



Minutes

The Blue Mountains, Special Committee of the Whole Meeting – 2019 Budget

Meeting Date: February 11, 2019
Meeting Time: 8:45 a.m.
Location: Town Hall, Council Chambers
Prepared by: Corrina Giles, Town Clerk

A. Call to Order

Mayor Soever called the meeting to order with all members of Council present save Councillor Uram absent due to a previous commitment. Councillor Bordignon joined the meeting at 2:40 pm.

Also present Interim Chief Administrative Officer Shawn Everitt, Director of Finance and IT Services Ruth Prince, Director of Infrastructure and Public Works Reg Russwurm, Director of Enforcement Services/Fire Chief, Director of Planning and Development Services Nathan Westendorp, Deputy Treasurer/Manager of Accounting & Budgets Sam Dinsmore, Acting Director of Community Services Ryan Gibbons, Communications & Economic Development Coordinator Tim Hendry, Manager of Water & Wastewater Allison Kershaw, Chief Building Official Tim Murawsky and Library Chief Executive Officer Sabrina Saunders.

▪ Approval of Agenda

Moved by: Rob Potter

Seconded by: Odette Bartnicki

THAT the Agenda of February 11, 2019 be approved as circulated, including any items added to the Agenda, Carried.

▪ Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

B. Staff Report/Presentation

B.1 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

None

B.2 Review of Draft 2019 Building Services Budget

Moved by: Rob Potter Seconded by: Andrea Matrosovs

THAT Council approve the Proposed 2019 Building Budget, as presented, for inclusion in the 2019 Draft Budget, Carried.

B.3 Review of Draft 2019 Thornbury Harbour Budget

Moved by: Odette Bartnicki Seconded by: Rob Potter

THAT Council approve the Proposed 2019 Thornbury Harbour Budget, as presented, including Proposed Fees and Charges and Proposed 2019 Operating and Capital Project, being the Fuel System, for inclusion in the 2019 Draft Budget, Carried.

Moved by: Alar Soever Seconded by: Andrea Matrosovs

THAT Council direct staff to provide an update to the 2013 Harbour Business Plan, together with a revised Harbour Rate Structure for consideration in the 2020 Budget, Carried.

B.4 Review of Draft 2019 Water Services Budget

Moved by: Rob Potter Seconded by: Alar Soever

THAT Council approve the Proposed 2019 Water Services Budget, as presented, for inclusion in the 2019 Draft Budget, including the following Proposed 2019 Operating and Capital Projects:

1. Software for Managing Locates;
2. Water Meter Replacement Program;
3. Bulk Water Meter Installation Program;
4. Watermain Leak Detection & Repair Program;
5. SCADA System Improvements;
6. Water Pressure and Flow Monitoring Device Installations;
7. Water and Wastewater Energy Efficiency Improvements
8. Peel Street North Watermain Service Replacement;
9. Substandard Watermain Replacement Program;
10. Vacuum Excavation and Valve Turning Unit Replacement;
11. Eastside Storage and Distribution Improvements EA;
12. Treatment Plant Equipment Replacement;
13. Water and Wastewater Electrical System Protection;
14. Water Pressure Zone 4C Improvements;
15. Westside Storage and Distribution Improvements, Carried.

B.5 Review of Draft 2019 Wastewater Services Budget

Moved by: Odette Bartnicki Seconded by: Rob Potter

THAT Council approve the Proposed 2019 Wastewater Services Budget, as presented, for inclusion in the 2019 Draft Budget, including the following Proposed 2019 Operating and Capital Projects:

1. Sampling Boat;
2. Sewage Pumping Station Pump Rebuild Program;
3. Craigeith Wastewater Treatment Plant Equipment Replacement;
4. Sanitary In-flow and Infiltration Reduction Initiative;
5. SCADA System Improvements;
6. Drake's Path Wastewater Servicing Extension;
7. Peel Street Sewage Pumping Station Upgrades;
8. Thornbury Wastewater Treatment Plant Equipment Replacement;
9. Price's Subdivision Wastewater Servicing Extension;
10. Thornbury Wastewater Treatment Plant Headworks Improvements, Carried.

B.6 Follow-up from Previous Budget Items Requested

Moved by: Rob Potter Seconded by: Andrea Matrosovs

THAT Council approve the Proposed 2019 Administration Fees and Charges, as presented, for inclusion in the 2019 Draft Budget, Carried.

Moved by: Rob Potter Seconded by: Odette Bartnicki

THAT Council approve the Proposed 2019 Office of the Chief Administrative Officer Budget, as presented, for inclusion in the 2019 Draft Budget, Carried.

Moved by: Rob Potter Seconded by: Andrea Matrosovs

THAT Council approve the Proposed Addition of an Executive Assistant Position to provide Committee support, as presented, for inclusion in the 2019 Draft Budget, Carried.

Moved by: Rob Potter Seconded by: Odette Bartnicki

THAT Council approve the Proposed 2019 Sustainability Committee Budget, as revised, with the total expenditures budgeted at \$100,000 in 2019, with the funding split between Gas Tax (66%) and Taxation (34%), for inclusion in the 2019 Draft Budget, Carried.

Moved by: Rob Potter Seconded by: Alar Soever

THAT Council approve the proposed 2019 Economic Development Strategy and Committee Budget, as revised for inclusion in the 2019 Draft Budget, with total expenditures budgeted at \$100,000 for 2019, funded using \$22,500 from Development Charges, \$2,500 Municipal Grant, \$42,500 from Non-Growth Reserves, and \$32,500 from Taxation, Carried.

Moved by: Odette Bartnicki Seconded by: Rob Potter

THAT Council approve the proposed 2019 Communications Strategy and Committee Budget as revised for inclusion in the 2019 Draft Budget, with total expenditures budgeted at \$100,000 for 2019, funded using \$45,000 from Development Charges, \$2,500 Municipal Grant, \$22,500 from Non-Growth Reserves, and \$30,000 from Taxation, Carried.

Moved by: Rob Potter Seconded by: Andrea Matrosovs

THAT Council approve the proposed 2019 Communications and Economic Development Coordinator Budget, as presented for inclusion in the 2019 Draft Budget, including the Proposed 2019 Operating and Capital Project, Semi-Annual Community Guide, Carried.

Councillor Bordignon joined the meeting at 2:40 pm

Moved by: Rob Potter Seconded by: Peter Bordignon

THAT Council approve the proposed 2019 Human Resources Budget, as presented for inclusion in the 2019 Draft Budget, Carried.

Moved by: Peter Bordignon Seconded by: Rob Potter

THAT Council direct that the 2019 Draft Budget include a 52 percentile increase for market adjustment non-union salaries, as at January 1, 2019, Carried.

Moved by: Alar Soever Seconded by: Andrea Matrosovs

THAT Council direct staff to include \$60,000 in the 2019 Proposed Budget (funded from the Human Resources Reserve) to complete a study and review of the Town's existing non-union salary grid and to provide options for a merit based salary grid and/or employee bonus system, for consideration in the 2020 Budget, Carried.

C. Adjournment

Moved by: Rob Potter Seconded by: Andrea Matrosovs

THAT this Special Committee of the Whole does now adjourn at 3:40 p.m. to meet again at the call of the Chair, Carried.

Alar Soever, Mayor

Corrina Giles, Town Clerk