



Staff Report

Committee of Adjustment

Report To: Committee of the Whole
Meeting Date: January 30, 2017
Subject: Committee of Adjustment 2016 Annual Report
Report Number: PDS.17.11
Prepared by: Lori Carscadden, Secretary/Treasurer, Committee of Adjustment

A. Recommendations

THAT Committee of the Whole receive Staff Report #PDS.17.11 "Committee of Adjustment 2016 Annual Report", for information purposes.

B. Background

1. Since the Committee of Adjustment was established in September 2004, the Committee has received 266 minor variance applications, 10 of which were withdrawn prior to proceeding to a Hearing.
2. The current Committee was appointed by Council in 2014 for a term to commiserate with the term of Council with the following members:

Robert B. Waind, David Morgan and Bill Remus

At present, Robert B. Waind is the Chairperson for the Committee for 2017. This position rotates on an annual basis, if the Committee so desires.

3. Committee support is provided by Denise Whaley, Town Planner and Lori Carscadden, Secretary-Treasurer.
4. As Council is aware, minor variance applications are circulated internally and externally and when comments and/or recommended conditions are received they are forwarded to the Committee for their consideration.
5. Town Planning comments and recommendations are provided to the Committee on each application by Planning Services.
6. The following table is a breakdown of the total number of minor variance applications received and the status from 2010 through to 2016, inclusive.

Year	# of Applications	Granted	Denied	Still Before the Committee	Withdrawn
2010	11	11	0	0	0
2011	18	16	2	0	0
2012	21	20	0	0	1
2013	21	19	1	0	1
2014	18	18	0	0	0
2015	16	16	0	0	0
2016	23	23	0	0	0

Main reasons for applications being submitted, and in particular:

2011 – relief to the rear yard setback, relief to build an accessory tennis court prior to the main dwelling which was not within the OP & ZBA requirements. There was one application that the Committee granted but was appealed by Town Council thereby being withdrawn by the applicant and therefore deemed to be not granted.

2013 – relief that could be inhabited in excess space and also conflicted with the NEP.

2015 – relief from the front yard along the shoreline as well as relief from height for “turrets”.

2016 – mostly relief in front yards to permit a garage, one application for a dock.

7. Application revenues collected from 2010 to 2016, as well as the related Member Compensation are reflected below:

Year	Revenue	Costs	Member Expenses (memberships, travel, meals, accommodation, conferences/workshops)
2010	\$11,700.00	\$8,694.00 (budget \$9,850)	\$5,163.00 (budget \$4,250)
2011	\$15,488.00	\$15,820.00 (budget \$17,365)	\$3,601.00 (budget \$4,250)
2012	\$17,869.00	\$16,703.00 (budget \$17,410)	\$4,047.00 (budget (\$4,250))
2013	\$17,860.00	\$11,546.00 (budget \$12,840)	\$3,845.00 (budget \$4,535)

2014	\$16,655.00 (budget only \$10,000)	\$20,407.00 (budget \$21,335)	\$3,632.00 (budget \$4,550)
2015	\$14,185.00 (budget \$15,000)	\$33,075.00 (budget \$26,290)	\$4,230.00 (budget \$4,550)
2016	\$20,295.00 (budget \$15,000)	\$34,796.00 (budget \$29,920)	\$4,857.00 (budget \$4,050.00)

8. Members of the Towns' Committee of Adjustment had the opportunity to attend the 2016 OACA Conference in London ON from May 29th to June 1st, inclusive, wherein all three Committee members attended; Town staff did not attend.

Further, the OACA Seminar was held on September 23, 2016 in Orangeville ON with one Committee member attending; Town staff did not attend

9. The 2017 OACA Conference is being held in Ottawa ON from June 4th to June 7th, inclusive, with possibly all three Committee members, and perhaps some Town Planning staff attending as well.

The 2017 OACA Seminar is scheduled for October 2nd & 3rd in Cobourg ON.

C. The Blue Mountains Strategic Plan

Goal #4: Supporting the development of social and recreational programs to meet the broad range of needs in the community.

Goal #6 Providing a strong, well managed municipal government.

D. Environmental Impacts – N/A

E. Financial Impact

Staff are satisfied that the revenues collected substantially address the direct and indirect costs of the Committee

F. Attachments – N/A

Respectfully submitted,

Lori Carscadden
Secretary/Treasurer – Committee of Adjustment

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