

AGENDA

DATE	24 May 2017
VENUE	Meeting Room, Town of the Blue Mountains
MEETING TITLE	Level of Service Workshop #1
CONTRACT NO	161-17529-01
PURPOSE	For Discussion
ATTENDEES	Attendees

GOALS: WORKSHOP#1

<p>1.0 TO DETERMINE THE LEVEL OF SERVICE FOR RECONSTRUCTION OF LOCAL AND COLLECTOR ROAD ALLOWANCES</p> <ul style="list-style-type: none"> – Develop understanding of inter-relationships between street design and community development – Focusing on the underground infrastructure and the driving surface – Identify next steps for Second Workshop

ITEM

<p>1.0 WELCOME AND INTRODUCTIONS (5 MIN)</p>
<p>2.0 ICEBREAKER: REFLECTIONS ON THE WORKSHOP (10 MIN)</p> <ul style="list-style-type: none"> – Go-Rounds: An engaging group exercise that will help identify key points to highlight and expectations of participants. This will aid with direction and facilitation as the workshop moves forward.
<p>3.0 PRESENTATION: BINOCULARS AND MICROSCOPES (30 MIN)</p> <ul style="list-style-type: none"> – An overview discussion of the “big picture” items at stake in this workshop: policy; livability; successful communities; cost/benefit analysis; placemaking; expectations of services; connections between planning/engineering/public works; etcetera – A brief overview of the technical components of an urban street cross section. – Quick discussion regarding project cost percentages including breakdown of servicing below ground, above ground and how reconstruction affects a budget.

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4.0	NOW AND THEN EXERCISE (15 MIN)
	<ul style="list-style-type: none">– IDEA STORMING: Group exercise to identify value judgements and goals that are inherent in the participant's perspective. This provides tools for the day, following workshop, and final report. Including discussion regarding user expectations.
5.0	BUILDING A CROSS SECTION GROUP EXERCISE (15 MIN)
	<ul style="list-style-type: none">– Using an online tool, participants, in teams, will develop what they believe is the ideal cross section for urban construction of a residential street.– Creates understanding of the design process– Cross sections will be utilized for further discussion in Workshop#2
6.0	REFRESHMENT BREAK (10 MIN)
7.0	DEEP DIVE: INFRASTRUCTURE, WHAT LIES BELOW OUR ROADS? (45 MIN)
	<ul style="list-style-type: none">– Presentation of key components of underground infrastructure including discussion on minimum requirements, best practices, liability concerns and costing. This includes sanitary infrastructure, water infrastructure and storm sewer infrastructure. The Town's engineering standards for each component will also be discussed.– World Café style small groups to discuss each component described above. Each group will be provided a topic and some questions to facilitate discussion. Each group will assign a note taker and reporter. Each group will present after discussing for 10 min.
8.0	DEEP DIVE: INFRASTRUCTURE, WHAT ARE WE DRIVING ON? (20 MIN)
	<ul style="list-style-type: none">– Presentation of key components of road drivability including a review of road surface options (concrete, asphalt, porous pavements and gravel), as well as discussion regarding curbs and their benefits.– Low Impact Development options will be discussed. Small group sessions on different LID practices including what practices could be used, or altered then used in a small municipality. Groups will present upon completion. This will be carried through to Workshop #2.
9.0	WORKSHOP #1 SUMMARY – DECISIONS MADE TODAY (10 MIN)
	<ul style="list-style-type: none">– Recap of the workshop including decisions made and cost impacts of those decisions.
10.0	LOOKING AHEAD TO WORKSHOP #2 (10 MIN)
	<ul style="list-style-type: none">– Overview of items to be discussed at Workshop #2– What items do the participants want to see discussion on?– Length of 2nd Workshop

DISTRIBUTION: Attendees

Copies to: