



Agenda

Council Compensation Review Committee

Meeting Date: April 24, 2019
Meeting Time: 2:00 p.m. – 4:00 p.m.
Location: Town Hall – 32 Mill Street
Prepared by: Jennifer Moreau, Director of Human Resources

A. Call to Order

- **Approval of Agenda**

Recommended (Moved by, Seconded by)

THAT the Agenda of April 24, 2019 be approved as circulated, including any additions to the Agenda.

- **Previous Minutes (March 27, 2019)**

Recommended (Moved by, Seconded by)

THAT the Minutes of March 27, 2019 be approved as circulated, including any revisions to be made.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Council Compensation Review Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

B. Deputations / Presentation

None

C. New and Unfinished Business

C.1 Review of Project Plan – Key Milestones over the next 4 months

Recommended (Moved by, Seconded by)

THAT the Council Compensation Review Committee reviews the project plan and approves key Committee milestones, being _____, and _____, and _____ with a Committee end-date of August 26, 2019.

- C.2 Review of Existing Remuneration Package for Elected Officials
- C.3 Discussion of Proposed Comparable Complexity Towns and Townships – Who will be our Comparators and which measures are proposed as “core” factors and “sub-core” (modifying) factors

Recommended (Moved by, Seconded by)

THAT the Council Compensation Review Committee approve the following Compensation and Benefits comparators and measures for the 2019 Council Compensation Review exercise.

- C.4 Report out on similar compensation reports done by these proposed comparators

Recommended (Moved by, Seconded by)

THAT the Council Compensation Review Committee direct staff to report out on similar compensation reports done by proposed comparators.

- C.5 Town Policies and Legislation Acknowledgement

D. Public Comment Period

D.1 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 fifteen minutes is allotted at the Meeting to receive public comments regarding Council Compensation Review matters. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters that are a follow-up to a Public Meeting.

E. Upcoming Meeting Dates

The next meeting date will take place May 29, 2019 at 2:00 p.m. at Town Hall.

F. Adjournment

Recommended (Moved by, Seconded by)

THAT the Council Compensation Review Committee does now adjourn at (TIME) p.m. to meet again May 29, 2019 or at the call of the Chair.