



# Summary Minutes

## The Blue Mountains Public Library Board SPECIAL Meeting

**Meeting Date:** January 8, 2019  
**Meeting Time:** 9:30am-4:30pm  
**Location:** L.E. Shore Boardroom  
**Prepared by** Sabrina Saunders (Secretary of the Board)

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**In Attendance:** Maurice Pepper                      Laurey Gillies              Jesse T. Glass, Q.C.  
                         Paula Hope                      Rob Potter                      Odeen Probert  
                         Joanne Vivona

**Absent:** N/A  
**Regrets:** N/A  
**Staff:** Dr. Sabrina ER Saunders, CEO  
**Prepared By:** Dr. Sabrina ER Saunders, CEO

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***This Special Library Board Meeting was for the purpose of Orientation of the Board.***

***No motions or decisions were made at this all day Training Meeting. As such, this report is a summary of the day and not a Minute. This is the Official record for the day's activities.***

***The first Regular Meeting of the Board is scheduled for January 17, 2019.***

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The January 8<sup>th</sup> Orientation was the first orientation session of the Board. At this full day session, the board conducted an overview of several documents including OLBA's Cut to The Chase, Board Duties & Responsibilities, and the organizational structure of BMPL.

The TBM IT Department was present to provide training on the IT policy and establish emails for members.

A legislative overview was conducted including review of the Public Libraries Act, the Municipal Act, Municipal Conflict of Interest Act, and the Municipal Freedom of Information and Protection of Privacy Act. The Standards for Ontario Museums in Ontario were also overviewed.

An introduction to the website occurred, with specific focus on policy and Terms of Reference.

The next orientation is scheduled for 9:00am on January 17, 2019.

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Maurice Pepper, Chair

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Dr. Sabrina Saunders, Board Secretary