



Staff Report

Community Services

Report To: Special Committee of the Whole
Meeting Date: February 27, 2019
Report Number: CSPW.19.027
Subject: Canadian Health Measures Survey Agreement
Prepared by: Aaron McMullen, Facility Manager/Building Maintenance Coordinator

A. Recommendations

THAT Council receive Staff Report CSPW.19.027, entitled “Canadian Health Measures Survey Agreement”;

AND THAT Council authorize the Mayor and Clerk to execute the Agreement between Statistics Canada and The Corporation of the Town of The Blue Mountains as found in Attachment 1.

B. Overview

This report requests Council approval for executing the Agreement between Statistics Canada and the Town to initiate the Canadian Health Measures Survey.

C. Background

In December of 2018, staff were approached by Bradley McBride, Advance Arrangements Officer – Health Statistics Division, Social, Health and Labour Statistics Field Statistics Canada / Government of Canada, to request the usage of the west parking lot of the Beaver Valley Community Centre to install a mobile medical clinic to conduct medical testing and surveys.

Statistics Canada conducts the Canadian Health Measures Survey to collect physical measurements on the health of the Canadian population. Through fitness tests, measurements of height, weight, and blood pressure, as well as analysis of blood and urine specimens, Statistics Canada is producing health indicators which are important tools for Health Canada and the Public Health Agency of Canada. The mobile clinic and support trailer will be onsite from Monday March 25, 2019 to Thursday May 16, 2019. As an example, some of the cities that have participated in the Canadian Health Measures Survey include Banff, Alberta and Owen Sound, Ontario.

To collect the required data, Statistics Canada uses a mobile clinic where respondents will participate in the survey. The layout of the mobile clinic is shown in Attachment 2, MEC Layout Cycle. See the link below for a virtual tour of clinic.

<https://m.youtube.com/watch?v=z7w0avNMUtk>

The onsite location for the mobile clinic can be seen in Attachment 3, Beaver Valley Community Centre Site Map

The mobile clinic will require utilities and services for the safe and successful collection of its data while on site. All installation and hookups of required utilities including hydro, water and temporary sewage holding tanks will be paid for by Statistics Canada. No cost to the Town will be incurred; instead, revenue generation of \$6,907.16 will be realized. Having such a mobile clinic in The Blue Mountains provides an amazing opportunity to the taxpayers to assess their personal health and form part of a national data collection initiative.

D. Analysis

Staff feel this venture is a great opportunity for the community at little risk or cost to the Town.

Town Staff have discussed the request from Statistics Canada with the Town's Backflow Prevention and Water Meter Coordinator, Chief Building Official, Manager of Water and Waste Water Services, Acting Director of Community Services, Communications and Economic Development and the Manager of Purchasing to ensure all regulations and requirements will be met for the supply of water, collection of waste water, insurance, building permits and zoning along with providing the community with information of the event.

An event such as this, taking place within the municipality, can only benefit the community by providing Council and the community with location specific health information rather than statistics nationwide while promoting the area for future relocation of Physicians.

E. The Blue Mountains Strategic Plan

Goal #2: Engage Our Communities & Partners

Objective #3 Strengthen Partnerships

Goal #3: Support Healthy Lifestyles

Objective #1 Promote the Town as a Healthy Community

F. Environmental Impacts

This event will pose very little environmental impact.

G. Financial Impact

Staff have provided Statistics Canada with the Beaver Valley Community Centre Rental Contract and received the signed copy. The rental amount for the use of land is \$6,907.16 with all expenses related to the installation and disconnects of utilities, dumping fees, and utility usage being invoiced back to Statistics Canada.

H. In consultation with

Allison Kershaw, Manager of Water and Wastewater Services

Serena Wilgress, Manager of Purchasing and Risk Management

Tim Murawsky, Chief Building Official

Brian O'Reilly, Backflow Prevention and Water Meter Coordinator

Ryan Gibbons, Acting Director of Community Services

Tim Hendry, Communications and Economic Development

I. Public Engagement

The topic of this Staff Report has not been subject to a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. Comments regarding this report should be submitted to Ryan Gibbons, Acting Director of Community Services, directorcs@thebluemountains.ca.

J. Attached

1. Agreement between Statistics Canada Canadian Health Measures Survey and The Corporation of the Town of The Blue Mountains
2. MEC Layout Cycle
3. Beaver Valley Community Centre Site Map

Respectfully submitted,

Aaron McMullen
Facility Manager/Building Maintenance Coordinator

Ryan Gibbons
Acting Director of Community Services

For more information, please contact:
Ryan Gibbons
directorcs@thebluemountains.ca
519-599-3131 extension 281

Letter of Agreement

Between:

Statistics Canada

Canadian Health Measures Survey

(Hereinafter "Statistics Canada")

And

The Corporation of the Town of The Blue Mountains

Location:

Beaver Valley Community Center

58 Alfred St W

Thornbury, ON

N0H 2P0

(Hereinafter "**Town of The Blue Mountains**")

Preamble

Statistics Canada is conducting the Canadian Health Measures Survey (CHMS) across Canada, having begun in 2007, using three mobile clinics;

AND the Town of The Blue Mountains has agreed to have one mobile clinic situated at its premises located at 58 Alfred Street W, Thornbury ON, N0H 2P0 for the period from March 25th 2019 to May 15th 2019 to conduct the set-up of the trailers and collection of data for the survey;

THE PARTIES HEREBY AGREE that Statistics Canada may set up one mobile clinic at the Beaver Valley Community Center premises identified above for the specified period.

Introduction

Statistics Canada will be conducting a direct health measures survey to address longstanding limitations within Canada's health information system. The CHMS will collect information relevant to the health of Canadians in the form of direct physical measurements such as blood pressure, height and weight, blood and urine sampling and physical fitness testing. Also, through a household questionnaire, it will gather information related to lifestyle behaviours (e.g., nutrition, alcohol use, smoking, and physical activity), medical history, current health status and sexual behaviour, as well as demographic and socioeconomic variables.

The survey, which was successfully tested in the Calgary area in 2004, has successfully completed its first 4 cycles of 64 areas across Canada. This Cycle 5 of the Canadian Health Measures Survey began in January 2016 and will collect data within 16 Canadian areas until December 2017.

Statistics Canada is planning to use mobile clinics to conduct the clinic portion of the survey. A mobile clinic will be set up in each site over a six-week period to collect the physical measures data from survey respondents. The mobile clinics each consist of three trailers positioned side-by-side and linked by an enclosed pedestrian walkway. The first trailer will serve as a reception and administration area, the second will be a laboratory, while the third trailer will contain clinic rooms.

Project

The Project is to station one mobile clinic (three 53' trailer vans) and one utility trailer on the property of Beaver Valley Community Center and to connect the required services so as to adequately install, test and calibrate all the components, systems and equipment of the mobile clinic and collect physical measures for the CHMS.

The purpose of this Project is to complete the physical measures collection requirements of the CHMS.

Purpose of Agreement

The purpose of this Agreement is to seek the cooperation of the Town of The Blue Mountains in the use of their property; their guidance and assistance when possible in arranging the required services such as electrical, water and telecommunications; and access to the connection points within their facility for the authorized connection of the required services.

The Town of The Blue Mountains will provide sufficient space to Statistics Canada for the set-up of the mobile clinic and staff trailer for the specified period.

The Parties hereby agree to initiate the necessary logistical and administrative processes to ensure the effective operation of the mobile clinic.

The Parties each agree to work in good faith with the other to ensure a smooth operation for the specified period.

Letter of Agreement

Statistics Canada and the Town of The Blue Mountains shall sign this Letter of Agreement.

This Letter of Agreement will address the following requirements, if needed:

- period of usage
- cost associated with the usage
- services to be connected and used including fresh non-potable water, electricity, telecommunications, parking, snow removal, waste removal (garbage, recycling, and biohazard), security and safety inspections and certifications
- active participation and cooperation of Statistics Canada in the execution of this Agreement
- escorted access of staff or contractors
- Access restrictions to the mobile clinic by the general public.

Period of usage

The anticipated period of usage will be from March 25th 2019 to May 15th 2019. In advance of this period of usage, there will be a need for CHMS staff to have access to the site for the connection of services.

Cost associated with the usage

All direct costs associated with the connection/disconnection of services, safety inspections, certification and other direct costs shall be borne directly by the CHMS or charged back to Statistics Canada. Charges from the Town of The Blue Mountains shall be agreed upon with Statistics Canada; these charges include, but are not limited to, service fees, overhead fees and portion of costs from existing service contracts.

Services to be connected

Respecting the existing contracts and partnerships that the Town of The Blue Mountains has fostered and legitimized, Statistics Canada will engage these contractors for the installation and maintenance of the required services providing the costs for these installations and maintenance are within industry standards. Should the Town of The Blue Mountains not have existing agreements or contractors, Statistics Canada will follow its service acquisition process to obtain the required services.

Fresh, non-potable water

The mobile clinic requires an uninterrupted non-potable water supply while in operation at Beaver Valley Community Center. The preferred method to deliver water to the trailers would be via a standard use (garden-style/PEX) hose connected to an existing spigot.

Waste water

The clinics require a means of disposing of waste water either through a direct connection to a sewer stack or through pumping of internal/external holding tanks. Statistics Canada can provide a septic grinder pump to aid in the waste water movement.

The preferred method of waste disposal would be to arrange with a contractor to connect the septic system to a sewer line or nearby stack with PVC piping. It is the preferred method due to low maintenance once in operation. If set up is during the winter months, the contractor would need to winterize the waste water pipes with insulation and heat trace from the mobile clinic.

An alternative method of waste water disposal would be that Statistics Canada contract to have the external/internal tanks pumped out three times a week by a local septic company.

Garbage and recycling

If available, Statistics Canada will use existing Beaver Valley Community Center waste disposal units and services in place. If unavailable, Statistics Canada will contract for these services. Statistics Canada will ensure that the area around the mobile clinic is kept clean and free of debris and litter.

Biohazard waste

Statistics Canada contracts this service with a licensed biohazard disposal company.

Electricity

The mobile clinic requires a 200-AMP, single-phase electrical connection. The electrical requirement is to be connected from the power source to the electrical panel of the mobile clinic. Statistics Canada provides a Measurement Canada-approved witness meter to monitor and gauge the electrical usage of the mobile clinic. This meter (or another supplied by the Town of The Blue Mountains or the local utility company) will be used to ascertain the direct cost of electricity usage.

Snow removal - seasonal

If available, Statistics Canada will use existing Beaver Valley Community Center snow removal contractor and pay the direct cost of the added service. If unavailable, Statistics Canada will contract for these services on an as-needed basis. Statistics Canada requires the ploughing of the entrance and a clear vehicle path to the mobile clinic, and the shovelling and sanding of steps, entrances, and surroundings of the mobile clinic.

Security

The mobile clinic has a monitored alarm system, exterior lighting and deadbolt locks. Access stairs are stowed when not in use. Statistics Canada takes the security of its respondents and staff seriously, and security patrols may be hired by Statistics Canada at the site if a need is determined; this will be determined once the site is established.

Parking

The mobile clinics will be visited by several employees and respondents during the collection period. Statistics Canada requires up to 12 parking spots. However, these spots do not need to be reserved or designated, unless this is the preference of the Beaver Valley Community Center which Statistics Canada will respect.

Safety inspections and certifications

Safety inspections of the electrical and/or plumbing will be required. Statistics Canada requires an inspection of the electrical connection to electrical panels.

Temporary or Casual Labour

Statistics Canada may require temporary labour from one or two employees of Beaver Valley Community Center, primarily during the set-up or tear-down procedures of the mobile clinic. Statistics Canada will reimburse Beaver Valley Community Center for the direct costs of the hourly wage of these employees.

Active participation

To ensure the success of this Project with the Town of The Blue Mountains, Statistics Canada requires that its logistics team be active participants in the establishment of mobile clinic services. The work led by the Beaver Valley Community Center staff will be done in conjunction with the Statistics Canada team.

Escorted interior access of Statistics Canada staff or contractors

If Statistics Canada staff or authorized contractors require access to interior connection points within the Beaver Valley Community Center facility, this entry should be conducted with an authorized Beaver Valley Community Center employee and with prior approval, unless an urgent situation prevents prior approval.

If Beaver Valley Community Center staff or authorized contractors have need to access the interior or connection points of the mobile clinic, this entry should be conducted with an authorized Statistics Canada employee and with prior approval, unless an urgent situation prevents prior approval.

Access restrictions to the mobile clinic by the general public

For safety and security reasons, Statistics Canada requires that the general public not have access to the mobile clinic without Statistics Canada's prior approval and supervision.

Respect of operations

Statistics Canada will endeavour not to cause interference with the day-to-day operations of the Beaver Valley Community Center. If a Statistics Canada employee or contractor causes interference, either inadvertently or by deliberate action, immediate communication should be made to the contacts listed in this agreement to rectify the situation.

Indemnification

Statistics Canada shall indemnify the Town of The Blue Mountains against, and hold the Town of The Blue Mountains harmless from any and all claims, actions, suits, proceedings, costs, expenses, damages and liabilities, including the costs arising out of, connected with or resulting from the equipment including without limitation the installation, possession, use, operation or return of the equipment or otherwise on account of any personal injury or death or damage to property occasioned by the operation of the said equipment during the term hereby granted.

The Town of The Blue Mountains hereby indemnifies and agrees to save Statistics Canada harmless from and against all claims, demands, actions, suits or other proceedings arising as a result of the activities undertaken in relation to the Project or as a result of the Town of The Blue Mountains presence on or use of the Project site or resources unless such claims result solely from the negligence or illegal acts on the part of Statistics Canada.

Spirit of cooperation

Statistics Canada covenants and agrees with the Town of The Blue Mountains to perform each and every one of the conditions, terms, covenants and provisos contained in this Letter of Agreement, which on the part of Statistics Canada are to be observed and performed.

Promotion and public announcements

The Town of The Blue Mountains agrees that it will not issue any press releases or commercial advertising regarding the Project including Statistics Canada's involvement with the Project without Statistics Canada's prior written consent, which shall not be unreasonably withheld. All requests for written approval shall be made at least five (5) days in advance of the date proposed for the release or advertising and shall be accompanied by a copy of the proposed release or advertising materials together with any other relevant details pertaining to the release or advertisement. The Town of The Blue Mountains will ensure that the wording does not imply Statistics Canada's endorsement of any product, process or practice.

Statistics Canada agrees that it will not issue any press releases or commercial advertising regarding the Project including the Town of The Blue Mountains involvement with the Project without the Town of The Blue Mountains prior written consent, which consent shall not be unreasonably withheld. All requests for written approval shall be made at least five (5) days in advance of the date proposed for the release or advertising and shall be accompanied by a copy of the proposed release or advertising materials together with any other relevant details pertaining to the release or advertisement. Statistics Canada will ensure that the wording does not imply the Town of The Blue Mountains endorsement of any product, process or practice. Statistics Canada may place directional signage for its survey participants that may give the address and/or the name of the Town of The Blue Mountains. This signage will adhere to local bylaws.

Termination

Upon the termination of this Agreement, Statistics Canada shall pay upon receipt and acceptance of invoices for services received. Statistics Canada will undo or repair, at its expense, to ensure that the site is returned to its original condition or to an agreed to condition.

Principal contacts

For the purposes of communication, all communications shall be addressed to the following persons:

On behalf of Statistics Canada:

Bradley McBride	Bryan Milner
Advanced Arrangements Officer	Advanced Arrangements Manager
Statistics Canada	Statistics Canada
100 Tunney's Pasture Driveway	100 Tunney's Pasture Driveway
R.H. Coats Building, 12 th floor "P"	R.H. Coats Building, 12 th floor "P"
Ottawa ON K1A 0T6	Ottawa ON K1A 0T6
613-299-4656 (phone)	613-793-3464 (phone)
613-951-4198 (fax)	613-951-4198 (fax)
Bradley.mcbride@canada.ca	Bryan.Milner@canada.ca

On behalf of The Corporation of the Town of The Blue Mountains:

Person 1	Person 2
Title	Title
Employer	Employer
Address 1	Address 1
Address 2	Address 2
Telephone	Telephone
Email	Email

Language

The Parties having mutually agreed to sign this Letter of Agreement in English, also mutually agree to make available a French copy upon request.

Les parties se sont entendues pour signer cette lettre d'entente uniquement en anglais. Elles se sont aussi entendues pour qu'une version française soit disponible sur demande.

Signature blocks

In witness thereof, this Letter of Agreement is signed in duplicate, each version being equally authentic.

For Statistics Canada:

Signature

Ron Gravel
Director, Health Statistics Division
Statistics Canada
613-951-9593

Date

For The Corporation of the Town of The Blue Mountains:

Signature

Authority
Title
Address

Date

Appendix of Estimated Cost " the Town of The Blue Mountains "

CONTRACTOR

Rent	\$6,907.00	Town of The Blue Mountains
Electrical Install, Resolving any Issues During Collection and Removal of Electrical	\$0.00	Town of The Blue Mountains
Usage (Estimated At 185 Kwh/Day)	\$2,800.00	Town of The Blue Mountains
Usage of Water	\$800.00	Town of The Blue Mountains
Snow removal	\$0.00	Town of The Blue Mountains
Staff Parking	\$0.00	Town of The Blue Mountains
Site Total	\$10,507.00	
HST	\$1,365.91	
Site Grand Total	\$11,872.91	



