



Minutes

The Blue Mountains, Special Committee of the Whole Meeting – 2019 Budget

Meeting Date: February 7, 2019
Meeting Time: 8:45 a.m.
Location: Town Hall, Council Chambers
Prepared by: Corrina Giles, Town Clerk

A. Call to Order

Mayor Soever called the meeting to order with all members of Council present.

Also present Interim Chief Administrative Officer Shawn Everitt, Director of Finance and IT Services Ruth Prince, Director of Infrastructure and Public Works Reg Russwurm, Deputy Treasurer/Manager of Accounting & Budgets Sam Dinsmore, Director of Planning and Development Services Nathan Westendorp, Director of Enforcement Services/Fire Chief Rob Collins, Acting Director of Community Services Ryan Gibbons, Manager of Information Technology Cathy Bailey, Communications & Economic Development Coordinator Tim Hendry, Manager of Water & Wastewater Allison Kershaw, Manager of Roads & Drainage Jim McCannell, Library Chief Executive Officer Sabrina Saunders, Manager of Purchasing & Risk Management Serena Wilgress, and Maintenance & Compliance Coordinator Cameron Wilson.

▪ Approval of Agenda

Moved by: Rob Potter

Seconded by: Andrea Matrosovs

THAT the Agenda of February 7, 2019 be approved as circulated, including any items added to the Agenda, Carried.

▪ Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

B. Staff Report/Presentation

B.1 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

Brian Harkness, resident of Sunset Boulevard, spoke as representative for Blue Mountain Ratepayers Association ("BMRA"). Mr. Harkness noted that the BMRA is looking forward to working with this Council.

Mr. Harkness noted that with respect to the draft 2019 Budget, the BMRA Budget Review Committee commends Finance Staff for the budget document, further noting that this Council will have to take responsibility for approving the budget. Mr. Harkness noted that this Council will define the course for the next four years.

Mr. Harkness referenced the reduction in grants and questioned if the Town should enter a period of restraint. Mr. Harkness questioned if short term accommodation units should be taxed at commercial rates, further noting that short term accommodation units should be charged.

Mr. Harkness noted that the additions to the budget are \$800,000, further noting that the 55th percentile adds to budget and that consulting fees are high. Mr. Harkness questioned if the Town should hire and train in-house staff to complete more work. Mr. Harkness noted that the Blue Mountains Public Library's request is significant.

Mr. Harkness noted that the most important issues raised through the election period was attainable housing and transit, further noting that no members of Council spoke regarding a library capital program during their election campaign. Mr. Harkness noted that not enough residents are aware of the Library's request for an expansion, further noting that a broader conversation with residents should occur.

B.2 Orientation Re: Finance and IT Services Department

Director of Finance and IT Services Ruth Prince, Deputy Treasurer/Manager of Revenue Sam Dinsmore, Manager of Purchasing and Risk Management Serena Wilgress and Manager of Information Technology Cathy Bailey provided an overview of the Finance and IT Services Department.

B.3 2019 Proposed Budget, FAF.19.003

Moved by: Rob Potter

Seconded by: Odette Bartnicki

THAT Council receive Staff Report FAF.19.003, entitled "2019 Proposed Budget" for information purposes; and

THAT Council review the 2019 Proposed Budget and Proposed Additions to the Base Budget attachments, Carried.

B.4 Review of Draft 2019 Council Budget

Moved by: Rob Potter

Seconded by: Jim Uram

THAT with respect to the Draft 2019 Council Budget, Council direct staff to transfer \$18,000 to the Council Reserve;

AND THAT Council direct that the Council salary increase be removed from the 2019 Proposed Budget;

AND THAT Council approve the balance of the Proposed 2019 Council Budget as presented and revised, for inclusion in the 2019 Draft Budget, Carried.

B.5 Review of Draft 2019 Corporate Administration Budget

Moved by: Odette Bartnicki

Seconded by: Andrea Matrosovs

THAT with respect to the Draft 2019 Corporate Administration Budget, Council direct that the “Consulting” amount of \$1,329,700 included in the 2019 Draft Corporate Administration Budget, and all subsequent years, be moved to a “Project Capacity” line for a follow-up report from staff;

AND THAT the balance of the Draft 2019 Corporate Administration Budget, as revised, be included in the 2019 Draft Budget, Carried.

B.6 Review of Draft 2019 Infrastructure and Public Works Budget

Moved by: Andrea Matrosovs

Seconded by: Odette Bartnicki

THAT Council direct staff to provide a report outlining the current process for requests for relief from the load restrictions, including recommendations for alternative options, for Council consideration, Carried.

Moved by: Rob Potter

Seconded by: Peter Bordignon

THAT Council direct that the proposed 2019 Infrastructure and Public Works Budget, as presented, be revised as follows:

- i) to include two Infrastructure Capital Project Coordinator positions;
- ii) to remove the load restriction fee from the proposed fees and charges,

for inclusion in the 2019 Draft Budget, Carried.

Moved by: Rob Potter

Seconded by: Odette Bartnicki

THAT Council direct that the Proposed 2019 Roads and Drainage Budget, as presented, be revised as follows:

- i) remove \$10,000 (representing sidewalk clearing for winter 2019/2020) from the Roads and Drainage Budget regarding sidewalk clearing in the Craigleith area (it being noted that Council will consider this matter through a future staff report);

for inclusion in the 2019 Draft Budget, Carried.

Moved by: Peter Bordignon

Seconded by: Odette Bartnicki

THAT Council direct staff to provide a report regarding sidewalk clearing in The Blue Mountains for Council consideration;

AND THAT Council direct staff to provide a future report on the capital project: Roads Depot Expansion, Carried.

Moved by: Rob Potter

Seconded by: Jim Uram

THAT Council approve the Proposed 2019 Garbage Collection Budget, as presented, for inclusion in the 2019 Draft Budget, Carried.

Moved by: Andrea Matrosovs Seconded by: Peter Bordignon

THAT Council direct staff to provide a report to explore alternative landfill hours, including Saturday afternoons and Sunday hours, for Council consideration, Carried.

Moved by: Alar Soever Seconded by: Rob Potter

THAT Council direct that the Proposed 2019 Landfill Budget, as presented, be included in the 2019 Draft Budget;

AND THAT Council direct staff to provide quarterly reporting on the Leachate Pumping Station and Forcemain Project, including alternative routes, for ongoing Council consideration and information;

AND THAT Council authorize staff to spend \$186,200 in engineering fees for the Leachate Pumping Station and Forcemain Project at this time, Carried.

Moved by: Rob Potter Seconded by: Jim Uram

THAT Council approve the Proposed 2019 Waste Diversion Budget, as presented, for inclusion in the 2019 Draft Budget, Carried.

B.7 Review of Draft 2019 Planning and Development Services Budget

Moved by: Peter Bordignon Seconded by: Rob Potter

THAT Council direct that the Proposed 2019 Planning Services Budget, and 2019 Planning and Engineering Fees, as presented, be revised as follows

- i) increase legal expenses to \$100,000;
 - ii) that the proposed fees be rounded to even numbers; and
 - iii) to include the Manager of Planning position
- for inclusion in the 2019 Draft Budget, Carried.

Moved by: Jim Uram Seconded by: Andrea Matrosovs

THAT Council approve the Proposed 2019 Development Engineering Budget, as presented, for inclusion in the 2019 Draft Budget, Carried.

C. Adjournment

Moved by: Peter Bordignon Seconded by: Rob Potter

THAT this Special Committee of the Whole does now adjourn at 3:55 p.m. to meet again at the call of the Chair, Carried.

Alar Soever, Mayor

Corrina Giles, Town Clerk