

**Council Compensation Review Sub-Committee Action Item Tracking Chart**

<b>No.</b>	<b>Description</b>	<b>Owner</b>	<b>Date Assigned</b>	<b>Due Date</b>	<b>Status</b>	<b>Date Closed</b>
1	Council Job Analysis Survey	Shawn Everitt	April 24.2019	1-May-19	Complete	May 29.2019
2	Purchase of Journal Article: How much is Enough - Kurt Schobel	Jennifer Moreau	April 24.2019	ASAP	Purchased and circulated to Committee Members	April 29.2019
3	Non-cash benefits - research - what do we currently provide to Council	Jennifer Moreau	April 24.2019	21-May-19	Complete - added to June 3, 2019 Agenda	May 29.2019
4	Copy of the Expense Policy By-law for Council	Jennifer Moreau	April 24.2019	21-May-19	Complete	May 29.2019
5	FIR Data -working with Ruth Prince - determine what information from the FIR can be shared with the Committee to establish a list of factors for comparison to other municipalities from the FIR	Jennifer Moreau	April 24.2019	21-May-19	Complete	May 29.2019
6	Research of other municipalities who have recently completed Compensation Reviews with an External Committee. Share the reports they have created with the Committee.	Jennifer Moreau	April 24.2019	21-May-19	Complete	May 29.2019
7	Include a section for "Action Planning" on subsequent CCRC Meeting Agendas	Sarah Merrifield	24-Apr-19	22-May-19	Complete - added to June 3, 2019 Agenda	30-Apr-19
8	Ensure staff report with remuneration recommendations includes language re: potential outside remuneration (Conservation Authorities, etc)	Jennifer Moreau	24-Apr-19	TBD		
9	SMT to consider inclusion of "Hot Topic" button regarding Council Remuneration	Shawn Everitt	24-Apr-19	May-19		
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