



Minutes

The Blue Mountains, Special Committee of the Whole Meeting

Meeting Date: January 16, 2019
Meeting Time: 9:00 a.m.
Location: Town Hall, Council Chambers
32 Mill Street, Thornbury, ON
Prepared by Corrina Giles, Town Clerk

A. Call to Order

Mayor Alar Soever called the meeting to order with all members in attendance.

Also in attendance Interim Chief Administrative Officer Shawn Everitt, Director of Enforcement Services/Fire Chief Rob Collins, Director of Finance and IT Services Ruth Prince, Director of Human Resources Jenn Moreau, Director of Infrastructure and Public Works Reg Russwurm, Director of Planning and Development Services Nathan Westendorp, Acting Director of Community Services Ryan Gibbons, Communications and Economic Development Coordinator Tim Hendry and Library Chief Executive Officer Sabrina Saunders.

▪ Approval of Agenda

Moved by: Rob Sampson

Seconded by: Rob Potter

THAT the Agenda of January 16, 2019 be approved as circulated, including any items added to the Agenda, Carried.

▪ Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

▪ Adoption of Consent Agenda

With the adoption of the Consent Agenda, all Recommendations found within the staff reports at Agenda item B.4 as listed:

- **B.4.1 Monthly Financial Report – November 2018, FAF.19.005**

are then approved or received by the Committee of the Whole, as noted. The Consent Agenda content is available to the public when the Agenda is finalized but is not subject to discussion from the floor at this time, however, representations may be made at subsequent meetings on matters of interest.

Moved by: Peter Bordignon

Seconded by: Jim Uram

THAT the Consent Agenda of January 16, 2019 be adopted as circulated, less any items requested for separate review and discussion, Carried.

B. Staff Reports, Deputations, Correspondence

Finance, Administration, Enforcement and Fire Reports

To be chaired by Councillor Rob Sampson

B.1 Deputations, if any

B.1.1 Deputation: Terry Kellar, Blue Mountain Ratepayers Association Re: A Statement from the Blue Mountain Ratepayers Association Short Term Accommodation Committee

Terry Kellar of The Blue Mountains Ratepayers Association spoke apologizing for his comments made during his deputation at the November 19, 2018 Council meeting respecting short term accommodation matters that others may have felt were defamatory and slanderous. Mr. Kellar noted that his comments represented a lapse in judgment on his part which he regrets, and apologized for making the comments.

Mr. Kellar respectfully requested that Council provide direction to staff to have the document "B.4 Deputation, Terry Kellar, Re: STA" under the November 19, 2019 removed from the Town's website.

Moved by: Odette Bartnicki

Seconded by: Jim Uram

THAT Council direct staff to investigate the keeping and maintaining of all public records of public meetings and report back to Council, Carried.

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

B.2.1 Stu Frith, President of Blue Mountain Short Term Accommodation

Stu Frith, President of the Blue Mountain Short Term Accommodation Association spoke thanking Mr. Kellar for his deputation at Agenda item B.1.1. Mr. Frith thanked Mr. Kellar for the way in which he has handled this matter, and for his apology.

B.3 Staff Reports

B.3.1 Establishing a Sustainable Path Committee, FAF.19.009

Moved by: Peter Bordignon

Seconded by: Jim Uram

THAT Council receive Staff Report FAF.19.009, entitled "Establishing a Sustainable Path Committee";

AND THAT Council authorize the development of formal Committee of Council being the Sustainable Path Committee that will include three (3) members of Council, and the potential representation of members from the Public and Town Staff resources available to be determined through the development of a Draft Terms of Reference for future review and consideration by Council;

AND THAT Council appoint Councillor Andrea Matrosovs, Deputy Mayor Odette Bartnicki, and Councillor Rob Potter representing Council to the Sustainable Path Committee with the initial mandate of drafting a Terms of Reference including the

proposed Committee composition for future review and consideration by Council, Carried.

B.3.2 Establishing a Transportation Committee, FAF.19.010

Moved by: Peter Bordignon

Seconded by: Rob Potter

THAT Council receive Staff Report FAF.19.010, entitled “Establishing a Transportation Committee”;

AND THAT Council authorize the development of a formal Committee of Council being the Transportation Committee to include 2 members of Council, and the potential representation of members from the Public and Town Staff resources to be determined through the development of a Draft Terms of Reference for future Council review and consideration;

AND THAT Council appoint Deputy Mayor Odette Bartnicki and Concillor Jim Uram as Council representatives on the Transportation Committee with the initial mandate being the development of a draft Terms of Reference for future review and consideration by Council, Carried.

B.3.3 Increasing Council representation on the Community Communications Advisory Committee, FAF.19.011

Moved by: Alar Soever

Seconded by: Andrea Matrosovs

THAT Council receive Staff Report FAF.19.011, entitled “Increasing Council representation on the Community Communications Advisory Committee”;

AND THAT Council approve the Draft Community Communications Advisory Committee Terms of Reference as presented and to endorse two (2) Council representative appointments;

AND THAT Council appoint Councillor Peter Bordignon to represent Council to the Community Communications Advisory Committee together with Deputy Mayor, Odette Bartnicki, as previously appointed, Carried.

B.3.4 Appointment of one Council Member to the Agricultural Advisory Committee, FAF.19.012

Moved by: Peter Bordignon

Seconded by: Jim Uram

THAT Council receive Staff Report FAF.19.012, entitled “Appointment of one Council Member to the Agricultural Advisory Committee”;

AD THAT Council approve the Agricultural Advisory Committee Terms of Reference to include one member of Council as presented;

AND THAT Council appoint Councillor Andrea Matrosovs as Council representative on the Agricultural Advisory Committee;

AND THAT Council direct staff to provide staff resources required to assist in the review and revision of the existing Terms of Reference dated 2008;

AND THAT the Agricultural Advisory Committee with staff resources being provided review and update the existing Terms of Reference dated 2008 and bring forward a revised draft Terms of Reference for future Council review and consideration, Carried.

B.3.5 Economic Development Advisory Committee (EDAC) – Terms of Reference, FAF.19.015

Moved by: Alar Soever

Seconded by: Andrea Matrosovs

THAT Council receive Staff Report FAF.19.015, entitled “Economic Development Advisory Committee (EDAC) - Terms of Reference”;

AND THAT Council endorse the revised Terms of Reference as presented in Attachment 1 of this report;

AND THAT Council appoint a second Council representative to the Economic Development Advisory Committee, being Deputy Mayor Odette Bartnicki, Carried.

B.3.6 Interim Levy By-law Update, FAF.19.001

Moved by: Rob Potter

Seconded by: Peter Bordignon

THAT Council receive Staff Report FAF.19.001, entitled “Interim Levy By-law Update” for information purposes;

AND THAT Council approve the By-law to levy amounts on the assessment of property in the local municipality rateable for local municipality purposes as per the Municipal Act, 2001, S.O. 2001, c. 25, s. 317, Carried.

B.3.7 Borrowing By-law Update, FAF.19.002

Moved by: Jim Uram

Seconded by: Odette Bartnicki

THAT Council receive Staff Report FAF.19.002, entitled “Borrowing By-law Update” for information purposes;

AND THAT Council approve the By-law to authorize temporary borrowing to meet the current expenses for the year ending December 31, 2019 at the January 28, 2019 Council Meeting, Carried.

B.3.8 2019 Holidays Observed and Town Hall Closures, FAF.19.004

Moved by: Peter Bordignon

Seconded by: Andrea Matrosovs

THAT Council receive report FAF.19.004 entitled “2019 Holiday’s Observed and Town Hall Closures”;

THAT Council direct staff to close Town Hall for our Holiday closure from noon Tuesday December 24, 2019 and reopen Thursday January 2nd, 2020 at 8:30 am, Carried.

B.3.9 Council Staff Relationship Protocol, FAF.19.008

Moved by: Rob Potter

Seconded by: Odette Bartnicki

THAT Council receive Staff Report FAF.19.008, entitled “Council Staff Relationship Protocol”;

AND THAT Council approve the new policy entitled “Council Staff Relationship Protocol”, POL.COR.19.XX, Carried.

Moved by: Peter Bordignon

Seconded by: Andrea Matrosovs

THAT Council direct staff to develop a Committee Staff Protocol Policy for Council Consideration, Carried.

B.3.10 Establishing a Code of Conduct Review Committee of Council, FAF.19.007

Moved by: Peter Bordignon

Seconded by: Andrea Matrosovs

THAT Council receive Staff Report FAF.19.007, entitled “Establishing a Code of Conduct Review Committee of Council” for information;

AND THAT Council select three members of Council, being Councillor Rob Potter, Deputy Mayor Odette Bartnicki and Mayor Alar Soever, to sit on a Code of Conduct Review Committee, Carried.

B.3.11 Proposed Property Standards By-law Revision – Public Comments, FAF.19.016

Moved by: Odette Bartnicki

Seconded by: Rob Potter

THAT Council receive Staff Report FAF.19.016, entitled “Proposed Property Standards By-law Revision – Public Comments”;

AND THAT Council direct Staff to bring a draft Property Standards By-law to a future Committee of the Whole meeting for consideration, in conjunction with a draft Short Term Accommodation Licensing By-law, Carried.

B.4 Finance, Administration, Enforcement and Fire “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda

B.4.1 Monthly Financial Report – November 2018, FAF.19.005

THAT Council receive Staff Report FAF.19.005 entitled “Monthly Financial Report – November 2018” for information purposes.

B.5 Correspondence, if any

None

C. Adjournment

Moved by: Odette Bartnicki

Seconded by: Rob Sampson

THAT this Committee of the Whole does now adjourn at 10:35 a.m. to meet again at the call of the Chair, Carried.

Alar Soever, Mayor

Corrina Giles, Town Clerk