



Staff Report

Community Services

Report To: Committee of the Whole
Meeting Date: May 27, 2019
Report Number: CSPW.19.023
Subject: Single Sourcing for the Purchase of Kubota Mowers
Prepared by: Terry Green, Manager of Parks and Trails

A. Recommendations

THAT Council receive Staff Report CSPW.19.023, entitled "Single Sourcing for the Purchase of Kubota Mowers";

AND THAT Council approve the Single Sourcing of Kubota Mowers for the Community Services Department until December 31, 2023.

B. Overview

This report outlines a request for single sourcing the purchase of Kubota mowers for the Community Services Department for a term of five years ending December 31, 2023.

C. Background

The Community Services Department's grass cutting equipment consists of Kubota equipment, excluding grass cutting equipment used for the maintenance of the Tomahawk golf course greens and one Parks and Trails 2009 John Deere Mower. It is scheduled to be replaced due to the number of hours that have been logged on the machine. The current mower needs to have the deck replaced as it has worn through the side along with other items that need to be replaced on the mower. Staff recommend that this piece of equipment be replaced with a Kubota.

D. Analysis

The Community Services Department currently has 6 Kubota mowers in its inventory. If the John Deere mower is replaced, as proposed, there would be a total of 7.

The benefits of staying with the same manufacturer of mower involve engines that use the same parts and lubricants (fuel filters, air filters, blades, pulleys, belts, wheels, engine oil, hydraulic fluid, etc.). This allows staff to be more efficient when purchasing parts and service for the recommended maintenance intervals. Staff are also familiar with the maintenance and operation of Kubota mowers.

Staying with a standard Kubota mower also allows staff to utilize the existing sweeper broom attachment and snow blower attachment. This unit will allow staff to interchange the attachments with the rest of the Kubota equipment.

E. The Blue Mountains Strategic Plan

Goal #4: Promote a Culture of Organizational & Operational Excellence
Objective #4 To Be a Financially Responsible Organization
Objective #5 Constantly Identify Opportunities to Improve Efficiencies and Effectiveness

F. Environmental Impacts

Not applicable.

G. Financial Impact

Total Budget Impact = \$31,000.00 approved in the 2019 budget process.

H. In consultation with

San Dinsmore, Manager of Accounting and Budgets/Deputy Treasurer

Ryan Gibbons, Acting Director of Community Services

Serena Wilgress, Manager of Purchasing and Risk Management

I. Public Engagement

The topic of this Staff Report has not been subject to a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required.

J. Attached

None

Respectfully submitted,

Terry Green
Manager of Parks and Trails

Ryan Gibbons
Acting Director of Community Services

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