



# Application for a Short Term Accommodation (STA) Licence

This form is authorized under By-law 2013-50

Form BL801

For use by Principal Authority	
Application number:	License number (if different):
Date received:	Roll number:

Application submitted to: **TOWN OF THE BLUE MOUNTAINS**  
 32 Mill Street Box 310, Thornbury, ON  
 Tel: (519) 599-3131 Toll Free: 1-888-258-6867 ext. 240  
[STALicences@thebluemountains.ca](mailto:STALicences@thebluemountains.ca) [www.thebluemountains.ca](http://www.thebluemountains.ca)

A. Property Information (Property to be Licensed)			
Building number, street name		Unit number	Lot/con.
Postal code		Plan number/other description	
B. Applicant			
Applicant is: <input type="checkbox"/> Owner or <input type="checkbox"/> Authorized agent of owner			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality		Postal code	Province
Telephone number ( )	E-Mail		Cell number ( )
C. Owner (if different from applicant)			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality		Postal code	Province
Telephone number ( )	E-Mail		Cell number ( )
D. Rental Agent/Agency			
Last name	First name	Corporation or partnership (if applicable)	
Street address		Unit number	Lot/con.
Municipality		Postal code	Province
Telephone number ( )	E-Mail		Cell number ( )
E. Responsible Person (Person responsible for the operation and conduct of the inhabitants as defined in By-Law 2013-50)			
Last name	First name	Corporation or partnership (if applicable)	
Street address		Unit number	Lot/con.
Municipality		Postal code	Province
Telephone number ( )	E-Mail		Cell number ( )
F. Purpose of Application			
<input type="checkbox"/> New STA Licence <input type="checkbox"/> Licence Renewal			
G. Premises Details			
Current use of Premises:	Proposed No. of Bedrooms:	Total STA Premises Occupant Load:	
H. Attachments (The following must accompany the application)			
i. A copy of the Transfer/Deed proving evidence of ownership. ii. A copy of the Liability Insurance of not less than \$2 million per occurrence for property damage and bodily injury. iii. A site plan of the premises (non-condo units only) (see guide for requirements) iv. A property and parking management plan (non-condo units only) (see guide for requirements) v. Floor Plans (see guide for requirements) vi. Responsible Person Consent form (BL826) vii. Certificate from the Electrical Safety Authority (ESA) that the premise conforms to the Ontario Electrical Code. viii. Proposed STA Premise: Property & Parking Management Plan (see STA Property & Parking Management Plan Criteria) ix. Renters code			
I. Declaration of Applicant (Note: if owner is not the applicant attach the "Authorization to Act as Agent" form)			
I _____ certify that:			
(print name)			
The information contained in this application; attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.			
_____ Date		_____ Signature of applicant	