



# Staff Report

## Finance and IT Services

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**Report To:** Committee of the Whole  
**Meeting Date:** June 10, 2019  
**Report Number:** FAF.19.084  
**Subject:** 2019 Thornbury Business Improvement Area Levy  
**Prepared by:** Ruth Prince, Director of Finance and IT Services

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### A. Recommendations

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THAT Council receive Staff Report FAF.19.084, entitled “2019 Thornbury Business Improvement Area Levy”;

AND THAT Council enact a By-law to Levy a Special Charge upon Rateable Property in the Thornbury Business Improvement Area.

### B. Overview

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This report presents the 2019 Thornbury Business Improvement Area (BIA) Levy.

### C. Background

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The *Municipal Act, 2001, S.O. 2001, c.25 (Section 208(1))* states that “The municipality shall annually raise the amount of money required for the purposes of the board of management, including any interest payable by the municipality on money borrowed by it for the purposes of the board of management.”

### D. Analysis

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At the Annual General Meeting of the Thornbury BIA on May 1, 2019, the BIA Board of Directors approved that the proposed 2019 Thornbury Business Improvement Area 2019 Draft Budget be presented to Council on May 27, 2019. After the presentation of the 2019 Thornbury draft BIA Budget, Council adopted the following recommendation:

THAT Council approved the Thornbury Business Improvement Area 2019 Draft Budget as presented, CARRIED.

The 2019 Budget for the BIA levy requirement is \$108,000 (2018 was also 108,000). In 2018, the individual unit BIA levy amount was \$900 (120 units) and in 2019 the levy amount will also be \$900.00 (120 units). In 2018 there were 2 new businesses and 2 businesses closed.

Staff reviewed the 2019 BIA membership list with the Chair of the Thornbury BIA, George Matamoros.

The 2019 BIA levy will be levied on the 2019 final property tax bill with due dates of August 28, 2019 and October 28, 2019.

Staff will be bringing forward a separate report, to address the May 27, 2019 resolution as identified below.

THAT Council receive correspondence Item B.5.1 Thornbury Auto, Diversified Transportation Services and Lakeshore Manufacturing Re: Request for consideration to remove businesses from the Thornbury Business Improvement Area (BIA) Levy By-law 2016-39 from Thornbury Auto, Diversified Transportation Services and Lakeshore Manufacturing;

AND THAT Council direct staff to provide a report outlining the process and legislative requirements to alter a designated BIA boundary;

AND THAT Council refer Correspondence Item B.5.1 Thornbury Auto, Diversified Transportation Services and Lakeshore Manufacturing Re: Request for consideration to remove businesses from the Thornbury Business Improvement Area (BIA) Levy By-law 2016-39 to the BIA for their information, Carried.

## **E. The Blue Mountains Strategic Plan**

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Goal #4: Promote a Culture of Organizational and Operational Excellence  
Objective #4: To Be a Financially Responsible Organization

## **F. Environmental Impacts**

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None.

## **G. Financial Impact**

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The balance in the BIA Reserves at December 31, 2018 was \$70,964.

## **H. In consultation with**

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Kris Couture, Tax Collector  
George Matamoros, Chair Thornbury Business Improvement Area

## **I. Public Engagement**

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The topic of this Staff Report has not been subject to a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required.

Comments regarding this report should be submitted to Ruth Prince at [directorfit@thebluemountains.ca](mailto:directorfit@thebluemountains.ca).

## **J. Attached**

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1. 2019 Draft By-law to Levy a Special Charge upon Ratable Property in the Thornbury Business Improvement Area
2. By-law No. 2014-30 – Being a By-law to repeal the Town of Thornbury By-law No. 25-1981 and to designate an area as an improvement area with the Town of Thornbury and establish a board of management.

Respectfully Submitted,

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Director of Finance and IT Services

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