



Agenda

The Blue Mountains, Special Committee of the Whole Meeting

Meeting Date: July 8, 2019 REVISED
Meeting Time: 1:00 p.m.
Location: Town Hall, Council Chambers
32 Mill Street, Thornbury, ON
Prepared by Corrina Giles, Town Clerk

A. Call to Order

- **Moment of Reflection**
- **Approval of Agenda**

Recommended (Move, second)

THAT the Agenda of July 8 2019 be approved as circulated, including any items added to the Agenda.

- **Declaration of Pecuniary Interest and general nature thereof**
NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes**

None

- **Adoption of Consent Agenda**

With the adoption of the Consent Agenda, all Recommendations found within the staff reports at Agenda items B.9 and B.14 as listed:

- **B.9.1 2nd Quarter 2019 Capital Project Status Report, CSPW.19.029**
- **B.14.1 Public Meeting Information Report – Romspen Proposed Draft Plan of Subdivision (Part of Lot 26, Concession 6), PDS.19.78**

are then approved or received by the Committee of the Whole, as noted. The Consent Agenda content is available to the public when the Agenda is finalized but is not subject to discussion from the floor at this time, however, representations may be made at subsequent meetings on matters of interest.

Recommended (Move, second)

THAT the Consent Agenda of July 8, 2019 be adopted as circulated, less any items requested for separate review and discussion.

B. Staff Reports, Deputations, Correspondence

Finance, Administration, Enforcement and Fire Reports

To be chaired by Councillor Rob Sampson

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

B.3 Staff Reports

None

B.4 Finance, Administration, Enforcement and Fire “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda

None

B.5 Correspondence, if any

None

Community Services and Infrastructure & Public Works Reports

To be chaired by Councillor Rob Potter

B.6 Deputations, if any

B.6.1 Presentation: Mike Campbell, Construction Coordinator Re: Elma Street and Alice Street Area Reconstruction

B.6.2 Presentation: Jeffery Fletcher, Manager of Solid Waste and Special Projects Re: Bridges 2 & 3 and Bridge 13 Improvements

**B.6.3 Presentation: Mike Campbell, Construction Coordinator
Re: Peel Street Reconstruction**

B.7 Public Comment Period (each speaker is allotted three minutes)

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B.8 Staff Reports

B.8.1 Request for Engineering Services Agreement Increase – Thornbury Wastewater Treatment Headworks Upgrade, CSPW.19.036

Recommended (Move, second)

THAT Council receive Staff Report CSPW.19.036 entitled “Request for Engineering Services Agreement Increase – Thornbury Wastewater Treatment Headworks Upgrade”;

AND THAT Council approve increasing the Engineering Services Agreement to J. L. Richards & Associates Ltd. for the Thornbury Wastewater Treatment Plant Headworks Expansion by an upset limit of \$140,000 from \$211,755.75 to \$351,755.75 for the expansion of the Headworks Building to house the headworks equipment per the terms and conditions outlined in Staff Report CSPW.19.036.

B.8.2 Hidden Lake Road Area Class Environmental Assessment – Consideration of Scope Change, CSPW.19.053

Recommended (Move, second)

THAT Council receive Staff Report CSPW.19.053, entitled “Hidden Lake Road Area Class Environmental Assessment – Consideration of Scope Change”;

AND THAT Council approve increasing the Hidden Lake Road Area Class Environmental Assessment project budget by \$60,055 from \$165,000 to \$225,055 funded from the Roads and Related Development Charges;

AND THAT Council approve increasing the Engineering Services Agreement to Tatham Engineering for the Hidden Lake Road Area Class Environmental Assessment by the upset limit of \$60,055 from \$163,715 to \$223,770.

B.8.3 Leachate Management Quarterly Update – July 2019, CSPW.19.057

Recommended (Move, second)

THAT Council receive Staff Report CSPW.19.057, entitled “Leachate Management Quarterly Update – July 2019”;

AND THAT Council endorse proceeding with a sole source negotiated procurement of the Odomatic System from Environmental & Power Solutions Inc. for treatment of leachate odours and based on the successful trials;

AND THAT Council approve the creation of a \$50,000 capital budget for the installation of an electrical service extension at the Landfill Site to be funded from 2019 taxation.

B.8.4 Creation of Senior Infrastructure Project Coordinator Position, CSPW.19.058

Recommended (Move, second)

THAT Council receive Staff Report CSPW.19.058, entitled “Creation of Senior Infrastructure Capital Project Coordinator Position”;

AND THAT Council approve the revision of an existing Infrastructure Capital Project Coordinator position to a Senior Infrastructure Capital Project Coordinator position as outlined in Staff Report CSPW.19.058.

B.8.5 Request for Municipally Significant Event Designation and Exemption from the Noise By-law for Beaver Valley Fall Fair, CSPW.19.055

Recommended (Move, second)

THAT Council receive Staff Report CSPW.19.055, entitled “Request for Municipally Significant Event Designation and Exemption from the Noise By-law for Beaver Valley Fall Fair”;

AND THAT Council designate the “Beaver Valley Fall Fair” a municipally significant event;

AND THAT Council approve the request for relief from the provisions of the Town’s Noise By-law, as outlined in the report, subject to approval through the Special Event Notification process.

B.9 Community Services and Infrastructure and Public Works “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda

B.9.1 2nd Quarter 2019 Capital Project Status Report, CSPW.19.029

Recommended (Move, second)

THAT Council receive Staff Report CSPW.19.029, entitled “2nd Quarter 2019 Capital Project Status Report” for their information.

B.10 Correspondence, if any

**B.10.1 David Finbow, Land Development, Planning & Building Code Consulting
Re: Hidden Lake Road Class Environmental Assessment – Consideration of Scope Change**

Planning & Development Services Reports

To be chaired by Councillor Jim Uram

B.11 Deputations, if any

None

B.12 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting. Each speaker is allotted three minutes.

B.13 Staff Reports

B.13.1 Review of Bed and Breakfast Policy Framework, PDS.19.86

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.86, entitled “Review of Bed and Breakfast Policy Framework”;

THAT Council provide direction to Staff to investigate developing new municipal land use policies relating to Bed and Breakfast Uses and to provide recommendations through a future Staff Report;

AND THAT Council pass a resolution stating that Council will not consider any new site-specific re-zoning applications for Bed and Breakfast Establishments until the sooner of new policy recommendations being in place, or July 1st, 2020.

B.13.2 Review of Planning & Development Engineering Services Fees, PDS.19.88

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.88, entitled “Review of Planning & Development Engineering Services Fees” be received;

AND THAT Council authorize staff to engage Watson & Associates on a sole source basis to complete an updated review of fees related to Planning and Development Engineering activities;

AND THAT Council direct staff to update the Terms of Reference for the fee review to include a review of Levels of Service and associated fee structure recommendations;

AND THAT the scope work outlined in Attachment #1 and the Level of Service review be undertaken to an upset budget limit of \$60,000.

B.14 Planning & Development Services Information Reports and correspondence to be considered in the adoption of the Consent Agenda:

B.14.1 Public Meeting Information Report – Romspen Proposed Draft Plan of Subdivision (Part of Lot 26, Concession 6), PDS.19.78

Recommended (Move, second)

THAT the Committee receive Staff Report PDS.19.78 “Public Meeting Information Report -Romspen Proposed Draft Plan of Subdivision (Part of Lot 26, Concession 6)”, for information purposes.

B.15 Correspondence, if any

None

C. 5:00 PM Public Meetings / Deputations

Under the authority of the *Municipal Act, 2001* and in accordance with Ontario’s *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), The Corporation of the Town of The Blue Mountains wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Town’s website and or/ made available to the public upon request.

C.1 Statutory Public Meetings

C.1.1 Public Meeting: Draft Plan of Subdivision

Re: Part of Lot 26, Concession 6 (Rompsen)

C.1.2 Public Meeting: Sale of Surplus Land Block 29, Plan 16M-14

Re: Vacant Land at High Bluff Land and Peel Street

C.2 Deputation

None

D. New and Unfinished Business

D.1 Notice of Motion (Council)

D.2 Additions to the Agenda

E. Notice of Meeting Dates

Special Committee of the Whole Meeting, July 15, 2019, 11:00 a.m.
Town Hall, Council Chambers

Council Meeting, July 15, 2019
Town Hall, Council Chambers

Special Council Meeting, July 16, 2019, 7:00 p.m.
Town Hall, Council Chambers

F. Adjournment

Recommended (Move, second)

THAT this Committee of the Whole does now adjourn at (time) p.m. to meet again, August 26, 2019, Town Hall, Council Chambers, or at the call of the Chair.