



Proposal Form

Town of The Blue Mountains Sustainability Fund

Using the Sustainability Fund Terms of Reference as a guide, please complete this application form. You may use additional pages if necessary.

All applicants must also complete the TBM Sustainability Fund Budget Template. Applicants are encouraged to include an original 90 to 120 second YouTube video link about their project. Any submitted videos will be uploaded to the Town's website.

Deadlines for Proposal Submissions are: **November 30, 2017 at midnight**. Applicants will be notified whether their proposals are accepted or not by **December 15, 2017**.

Application

Name of Project: _____

Date: _____

Contact Name: _____

Organization (charitable or non-profit): _____

Address: _____

City: _____

Province: _____

Postal Code: _____

Phone: _____

Email: _____

Additional Application Details

Please append the following to this application.

1. Project Descriptions and Articulation of Benefits

Describe the overall nature of project in 500 words or less. How does the proposal demonstrate meaningful environmental/sustainability benefits to TBM?

2. People, Partnerships, and Performance Measurement

Include a list of all people and partnerships involved, along with their roles in the project.

What is the plan for measuring the project's performance in relation to the above-mentioned benefits?

3. Level of Impact

How will the project advice the Town of The Blue Mountains' Strategic Planning document and Sustainable Path document?

Are there education and outreach opportunities with the project?

4. Project Feasibility

Describe the project team's skills, knowledge, and experience necessary to carry out this project.

Is the proposal cost effective?

Does the project have reasonable expectations in regards to its size, implementation time, and target audience?

Please include a full and reasonable description of the budget. All applications must use the Excel document Sustainability Fund Budget Template on the website.

Please disregard all sections in the budget template that do not apply.

5. Planning

If formal permission is required, please outline all preliminary discussions that have been held with all relevant departments/organizations.

Proposals can be submitted in the following ways:

Email: managersolidwaste@thebluemountains.ca

Mail to: Town of The Blue Mountains
32 Mill Street, PO Box 310
Thornbury, ON N0H 2P0

Drop Off: Town Hall, Infrastructure & Public Works, 2nd Floor
32 Mill Street, PO Box 310
Thornbury, ON N0H 2P0

Questions or comments can be directed to:

Jeffrey Fletcher, Manager of Solid Waste and Environmental Initiatives
519-599-3131 ext. 238
managersolidwaste@thebluemountains.ca