



Agenda

Council Compensation Review Committee

Meeting Date: June 3, 2019
Meeting Time: 8:30 a.m. – 10:30 a.m.
Location: Town Hall – 32 Mill Street
Prepared by: Jennifer Moreau, Director of Human Resources

A. Call to Order

- **Approval of Agenda**

Recommended (Moved by, Seconded by)

THAT the Agenda of June 3, 2019 be approved as circulated, including any additions to the Agenda.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Council Compensation Review Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes (April 24, 2019)**

Recommended (Moved by, Seconded by)

THAT the Minutes of April 24, 2019 be approved as circulated, including any revisions to be made.

B. Deputations / Presentation

None

C. Action Planning

C.1 Review of Action Items Tracking Chart, May 29, 2019

1. Council Job Analysis Survey
2. Purchase of Journal Article: "How much is enough" – Kurt Schobel
3. Non-cash benefits research
4. Copy of the Town's Expense Policy By-law for Council
5. FIR Data for Comparator Establishment
6. Research of other Municipalities that have undertaken Compensation Reviews
7. Staff Report outlining recommendations must include language re: potential outside remuneration (Conservation Authorities, etc.)

8. SMT to consider inclusion of “Hot Topic” button regarding Council Remuneration

D. New and Unfinished Business

- D.1 Review of Project Plan – Key Milestones over the next 4 months
- D.2 Discussion of Proposed Comparable Complexity Towns and Townships – Who will be our Comparators and which measures are proposed as “core” factors and “sub-core” (modifying) factors
- D.3 Report out on similar compensation reports done by these proposed comparators
- D.4 Town Policies and Legislation Acknowledgement

E. Public Comment Period

E.1 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 fifteen minutes is allotted at the Meeting to receive public comments regarding Council Compensation Review matters. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters that are a follow-up to a Public Meeting.

F. Upcoming Meeting Dates

The next meeting date will take place June 26, 2019 at 2:00 p.m. at Town Hall.

G. Adjournment

Recommended (Moved by, Seconded by)

THAT the Council Compensation Review Committee does now adjourn at (TIME) p.m. to meet again June 26, 2019 or at the call of the Chair.