



Staff Report

Finance and IT Services

Report To: Special Committee of the Whole
Meeting Date: May 27, 2019
Report Number: FAF.19.077
Subject: Updates to POL.COR.07.05 Purchasing of Goods and Services Policy
– Follow up from Public Meeting
Prepared by: Serena Wilgress, Manager of Purchasing and Risk Management

A. Recommendations

THAT Council receive Staff Report FAF.19.077 entitled “Updates to POL.COR.07.05 Purchasing of Goods and Services Policy – Follow up from Public Meeting” for information purposes.

B. Overview

This report is a follow up to the required Public Meeting to update POL.COR.07.05. No comments were received through the public consultation process.

C. Background

On April 29, 2019, the Town held a Public Meeting to provide the public with the opportunity to review and comment on the proposed amendments to POL.COR.07.05 Purchasing of Goods and Services Policy.

The Purchasing of Goods and Services Policy was advertised per the Town’s notice policy and included on the Town’s website since April 2, 2019.

Staff are proposing that the By-law be presented for Council’s consideration at the June 3, 2019 Council Meeting.

D. Analysis

The Town did not receive any comments prior to the Public Meeting and no verbal comments were received at the Public Meeting.

E. The Blue Mountains’ Strategic Plan

Goal #4: Promote a Culture of Organizational and Operational Excellence
Objective #4: To Be a Financially Responsible Organization

F. Environmental Impacts

None

G. Financial Impact

None

H. In consultation with

Ruth Prince, Director of Finance and IT Services

I. Public Engagement

The topic of this Staff Report has been the subject of a Public Meeting which was held on April 29, 2019. Those who provided comments at the Public Meeting and/or Public Information Centre, including anyone who has asked to receive notice regarding this matter, have been provided notice of this Staff Report.

J. Attached

1. Draft Purchasing of Goods and Services Policy By-law

Respectfully submitted,

Serena Wilgress
Manager of Purchasing and Risk Management

Ruth Prince
Director of Finance and IT Services

For more information, please contact:

Serena Wilgress
purchasing@thebluemountains.ca
519-599-3131 ext. 278

The Corporation of the Town of The Blue Mountains

By-law Number 2019 –

Being a By-law to amend a policy of the Town detailing the procurement of goods and services

WHEREAS subsection 5(3) of the Municipal Act, 2001, chapter 25, S.O. 2001 (the Act), as amended, states that a municipal power, including a municipality's capacities, rights, powers and privileges under section 9, shall be exercised by by-law;

AND WHEREAS section 270 of the *Municipal Act, 2001* states that a municipality shall adopt and maintain policies with respect to certain matters including the procurement of goods and services;

AND WHEREAS Council did enact By-law 2008-94 to adopt a Purchasing of Goods and Services Policy, being policy POL.COR.07.05 on October 15, 2008;

AND WHEREAS it is deemed expedient by Council to amend the previously approved Purchasing of Goods and Services Policy;

NOW THEREFORE the Council of The Corporation of the Town of The Blue Mountains enacts as follows:

1. THAT Town Policy POL.COR.07.05, "Purchasing of Goods and Services Policy", is hereby amended with the revisions detailed in Staff Reports FAF.19.040
2. This By-law shall come into force and take effect upon being passed by Council.

Enacted and passed on this 3rd day of June 2019.

Alar Soever, Mayor

Corrina Giles, Clerk