



# Agenda

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The Blue Mountains, Committee of the Whole Meeting

**Meeting Date:** December 4, 2017  
**Meeting Time:** 2:30 p.m.  
**Location:** Town Hall, Council Chambers  
**Prepared by:** Corrina Giles, Town Clerk

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## A. Call to Order

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- **Moment of Reflection**
- **Approval of Agenda**

**Recommended** (Move, second)

THAT the Agenda of December 4, 2017 be approved as circulated, including any items added to the Agenda.

- **Declaration of Pecuniary Interest and general nature thereof**
- **Previous Minutes**

**Recommended** (Move, second)

THAT the Committee of the Whole minutes of November 15, 2017, be adopted as circulated, including any revisions to be made.

- **Adoption of Consent Agenda**

With the adoption of the Consent Agenda, all Recommendations found within the staff reports at Agenda items B.3, B.7 and B.11 as listed:

- **B.3.1 Bids and Tenders Process, FAF.17.139**
- **B.3.2 Monthly Financial Report – October 2017, FAF.17.144**
- **B.3.3 “Bill 68 – Modernizing Ontario’s Municipal Legislation Act”, FAF.17.138**
- **B.7.1 Georgian Trail Annual Operations Report, CSPW.17.114**
- **B.7.2 Hester Street Parking Lot – Follow-up Related to Disposal Bin Location, CSPW.17.122**

are then approved or received by the Committee of the Whole, as noted. The Consent Agenda content is available to the public when the Agenda is finalized but is not subject to discussion from the floor at this time, however, representations may be made at subsequent meetings on matters of interest.

**Recommended** (Move, second)

THAT the Consent Agenda of December 4, 2017 be adopted as circulated, less any items requested for separate review and discussion.

## **B. Staff Reports, Deputations, Correspondence**

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### **Finance, Administration, Enforcement and Fire Reports**

**To be chaired by Councillor John McGee**

#### **B.1 Deputations, if any**

None

#### **B.2 Staff Reports**

##### **B.2.1 Communication Projects Initiated in 2017 and Proposed for 2018, FAF.17.149**

**Recommended** (Move, second)

THAT Council receive Staff Report FAF.17.149, entitled "Communication Projects Initiated in 2017 and Proposed for 2018";

AND THAT Council authorize Staff to move forward with Communication Pilot Projects for 2018 as outlined in this report.

##### **B.2.2 Vacation Policy, FAF.17.127**

**Recommended** (Move, second)

THAT Council receives the Staff Report FAF.17.127 "Vacation Policy" for information;

AND THAT Council approve the new corporate Vacation Policy POL.COR.17.xx for non- union staff to take effect January 1, 2018;

AND THAT Council rescinds section 7 of Township of Collingwood By-Law No. 93- 42, being a by-law to consolidate the terms and conditions of employment for employees of the Corporation.

### **B.2.3 Lieu & Overtime Policy, FAF.17.147**

**Recommended** (Move, second)

THAT Council receives the Staff Report FAF.17.147 “Lieu & Overtime Policy” for information;

AND THAT Council approve the new corporate Lieu & Overtime Policy POL.COR.17.xx for non-union staff to take effect January 1, 2018;

AND THAT Council rescinds section 13 of Township of Collingwood By-Law No. 93- 42, being a by-law to consolidate the terms and conditions of employment for employees of the Corporation.

### **B.2.4 2018 Holiday’s Observed and Town Hall Closures, FAF.17.148**

**Recommended** (Move, second)

THAT Council receive report FAF.17.148 entitled “2018 Holiday’s Observed and Town Hall Closures”;

THAT Council direct staff to close Town Hall to observe Canada Day on Monday July 2<sup>nd</sup>, 2018 and Holiday closure from Friday December 21, 2018 at 4:30 pm and reopen Wednesday January 2<sup>nd</sup>, 2019 at 8:30 am.

### **B.2.5 Update on Integrity Commissioner Policy Review, FAF.17.146**

**Recommended** (Move, second)

THAT Council receives the Staff Report FAF.17.146 “Update on Integrity Commissioner Policy Review” for information.

## **B.3 Finance, Administration, Enforcement and Fire “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda**

### **B.3.1 Bids and Tenders Process, FAF.17.139**

**Recommended** (Move, second)

THAT Council receive Staff Report FAF.17.139, entitled “Bids and Tenders Process” for information purposes.

### **B.3.2 Monthly Financial Report – October 2017, FAF.17.144**

**Recommended** (Move, second)

THAT Council receive Staff Report FAF.17.144 entitled “Monthly Financial Report – October 2017” for information purposes.

**B.3.3 Bill 68 – Modernizing Ontario’s Municipal Legislation Act, FAF.17.138**

**Recommended** (Move, second)

THAT Council receive Staff Report FAF.17.138 “Bill 68 – Modernizing Ontario’s Municipal Legislation Act” for information.

**B.4 Correspondence, if any**

None

**Community Services and Infrastructure & Public Works Reports**

**To be chaired by Councillor Joe Halos**

**B.5 Deputations, if any**

**B.5.1 Kim Pilon, EIT, WSP Consultants**

**Re: Elma Street South and Alice Street West, Infrastructure Rehabilitation / Replacement Alternatives**

**B.6 Staff Reports**

**B.6.1 Single Source Procurement of Engineering Services for Camperdown Road Drainage Improvements, CSPW.17.119**

**Recommended** (Move, second)

THAT Council receives Staff Report CSPW.17.119 titled, “Single Source Procurement of Engineering Services for Camperdown Road Drainage Improvements”;

AND THAT Council authorize the single source procurement of Azimuth Environmental Consulting Inc. (Azimuth) to undertake construction monitoring and fish relocation as required by the Fisheries and Oceans Canada (DFO) Authorization for the Camperdown Road Drainage Improvements at a cost of \$37,645 which includes an upset cost estimate of \$33,645 and a contingency allowance of \$4,000.

**B.6.2 Town Landfill Leachate Treatment Fees, CSPW.17.097**

**Recommended** (Move, second)

THAT Council receive Staff Report CSPW.17.097, “Town Landfill Leachate Treatment Fees”;

AND THAT Council confirm the treatment fees for leachate from the Town’s Landfill to be at the Water and Wastewater Division’s set rate.

**B.6.3 Sunset Boulevard Waterfront Property Options, CSPW.17.116**

**Recommended** (Move, second)

THAT Council receive Staff Report CSPW.17.116 entitled “Sunset Boulevard Waterfront Property Options”;

AND THAT Council direct staff to suspend the disposition of land process and consider the improvements of the lands as outlined in this report as part of the Lora Bay Waterfront Development Project;

AND THAT Council direct staff to complete a detailed review of the conceptual site design for the Sunset Boulevard Waterfront Property including the development of annual maintenance costs for inclusion in the 2019 capital budget.

**B.6.4 Change of Ownership for Northwinds Beach Commercial Operations, CSPW.17.123**

**Recommended** (Move, second)

THAT Council receive Staff Report CSPW.17.123 entitled “Change of Ownership for Northwinds Beach Commercial Operations”;

AND THAT Council authorize staff to permit the existing Commercial Operations Permit to continue operations under the existing business name of “Black Watch Ltd.”, and acknowledge that new ownership will be in place for the 2018 summer season with all Permit conditions to apply as outlined in the existing agreement.

**B.7 Community Services and Infrastructure & Public Works Reports “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda:**

**B.7.1 Georgian Trail Annual Operations Report, CSPW.17.114**

**Recommended** (Move, second)

THAT Council receive Staff Report CSPW.17.114 entitled “Georgian Trail Annual Operations Report” for information purposes.

**B.7.2 Hester Street Parking Lot – Follow-up Related to Disposal Bin Location, CSPW.17.122**

**Recommended** (Move, second)

THAT Council receive Staff Report CSPW.17.122 entitled “Hester Street Parking Lot – Follow-up Related to Disposal Bin Location” for their information.

**B.8 Correspondence, if any**

None

**Planning & Development Services Reports**  
**To be chaired by Deputy Mayor Gail Ardiel**

**B.9 Deputations, if any**

None

**B.10 Staff Reports**

**B.10.1 Consent Application #B09-2017 for Lot Addition (D'Arcy-McNevin), PDS.17.108**

**Recommended** (Move, second)

THAT Council receive Staff Report PDS.17.108 Consent Application #B09-2017 for Lot Addition (D'Arcy-McNevin), for the lands known as RP16R6786 Part 1, Lot 34, Part of Lot 35, Plan 442, and

THAT Council approve application number B09-2017, subject to the conditions outlined in Attachment #2 to Staff Report PDS.17.108.

**B.11 Planning & Development Services Information Reports and correspondence to be considered in the adoption of the Consent Agenda:**

None

**B.12 Correspondence, if any**

None

**C. 5:00 PM Public Meetings / Deputations**

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Under the authority of the *Municipal Act, 2001* and in accordance with Ontario's *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), The Corporation of the Town of The Blue Mountains wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Town's website and or/ made available to the public upon request.

**C.1 Statutory Public Meetings**

**C.1.1 Public Meeting: Proposing Changes to Portions of Scandia Lane and Hamlet Road**

**C.1.2a) Public Meeting: Application to Consider the Sale and Disposition of Town Owned Lands, Part Lot 28, Concession 7 Part 3 16R-4649 (Clarksbury Subdivision Proposal)**

**C.1.2b) Public Meeting: Application for Zoning Amendment and Draft Plan of Subdivision, 828453 Grey Road 40, Part of Lot 28, Concession 7 (Clarksbury Subdivision Proposal)**

**C.1.3 Public Meeting: Application for Proposed Telecommunication Tower (Rogers Communication c/o Summit Telecom) #209896/#209898 Highway 26 W**

**C.2 Deputation**

None

**D. New and Unfinished Business**

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**D.1 Notice of Motion (Council)**

**D.2 Additions to the Agenda**

**E. Notice of Meeting Dates**

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Special Committee of the Whole Meeting, December 5, 2017,  
Town Hall, Council Chamber

Special Committee of the Whole Meetings (Budget),  
December 11, 12 and 13 (if required), 2017, Town Hall, Council Chamber

Council Meeting, December 18, 2017, Town Hall, Council Chamber

Committee of the Whole Meeting, January 8, 2018 Town Hall, Council Chamber

**F. Adjournment**

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**Recommended** (Move, second)

THAT this Committee of the Whole does now adjourn at (time) p.m. to meet again on  
January 8, 2018, Town Hall, Council Chambers, or at the call of the Chair.