 City of Brantford

Re: Request for Support regarding Single-Use Plastic Straw

For Committee consideration and report back to Council

NOTE: Council referred item D.3 to the Sustainability Committee for consideration and report back to Council at the May 13, 2019 Council meeting.

E. New and Unfinished Business

E.1 Additions to the Agenda

E.2 Items Identified for Discussion at the Next Meeting

F. Notice of Meeting Dates

August 14, 2019

Town Hall, Council Chambers

G. Adjournment

Recommended (Moved by, Seconded by)

THAT the Sustainability Committee does now adjourn at (TIME) p.m. to meet again at the call of the Chair.