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Staff Report

Enforcement Services – By-law Division

Report To: Committee of The Whole
Meeting Date: May 15, 2017
Report Number: FAF.17.18
Subject: Short Term Accommodation (STA) Licensing Committee Appointment – Appeal numbers CEAPP2017-036, CEAPP2017-106 and CEAPP2017-172 - Hearing date June 9, 2017
Prepared by: Luc Proulx, Municipal Licensing Officer

A. Recommendation

THAT Council receive Staff Report FAF.17.18 Short Term Accommodation (STA) Licensing Committee Appointment – Appeal numbers CEAPP2017-036, CEAPP2017-106 and CEAPP2017-172 - Hearing date June 9, 2017.

THAT Council appoint three (3) members of Council plus one alternate, to act as the STA Licensing Committee for the June 9, 2017 Appeal Hearing.

B. Background

The Municipal Licensing Officer (MLO) has received three (3) Applications to the Short Term Accommodation Licensing Committee. The Applications are to review the decision of the MLO to impose Administrative Penalties and Demerit Points further to an STA Licence holder being in violation of STA By-law 2013-50, as amended.

The Town Clerk is appointed as the Secretary of the Licensing Committee and has scheduled the Appeal hearing for Friday, June 9, 2017 at 09:00 AM. The Appeal Hearing date has been provided to all parties and Public Notice will be sent out a minimum of two weeks in advance of the date.

Staff are now seeking appointment of the Licensing Committee, plus one alternate to be available in the event a member is unable to attend because of illness or emergency. In accordance with the provisions of the STA Licensing Committee Terms of Reference (Attachment #1), Council appointment to the Committee shall be on a rotational basis.

Details of the Appeal Hearing will be provided to the appointed members at the scheduled June 9, 2017 Hearing.

C. The Blue Mountains Strategic Plan

N/A

D. Environmental Impacts

N/A

E. Financial Impact

N/A

F. In consultation with

N/A

G. Attached

1. Licensing Committee Terms of Reference

Respectfully submitted,

Luc Proulx, Municipal Licensing Officer,
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Rob Collins, CMM III
Director of Enforcement Services

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